



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes December 22, 2020

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, December 22, 2020 at 10:00 a.m.** by Teleconference, in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020, from the Commissioner’s Boardroom, at the Oscoda County Government Center Building, Mio Michigan 48647.

Pledge to the Flag.

Roll Call:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley and Marsh.

Others by Teleconference: 7

Others Present: 1 member of the public were in attendance.

Commissioner Yoder called the Teleconference Meeting to order at 10:00 a.m.; in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020.

The B.O.C approved the Agenda for **December 22, 2020, with two additions under “Financial” MERS (Defined Benefit Plan) and the County Park (Bathhouse Water Drainage).

Marsh/Bondar a motion to accept the Agenda for **December 22, 2020**, with two additions.
2020-343

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **December 22, 2020, as presented.

Item #1 Official Minutes for **December 8, 2020** were approved as presented.

Item#2 2020 Budget Amendments were approved for the Treasurer’s Office, Prosecutor’s Office, Sheriff’s Department & Traffic and Historical Commission, as requested.

Deputy Treasurer	101-253-705.00	increase	\$5,900.00
FICA	101-253-715.00	increase	\$460.00
Office Supplies	101-253-729.00	increase	\$279.86
Retirement	101-253-718.00	decrease	\$279.86
B. Wright Wage Line	101-229-704.00	decrease	\$3,734.64

L. Moscato Wage Line	101-229-705.01	increase	\$3,734.64
Sheriff Retirement	101-301-718.00	decrease	\$9,000.00
Traffic Retirement	101-333-718.00	increase	\$9,000.00
Comm. Main. Wages	232-803-704.00	decrease	\$50.00
Publish/Print	232-803-900.00	increase	\$50.00

Item #3 Claims and Audit Docket for **December 22, 2020**, were approved as received from the County Clerk’s Office. Total Claims & Audit **\$27,242.53**.

Varner/McCauley a motion to approve the Consent Calendar Items for **December 22, 2020**, as **2020-344** presented.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

**Ms. Jeri Winton, County Clerk & Register of Deeds announced that \$520.00 was collected for “Dress Down Fridays” and was equally divided between Lydia’s Gate, His Love Family Resources, and the Northern Michigan Children’s Assessment Center. Mr. Cody Rossen asked to display luminary lights on Christmas Eve along and in front of the Government Center; it was the consensus of the B.O.C to allow using LED lights in bags of sand, rather than real candles due to liability.

Appointments:

Correspondence/Reports/Resolutions:

**The B.O.C acknowledged the correspondence, as received, from the County Prosecutor, Ms. Kristy McGregor.

Varner/McCauley a motion to acknowledge the hire of Mr. Brendan Curren, as the Oscoda County **2020-345** Assistant Prosecutor, effective December 14, 2020.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Varner stated that the District Health Department #2 continues to experience an increase in COVID-19 cases and it is still being classified as a “Community-wide Spread Pandemic”. The B.O.C will continue to up-hold and follow the current Michigan Department of Health & Human Service Orders under the Public Health Code for COVID-19. The B.O.C will revisit re-opening the County Buildings to the public at the next B.O.C Meeting.

Varner/Marsh a motion to CLOSE the Oscoda County Government facilities, excluding the Annex **2020-346** building, to the public, in response to MDHHS Extended Order through January 12, 2021 and require appointments for entry.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

** Ms. Amber Woehlert, Equalization Director, by teleconference, reminded the B.O.C. a County Designation Assessor will need to be appointed, by December 31, 2020 as required by MCL 211.10g (4); in accordance with PA 660 of 2018. Ms. Woehlert first addressed the B.O.C at the August 11, 2020 B.O.C Meeting where a motion was made to notify the Townships that the B.O.C nominate the Oscoda County Equalization Director, as the County Designated Assessor; all Townships were notified. The

B.O.C approved the Oscoda County Interlocal Agreement for the County Designated Accessor; the County's Designated Assessor still must be approved by the State Tax Commission.

McCauley/Bondar a motion to accept the Oscoda County Interlocal Agreement for the County
2020-347 Designated Accessor, as written, and authorize the County Equalization Director, County Clerk & Register of Deeds and the Chairman of the Board of Commissioners to sign.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Financial:

**Commissioner Yoder and Varner, as part of the Finance Committee, in the last few months have asked two other Liability Insurance Companies to look into the Counties Liability coverage. Commissioner Yoder and Varner reviewed the two quotes and the renewal quote from our current Liability Insurance Company Municipal Underwriters of Michigan (M.U.M). Commissioner Yoder and Varner both recommend the B.O.C contract with Peterson McGregor and Associates. Mr. Greg Burroughs from Person McGregor, by teleconference provided an overview of the company and the policy. The following motions were made:

Marsh/Bondar a motion to official notify Underwriters of Michigan (M.U.M) that Oscoda County **will**
2020-348 **not** be renewing his County's Liability Coverage & Cyber Coverage, as January 1, 2021.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Varner/McCauley a motion to move forward with a contract with Peterson/McGregor, in the amount of
2020-349 \$81,153 for Oscoda County's Liability Coverage, including Cyber Coverage, effective January 1, 2021 through January 1, 2022 and authorize the Chair to sign, on behalf of the County.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C scheduled the 2021 Organizational Meeting. The following motions were made.

McCauley/Bondar a motion to hold the "2021 Organizational Board Meeting" at the Regular Board of
2020-350 Commissioners Meeting on Tuesday, January 12, 2021 at 10:00 a.m., and to continue with the same 2020 B.O.C Officer's until the Organizational Meeting.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Varner/McCauley a motion to continue to hold the 2021 Regular Board of Commissioners Meetings by
2020-351 "Virtual Session" (Per Senate Bill #1246) until March 31, 2021 and to cancel the "Work Sessions" for 2021 until further notice.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

McCauley/Bondar a motion to authorize the Finance Committee to review the Claims & Audit Docket
2020-352 for December 30, 2020 and authorize the Clerk's Office to pay those invoices submitted; B.O.C to approve at the January 12, 2021 B.O.C Regular Board Meeting.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

**The B.O.C renewed the ASVCMH Fiber Sharing-Internet Service Agreement.

Varner/McCauley a motion to renew the ASVCMH Sublease Agreement between the County of
2020-353 Oscoda and AuSable Valley Community Mental Health Authority, as written, effective
January 1, 2021 through December 31, 2021, and authorize the Chair to sign.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C discussed the Oscoda County Park “On-line Reservations” software options. It was the consensus of the B.O.C and Ms. Holly Stoner, Park Manager/Administrator, to go with Model A which is cloud-based through the internet, cost and time affective, a management system software that gives another option to make Park reservations and will process payments. A representative from SPIRA Connected Services, by teleconference, was on the line to answer questions.

Marsh/Bondar a motion to enter into a Service Agreement with RA Outdoors LLC (Model A) for on-
2020-354 line reservations for the Oscoda County Park, and authorize the County Park Manger and
the Board of Commissioners Chairman to sign.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**Commissioner Bondar addressed the B.O.C regarding the County Park, bathhouse water drainage concerns. Ms. Bondar stated that Gilchrist Plumbing & Heating gave a quote to drain the bathhouse and then re-open in the Spring; currently heaters are used in the bathhouse to prevent pipes from freezing. Commissioner Yoder said that the electric bill seems to be high; Consumers Energy has been contacted to look into what is using all the energy. It was the consensus of the B.O.C to have Ms. Holly Stoner, Park Manager/Administrator to review the quote from Gilcrest and the Park budget and move forward if necessary.

**The B.O.C approved the MERS Defined Benefit Plan Adoption Agreement; completed by Commissioner Yoder and Varner, as the Finance Committee, and Ms. Shayna Szafranski, Payroll Specialist.

McCauley/Varner a motion to approve the MERS Defined Benefit Plan Adoption Agreement
2020-355 Addendum, as written, effective January 1, 2021 and authorize the Chairman to sign.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Marsh

**DHHS Board Meeting.

Commissioner McCauley

**Met with Amy Knepp, Library Director regarding becoming a Regional District Library.

**Attended the District Health Department #2.

Note - No December Township Board Meetings for Greenwood and Big Creek.

Commissioner Bondar

**Met with Mr. Bob Hunter, EMS Director, along with Commissioner Varner; regarding EMS issues.

**Attended the Landfill Board Meeting.

**Attended the Landfill Claims & Accounts Committee Meeting.

**Met with Ms. Holly Stoner, Park Manager/Administrator, along with Commissioner Yoder.

Note - Holiday Lights drive-through, several holiday displays.

Commissioner Varner

- **Attended the Landfill Board Meeting.
- **Attended the District Health Department #2.
- **Met with Mr. Bob Hunter, EMS Director, along with Commissioner Bondar; regarding EMS issues.
- **Reviewed the Claims & Audit Docket for December 22, 2020; as part of the Finance Committee.

Commissioner Yoder

- **Met with Ms. Holly Stoner, Park Manager/Administrator, along with Commissioner Bondar.
- **MI Works - Teleconference.
- **Attended the NEMCOG Meeting.
- **Reviewed the Claims & Audit Docket for December 22, 2020; as part of the Finance Committee.
- **Follow-up - Liability Insurance.

Public Comment: (Limited to three minutes per person).

- **Friday, December 18, 2020 – the 2021 Elected Officials were sworn in.
- **Senator Stamos presented a plaque to Ms. Jeri Winton, County Clerk & Register of Deeds, for her years of service. Commissioner Bondar personally thanked Ms. Winton for her dedication to Oscoda County and for sharing her experience and assistance with all of the Board; Commissioner Yoder, Varner, Marsh and McCauley echoed and wished her good luck in her retirement. Ms. Winton thanked the Board.
- **Sheriff Grace & EMS Director, Mr. Bob Hunter, thanked the B.O.C. and wish everyone a Merry Christmas.

**Commissioner Yoder thanked everyone for participating in today’s teleconference and called for a motion to adjourn.

Varner/Marsh a motion to adjourn today’s meeting (12:05 a.m.).
2020-356

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

The B.O.C will hold their “Organizational Meeting” at their next Regular B.O.C Meeting scheduled for **Tuesday, January 12, 2021 at 10:00 a.m. held by **Teleconference** in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020. ***Public Welcomed by dialing 989-826-1163 (Pin#353) ***

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**