



COUNTY OF OSCODA

Board of Commissioners
 Telephone (989) 826-1130
 Fax Line (989) 826-1173

Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes December 8, 2020

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, December 8, 2020 at 10:00 a.m.** by Teleconference, in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020, from the Commissioner’s Boardroom, at the Oscoda County Government Center Building, Mio Michigan 48647.

Pledge to the Flag.

Roll Call:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley and Marsh.

Others by Teleconference: 7

Others Present: 1 member of the public were in attendance.

Commissioner Yoder called the Teleconference Meeting to order at 10:00 a.m.; in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020.

The B.O.C approved the Agenda for **December 8, 2020, as presented.

Varner/Marsh a motion to accept the Agenda for **December 8, 2020**, as presented.
2020-330

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes
 Yoder, yes; Bondar, yes. **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **December 8, 2020, as presented.

Item #1 Official Minutes for **November 24, 2020** were approved as presented.

Item #2 General and Special Funds Budget Reports for **November 2020** were reviewed.

Item #3 Expenditures for **November 2020**, as received from the County Clerk’s Office. Total Expenditures **\$631,626.90**.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$166,063.14	\$189,554.28	\$355,617.42
102 Ambulance Equip	\$0.00	\$20,141.68	\$20,141.68
103 Sheriff Equip	\$0.00	\$3,667.27	\$3,667.27

104	911 Emergency	\$7,521.32	\$6,509.86	\$14,031.18
205	Officer Training	\$0.00	\$0.00	\$0.00
208	Park Fund	\$3,520.94	\$5,742.99	\$9,263.93
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$63,349.00	\$69,662.39	\$133,011.39
215	Friend/Court	\$5,806.66	\$977.47	\$6,784.13
216	Public Guardian	\$0.00	\$0.00	\$0.00
217	Fairgrounds	\$0.00	\$226.93	\$226.93
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$0.00	\$0.00	\$0.00
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$4,099.77	\$357.40	\$4,457.17
256	R.O.D. Automation	\$0.00	\$239.00	\$239.00
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$10,368.00	\$10,368.00
263	Concealed Pistol Licensing	\$0.00	\$1,622.08	\$1,622.08
265	Drug Law Enforcement	\$4,497.58	\$1,243.83	\$5,741.41
269	Law Library	\$0.00	\$0.00	\$0.00
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$20,000.00	\$20,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$3,309.25	\$12,183.95	\$15,493.20
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$750.54	\$3,558.67	\$4,309.21
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$250.00	\$250.00
298	Veterans Affairs	\$2,198.64	\$6,975.45	\$9,174.09
470	Courthouse Preservation	\$0.00	\$11,955.21	\$11,955.21
535	Housing	\$0.00	\$3,679.00	\$3,679.00
616	Tax Revolving	\$0.00	\$1,594.60	\$1,594.60
	<i>SUB TOTALS</i>	\$261,116.84	\$370,510.06	\$631,626.90

Item #4 Claims and Audit Docket for **December 8, 2020**, as received from the County Clerk's Office. Total Claims & Audit **\$30,788.10**.

McCauley/Varner a motion to approve the Consent Calendar Items for **December 8, 2020**, as **2020-331** presented.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried**

Public Matters & Comments (Limited to three minutes per person). Mural Painting

**Mr. Mike Bowers, Emergency Management Coordinator, was on the line and gave the B.O.C a brief up-date on the “Generator Project”, which came in less than was expected with the delivery date expected in February 2021. Mr. Bowers will keep the B.O.C. up-dated on the “Generator Project” and 2021 projects.

Appointments:

**Commissioner Yoder called for a “Public Hearing” as advertised and required, prior to the Board adopting the 2021 Budget.

Varner/McCauley a motion to hold a Public Hearing (10:11a.m.) for the 2021 County Proposed **2020-332** Budgets, as advertised.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Bondar/McCauley a motion to adjourn the Public Hearing (10:12 a.m.) and return to the Regular Board **2020-333** Meeting.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**The 2021 General Fund Budgets, including the Appropriations, and the Special Fund Budgets, were adopted as presented.

2021	GENERAL FUND	ADOPTED BUDGET
101	COMMISSIONERS	\$110,038.95
102	EXEC. SECRETARY	\$47,495.15
115	GOV'T ADMINISTRATION	\$881,245.17
130	TRIAL COURT	\$593,848.30
164	JURY COMMISSION	\$6,700.00
191	ELECTIONS	\$17,300.00
215	CLERK	\$168,856.10
225	EQUALIZATION	\$168,820.24
229	PROSECUTOR	\$288,689.54
236	DEEDS	\$120,318.70
253	TREASURER	\$133,065.82
258	IT/GOVT.ADMIN	\$81,654.83
265	MAINTENANCE	\$257,727.58
270	MOTORPOOL	\$55,079.60
301	SHERIFF	\$1,112,267.90
331	MARINE	\$12,562.95
333	TRAFFIC SAFETY	\$78,647.37

335	SNOWMOBILE	\$7,420.75
351	JAIL	\$254,700.00
371	REBUILD	\$0.00
400	PLANNING	\$6,197.72
426	EMERGENCY MGMT.	\$20,300.00
430	ANIMAL CONTROL	\$38,583.47
600	HEALTH/WELFARE	\$138,720.97
728	EDC	\$29,300.48
890	CONTINGENCY	\$250,000.00
965	APPROPRIATIONS	\$359,973.89
	Total Expense	<u>\$5,239,515.48</u>

2021	APPROPRIATIONS	ADOPTED
215	FRIEND OF THE COURT	\$16,000.00
217	FAIRGROUNDS	\$5,000.00
218	SMITH LAKE	\$3,500.00
232	HISTORICAL	\$5,000.00
256	ROD AUTOMATION	\$16,000.00
260	MIDC	\$54,284.53
269	LAW LIBRARY	\$2,500.00
290	SOCIAL SERVICES (DHHS)	\$9,120.00
292	CHILD CARE	\$156,569.36
295	AIRPORT	\$92,000.00
		<u>\$359,973.89</u>

2021	SPECIAL FUNDS	ADOPTED BUDGET
102	AMBULANCE EQUIP	2020 Budget
	REV	\$101,017.00
	EXP	\$215,000.00
	Expected End Balance	-\$113,983.00
103	SHERIFF EQUIP	
	REV	\$106,882.50
	EXP	\$161,750.00
	Expected End Balance	-\$54,867.50

104	911-EMERGENCY	
	REV	\$168,200.00
	EXP	\$207,293.98
	Expected End Balance	-\$39,093.98
205	OFFICER TRAINING	
	REV	\$2,300.00
	EXP	\$2,300.00
	Expected End Balance	\$0.00
208	COUNTY PARK	
	REV	\$115,400.00
	EXP	\$102,222.05
	Expected End Balance	\$13,177.95
209	D.A.R.E.	
	REV	\$400.00
	EXP	\$300.00
	Expected End Balance	\$100.00
210	AMBULANCE	
	REV	\$1,159,900.00
	EXP	\$1,257,452.66
	Expected End Balance	-\$97,552.66
215	FRIEND/COURT	
	REV	\$113,090.00
	EXP	\$130,412.89
	Expected End Balance	-\$17,322.89
216	PUBLIC GUARDIAN	
	REV	\$0.00
	EXP	\$0.00
	Expected End Balance	\$0.00
217	FAIRGROUNDS	
	REV	\$15,000.00
	EXP	\$15,000.00
	Expected End Balance	\$0.00

218	SMITH LAKE	
	REV	\$3,500.00
	EXP	\$4,265.00
	Expected End Balance	-\$765.00
230	HAZMAT	
	REV	\$1,000.00
	EXP	\$600.00
	Expected End Balance	\$400.00
232	HISTORICAL COMM	
	REV	\$5,600.00
	EXP	\$52,176.50
	Expected End Balance	-\$46,576.50
239	GYPSY MOTH	
	REV	\$200,406.00
	EXP	\$0.00
	Expected End Balance	\$200,406.00
249	BUILDING DEPARTMENT	
	REV	\$131,000.00
	EXP	\$120,118.33
	Expected End Balance	\$10,881.67
256	ROD AUTOMATION FUND	
	REV	\$23,520.00
	EXP	\$26,500.00
	Expected End Balance	-\$2,980.00
258	COURTHOUSE FIRE	
	REV	\$0.00
	EXP	\$0.00
	Expected End Balance	\$0.00
260	MIDC	
	REV	\$178,857.00
	EXP	\$178,857.00

	Expected End Balance	\$0.00
263	CONCEALED PISTOL LICENSING	
	REV	\$5,510.00
	EXP	\$5,510.00
	Expected End Balance	\$0.00
265	DRUG ENFORCEMENT	
	REV	\$101,535.29
	EXP	\$140,263.00
	Expected End Balance	-\$38,727.71
269	LAW LIBRARY	
	REV	\$4,500.00
	EXP	\$4,500.00
	Expected End Balance	\$0.00
274	COUNCIL ON AGING	
	REV	\$400,800.00
	EXP	\$400,800.00
	Expected End Balance	\$0.00
281	EDC REVOLVING LOAN	
	REV	\$30,350.00
	EXP	\$25,000.00
	Expected End Balance	\$5,350.00
290	SOCIAL SERVICES	
	REV	\$9,120.00
	EXP	\$9,120.00
	Expected End Balance	\$0.00
292	CHILD CARE	
	REV	\$421,069.36
	EXP	\$427,083.00
	Expected End Balance	-\$6,013.64
295	AIRPORT	
	REV	\$113,000.00
	EXP	\$112,917.66
	Expected End Balance	\$82.34

296	BASIC GRANT	
	REV	\$15,000.00
	EXP	\$15,000.00
	Expected End Balance	\$0.00
297	SMILE/COUNSELING	
	REV	\$1,060.00
	EXP	\$750.00
	Expected End Balance	\$310.00
298	VETERANS AFFAIRS	
	REV	\$133,590.00
	EXP	\$132,310.46
	Expected End Balance	\$1,279.54
470	COURTHOUSE PRESERVATION FUND	
	REV	\$7,500.00
	EXP	\$0.00
	Expected End Balance	\$7,500.00
535	HOUSING	
	REV	\$160,864.75
	EXP	\$132,500.00
	Expected End Balance	\$28,364.75

McCauley/Marsh a motion to adopt the 2021 General Fund Budgets, in the amount of **\$5,239,515.48** **2020-334** including the 2021 Appropriations and 2021 Special Fund Budgets, as presented.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Marsh/Bondar a motion to authorize the 2021 Finance Committee and the County Treasurer to balance **2020-335** the 2020 Budget with the necessary funds from the Tax Revolving Fund.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

**The B.O.C will send a letter of appreciation to Mr. Gary King, County's Labor Attorney, who is retiring.

Varner/McCauley a motion to send a letter of appreciation to Gary King, from Keller Thoma, P.C for his **2020-336** years of service as the Counties Labor Attorney.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C acknowledged the correspondence, as received, from the Library Board.

Marsh/McCauley a motion to acknowledge and appoint Mike Benefiel, to fill an open vacancy ending **2020-337** December 31, 2020, as of November 9, 2020 to the Library Board and re-appoint Mike Benefiel for a five-year term beginning January 1, 2021 through December 31, 2025.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Varner stated that the District Health Department #2 continues to experience an increase in COVID-19 cases, as of today Oscoda County has 207. COVID-19 is being classified as a “Community-wide Spread Pandemic”. The B.O.C will continue to up-hold and follow the current Michigan Department of Health & Human Service Orders under the Public Health Code for COVID-19. The following motions were made:

Varner/McCauley a motion to CLOSE the Oscoda County Government facilities, excluding the Annex **2020-338** building, to the public, in response to MDHHS Extended Order through **December 20, 2020** and require appointments for entry.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Marsh/Bondar a motion to post to close the Oscoda County Government facilities on the County **2020-339** Website and to advertise in the County Herald.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Financial:

**The B.O.C approved the request from the County Treasurer, Bill Kendall, to move the administrative funds from DTRF.

McCauley/Varner a motion to move \$17,360 from the restricted account within the DTRF to the General **2020-340** Fund to cover costs involved in administrating the delinquent tax foreclosure process in the Treasurer’s office, and so amend the 2020 budget.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Bondar

**Attended the Landfill Board Meeting.

**Fairgrounds – Rebuilding Project is moving forward.

Note: A thank you to Jack & Lora Freer for their volunteer hours they do at the Fairgrounds

**County Park – continues to work with Ms. Holly Stoner, Park Manager, on various future projects.

**Attended the Road Commission Board Meeting by zoom; substituting for Commissioner McCauley.

**Met with Mr. Bob Hunter, EMS Director, along with Commissioner Varner; regarding EMS employee issues.

**COA Meeting postponed.

Commissioner Marsh

**No Reports

Commissioner McCauley

**Attended the Natural Rivers Zoning Board Meeting.

Note: The Natural Rivers Zoning Board are looking for Board Members.

**Greenwood Township questioning the procedures for the Gypsy Moth Program.

Note: Procedures will be worked on in January or February.

Commissioner Varner

**Attended the Landfill Board Meeting.

**Met with Mr. Bob Hunter, EMS Director, along with Commissioner Bondar; regarding EMS employee issues.

**Attended a NEMSCA Committee Meeting.

Note: CAC is looking for Oscoda County Board Members.

**Attended the NEMSCA Board Meeting.

**Met with Ms. Shayna Szafranski, Payroll Specialist, along with Commissioner Yoder regarding a MERS Defined Benefit Report.

**Reviewed the Claims & Audit Docket for December 8, 2020; as part of the Finance Committee.

Note: Ms. Emma Hoover has completed the mural painting of the Old Courthouse and is located on the front grounds of the Government Center Building.

**Met with VA Board Members to look at a possible new location for the VA Office.

Commissioner Yoder

**Met with Ms. Shayna Szafranski, Payroll Specialist, along with Commissioner Varner regarding a MERS Defined Benefit Report.

**Participated in a conference call with Ms. Lee Ann Fischer, EDC Administrator and Crawford Counties EDC regarding future grants and EDC Projects for Oscoda County.

**Reviewed the Claims & Audit Docket for December 8, 2020; as part of the Finance Committee.

**MI Works - Teleconference.

Public Comment: (Limited to three minutes per person).

**Sheriff's Department is still accepting applications for the Crossing Guard position and are close to filling the Dispatcher position. The Sheriff's Department is participating in a "NO SHAVE" fundraiser for November & December; proceeds will be donated to CAC. The Sheriff's Office has submitted for a portion of the CESF reimbursement.

**Ms. Amy Knepp, Library Director, is interested in representing Oscoda County on the CAC Board.

**Commissioner Yoder read a resolution "Honoring Ms. Jeri Winton" for her years of service; the B.O.C will adopt an official resolution at their first B.O.C Meeting in January 2021.

Varner/Marsh a motion honoring "Ms. Jeri Winton" Oscoda County Clerk & Register of Deeds.
2020-341

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**Commissioner Yoder thanked everyone for participating in today's teleconference and called for a motion to adjourn.

McCauley/Varner a motion to adjourn today's meeting (11:05 a.m.).
2020-342

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, December 22, 2020 at 10:00 a.m. held by **Teleconference** in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020.
***Public Welcomed by dialing 989-826-1163 (Pin#353) ***

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**