



COUNTY OF OSCODA

Mr. Charles E. Varner, Jr, Chairman
 Ms. Jackie Bondar
 Ms. Libby Marsh

Mr. Tom McCauley, Vice Chairman
 Mr. Ted Handrich

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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes November 28, 2023

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, November 28, 2023 at 10:00 a.m.** “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

A. Call to Order

Commissioner Varner called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference.

B. Invocation and/or Pledge

Pledge to the Flag

C. Roll Call of Board Members

Roll Call of Members:

Members Present: Commissioners Marsh, Handrich, Bondar, McCauley and Varner
 Members Excused: N/A
 Public Present: 1
 Public by Teleconference: 2
 Zoom Participants: 5

D. Approval of Agenda

The B.O.C approved the Agenda for **November 28, 2023**, as presented.

Marsh/Handrich a motion to approve the Agenda for **November 28, 2023**, as presented.
2023-312

5 yes: 0 no: **Motion Carried.**

E. Approval of the Consent Calendar Items for November 28, 2023.

The B.O.C. approved the Consent Calendar Items for **November 28, 2023**.

Bondar/McCauley a motion to approve the Consent Calendar Items for **November 28, 2023**, with the exclusion of one invoice in the amount of \$9,108.00, resulting in a decrease of expenses.
2023-313

Item #1 Unofficial Minutes for **November 14, 2023**.

Item #2 Budget Amendments

Treasurer: a request to add a new budget line Call in Comp 101.301.705.00 to the General Fund for Sheriff.

Item #3 Expenditures for **October 2023**.

OCTOBER 2023

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$173,432.27	\$237,726.01	\$411,158.28
102 Ambulance Equip	\$0.00	\$3,288.38	\$3,288.38
103 Sheriff Equip	\$0.00	\$11,278.58	\$11,278.58
104 911 Emergency	\$7,337.04	\$4,637.45	\$11,974.49
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$5,818.52	\$6,174.97	\$11,993.49

209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$59,810.99	\$26,496.17	\$86,307.16
215	Friend/Court	\$6,274.19	\$5,489.09	\$11,763.28
216	Public Guardian	\$0.00	\$0.00	\$0.00
217	Fairgrounds	\$1,461.89	\$790.22	\$2,252.11
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Comm	\$135.65	\$10,294.38	\$10,430.03
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$4,865.09	\$6,357.51	\$11,222.60
256	R.O.D. Automation	\$0.00	\$4,653.88	\$4,653.88
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$15,088.72	\$15,088.72
263	Concealed Pistol Licensing	\$0.00	\$19.53	\$19.53
265	Drug Law Enforcement	\$0.00	\$530.65	\$530.65
269	Law Library	\$0.00	\$340.10	\$340.10
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$30,000.00	\$30,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	OPIOID Settlement Fund	\$0.00	\$0.00	\$0.00
286	ARPA FUNDS	\$0.00	\$11,243.00	\$11,243.00
290	LATCF FUND	\$0.00	\$0.00	\$0.00
292	Child Care	\$5,682.43	\$20,147.41	\$25,829.84
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$1,319.01	\$10,674.77	\$11,993.78
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$3,656.86	\$6,608.33	\$10,265.19
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
516	DTRF	\$0.00	\$1,142.92	\$1,142.92
518	Foreclosure Fund	\$0.00	\$1,464.50	\$1,464.50
535	Housing	\$0.00	\$1,234.82	\$1,234.82
616	Tax Revolving	\$0.00	\$0.00	\$0.00
	SUB TOTALS	\$269,793.94	\$415,681.39	\$685,475.33

201	Road Commission			\$297,515.75
	Grand Total		\$982,991.08	

Item #4 Claims and Audit Docket for **November 28, 2023**, as received from the County Clerk’s Office. Total Claims & Audit **\$71,767.55**.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Handrich, yes; Bondar, yes. **Motion Carried.**

F. Public Matters & Comments (Limited to three minutes per person)

Ms. Michelle Knepp, County Admin/HR Director:

- o Each year the Oscoda County employees contribute to Dress Down Fridays. The funds that have been collected for the fiscal year of 2023 will be divided equally between two different charitable organizations. The votes from the employees were to give the donations to His Love Family Resources and Northern Michigan Childrens Assessment Center.
- o Ms. Shayna Money and Ms. Stephania West have volunteered to place a giving tree that will be in the Government Center lobby. Ornaments with tags that will list the children’s wishes will be placed throughout the tree. The items that are purchased will be collected and donated to these

charitable organizations as well (His Love Family Resources and Northern Michigan Childrens Assessment Center).

G. Appointments:

N/A

H. Correspondence/Reports/Resolutions:

N/A

I. Unfinished Business/New Business:

- 1) Sheriff Kevin Grace – Request to Amend Motion#2023-304

Original Motion 11/14/23:

Bondar/Handrich a motion to acknowledge the resignation from Mr. Jacob F. Hughes,
2023-304 Deputy/Secondary Road Patrol, effective Tuesday, November 21, 2023.

5 yes; 0 no: **Motion Carried.**

McCauley/Handrich a motion to amend the original Motion#2023-304 dated November 14, 2023, to
2023-314 acknowledge the resignation from Mr. Jacob F. Hughes, Deputy/Secondary Road Patrol, effective Tuesday, November 21, 2023 and to continue working with the Sheriff Department on a part-time basis to maintain his certification for his license, and to assist with certain duties when he can do so.

5 yes; 0 no: **Motion Carried.**

- 2) Sheriff Kevin Grace – Acknowledgement of Resignations

Marsh/Handrich a motion to acknowledge the resignation from Mr. Nathanael Leeseberg, who
2023-315 had been working on an occasional part-time status, effective Wednesday, November 8, 2023.

5 yes; 0 no: **Motion Carried.**

Bondar/McCauley a motion to acknowledge the resignation from Ms. Shannon Lunning, Part-Time
2023-316 Dispatcher effective Wednesday, November 8, 2023.

5 yes; 0 no: **Motion Carried.**

McCauley/Handrich a motion to acknowledge the resignation from Mr. Andrew Wright, who had
2023-317 been working on an occasional part-time status, effective immediately.

5 yes; 0 no: **Motion Carried.**

J. Financial:

- 1) Oscoda County Dennis Kauffman Memorial Airport – Tree Removal Quotes

Marsh/Handrich a motion to approve the quote from Smitty’s Tree Service in the amount of
2023-318 \$3,460.00, to be funded out of Contingency (101.890.965.00) and paid for out of Airport Contracted Services budget line (295.442.806.00), and so, amend the budget.

Roll Call Vote: Marsh, yes; Handrich, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

K. Public Comments (Limited to three minutes per person):

Sheriff Kevin Grace:

- o No Shave November and December; Employees contribute \$25.00 per month of which gets donated to a local charitable organization. The ladies in the department are allowed to dress down during these months.
- o Making progress on the Sheriff Department building project.

L. Committee Reports:

Commissioner Handrich:

- o Attended District Health Department Meeting
 - o Statewide Septic Code Bill is on hold
- o The Annual Christmas Tree Lighting Ceremony will be held in Fairview, MI on Friday, December 1, 2023 in the evening.

Commissioner Varner:

- Attended Community Mental Health Board Meeting in West Branch, MI
 - Renewed contract with Ms. Diane Pelts, Executive Director for an additional two years
- Attended Community Mental Health Executive Finance Meeting
- Attended MOA Landfill Meeting
 - Making progress injection well, the goal for completion is December 2023.
- Announced the progress that has been made thus far on the Oscoda County Sheriff Department building project. The project is coming in under bid, which requires a revised document to be signed by the Chairman.

Commissioner McCauley:

- Attended Big Creek Township Meeting
 - Reviewed the cost of asbestos removal for the houses to be demolished in town.
- Attended District Health Department Meeting
 - Dr. Hamed reported 6173 new weekly covid cases; 74 adult patients in ICU; 16 hospitalized pediatric patients and 18 ICU patients are on ventilators.
 - State funds have been given towards the Statewide Septic Code Bill, tabled until the Spring and the lack of support could be a good sign.

Commissioner Bondar:

- Attended Northern Michigan Association of Counties
 - The House has authorized the State panel to override local governments on the solar and wind projects;
 - Recreational marijuana funds have increased based on studies.
- Attended Big Creek Township Meeting
 - Purchased a new truck with the marijuana funds, to be used for investigations and inspections of facilities and will also be used for smaller jobs;
 - Luzerne Fire Department purchased used pumper truck. Big Creek Township is debating about scrapping the old truck or use the old one for training
 - Demolition of the houses in town that were purchased by Big Creek Township will need to be demolished, however due to the asbestos in one of the houses that is throughout the house including the basement, which will require the house being enveloped and hauled off.
- Northern Michigan Association of Counties
 - The Chair has arranged a tour of Cook Dam on Dec 4, 2023; thanks to Mr. Richard Castle for organizing this event.
- Attended MOA Landfill Meeting
 - There will be a ribbon cutting ceremony on December 18, 2023; this was delayed because of permits for injection well.
- Attended Veterans Affairs Meeting
 - A grant was awarded; however, Mr. AJ Welsler, Veterans Affairs Director has opted out of accepting the funding due to reporting requirements. This grant has minimal requirements and does not affect the local taxpayers. The grant funds can be used to the betterment of the Veterans Affairs office, printers, office supplies, etc. Commissioner Bondar expressed her concerns by stating that maybe today you have funds from a millage that was previously passed, but there stands a chance that you may/may not get a millage in the future.

M. Contract Renewal

1) MGT Contract Extension

McCauley/Handrich a motion to approve the amended contract extension between Oscoda County and
2023-319 Consulting Services Agreement with MGT of America Consulting, LLC for the
FY2023 and FY2024 to provide “Cost Allocation Plan” at a fixed rate of \$8,000
for each fiscal year, and authorize the Chair to sign, on behalf of the County.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Handrich, yes; Marsh, yes. **Motion Carried.**

N. Adjournment:

Handrich/McCauley a motion to adjourn today’s meeting at 2:40 p.m.
2023-320

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their “Regular B.O.C Meeting” scheduled for **Tuesday, December 12, 2023 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Charles E Varner, Jr., Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**