



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes February 8, 2022

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, February 8, 2022 at 10:00 a.m.** "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley and Marsh.

Members Excused:

Public Present: 5

Public by Teleconference: 4

**Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

The B.O.C approved the Agenda for **February 8, 2022 as presented.

McCauley/Varner a motion to approve the agenda for, **February 8, 2022**, today's B.O.C Regular **2022-034** Meeting, as presented.

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **February 8, 2022, as presented.

Item #1 Official Minutes for **January 25, 2022**, were approved as presented.

Item #2 Claims and Audit Docket for **February 8, 2022**, were approved, as received from the County Clerk's Office. Total Claims & Audit **\$27,289.38**.

Varner/McCauley a motion to approve the Consent Calendar Items for **February 8, 2022**, as **2022-035** presented.

Roll Call Vote: McCauley, yes; Varner, yes; Yoder, yes;
Marsh, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

Correspondence/Reports/Resolutions:

**The B.O.C received notification from Judge Morse-Bills that the two open positions for a Trial Court Administrator and the Juvenile Register Clerk have been filled. Also, as required, to adopt a resolution to authorize District Court to appoint an Assistant Magistrate.

Bondar/Marsh a motion to hire Brenna Kirkpatrick as Oscoda County Trial Court Administrator, full-time, with benefits, with a beginning salary of \$50,500.00 to begin April 4, 2022, per motion 2021-353.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

McCauley/Marsh a motion to allow the Trial Courts to hire Chelsea Butler as Juvenile Register Clerk beginning February 14, 2022, full-time, in accordance to 23rd Circuit Court USW Contract and the Trial Courts & County Personnel Policy's; eligible for County benefits, 35 hours per week at \$15.07 per hour; and so amend the budget; per motion 2021-357.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Varner/McCauley a motion to adopt **Resolution 2022-001** "Oscoda County Assistant Magistrate", as written.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C acknowledge the EMS Employee status changes.

Marsh/Bondar a motion to acknowledge the retirement of Mr. Todd Klann, EMS Paramedic, as of January 29, 2022.

5 yes: 0 no: **Motion Carried.**

Varner/McCauley a motion to acknowledge the status change for Mr. Chuck Downer, from EMS EMT Contingent to EMS Full-Time EMT, as of February 13, 2022.

5 yes: 0 no: **Motion Carried.**

**The B.O.C acknowledged the Building Inspector, Tim Whiting, request to dispose Building Department records.

McCauley/Marsh a motion to acknowledge the notification to dispose, Building Department, paper records older than 7 years, in accordance to the State of Michigan Department of Building Codes, as requested by the Building Inspector, Mr. Tim Whiting.

5 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**The Gypsy Moth Coordinator, Ms. Amber Woehlert, gave a brief up-date on the Gypsy Moth 2022 Program. Ms. Woehlert asked the B.O.C to approve the hiring of the one applicant received, to assist with the Gypsy Moth egg mass count and to insert an up-dated flyer in the County Assessment Change Notices; that includes due to over whelming interest in the program request are no longer being taken.

Marsh/Bondar a motion to hire Mr. Daniel Powers, as a Temporary Gypsy Moth Survey Team Member, to perform and assist with an egg mass survey, at \$15.00 per hour, up to 25 hours per week

with mileage reimbursed at .50 cents per mile, from the Oscoda County Government Center Building to the survey location for vehicle used, effective February 14, 2022 through April 29, 2022; in correlation with motion 2021-364.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

McCauley/Marsh a motion to include a flyer in the Assessment Change Notices with the 2022 Gypsy **2022-043** Moth Program Update, to notify the Oscoda County Residents and to advertise in the Herald, on the County Website and e-mailed to the County Townships; paid out of the Gypsy Moth Budget (232).

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Financial:

**The B.O.C approved the MEDC Membership & Certification, as requested, by Ms. Lee Ann Fischer, on behalf of Oscoda County EDC & Brownfield Board.

Varner/McCauley a motion to approve the request to amend the EDC Budget (101-728), in the amount **2022-044** of \$500.00 moved from Contingency and authorize the Treasurer's Office to create a membership expense line, for Michigan Economic Development Association membership and training, and so amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**Commissioner Yoder reiterated that he would like the Board to consider using a large portion of the AR PA Funds towards a project that would be a long-term impact on the Community like the construction of a new Sheriff's Department. Commissioner Yoder talked with an Engineering Firm, Wade Trim out of the Bay City area, regarding the steps to take. Commissioner Bondar stated that the Building Inspector could assist with a rough estimate and a meeting with the Building Inspector, Maintenance Supervisor and the Sheriff maybe warranted. The use of AR PA Funds for premium bonus to employees is an eligible use of funds, in accordance to Mr. Mr. Phil Straley, from Straley Lamp & Kraenzlein, P.C. Commissioner Bondar stated that giving a one-time premium bonus out of the AR PA Funds would show the employees that they are appreciated and suggested a \$2,000.00 premium bonus for full-time employees, that are on the current payroll. Commissioner Yoder agreed that the employee's do deserve a premium bonus but suggested a \$1,000.00, especially if the B.O.C is considering a 2022 wage increase for non-union and Elected Officials. Commissioner Bondar stated that the AR PA Funds for the premium bonus and the 2022 wage increase for the non-union and elected officials should be separate. The Board discussed the amount, for a premium bonus for full-time, part-time and contingency and/or irregular employees that are on the current payroll as of February 8, 2022. Also, the B.O.C discussed wage adjustments for the Sheriff and the Building Inspector and looked at the wage increases of the three unions, that they will receive in 2022, to try to keep in line for the wage increases for the non-union employees and elected officials. The following motions were made, with Commissioner Yoder voting no on the premium bonus motion, due to the amount.

Bondar/Varner a motion to authorize for the County Clerk/Payroll to pay (out of a separate payroll) a **2022-045** one-time premium bonus pay to all current full-time Oscoda County employees including Elected Officials on the payroll, in the amount of **\$2,000.00** and **\$1,000.00** for all part-time and **\$500.00** for all contingency and/or irregular Oscoda County employees on the current payroll, directly paid out the employee payroll line moved from the AR PA Funds (286) a valid and allowable use of CSLFRF under AR PA, and authorize the Treasurer's Office to transfer-out of the AR PA Funds (286) to reimburse the County's General Fund and transfer-

out to Special Funds affected and so amend the budget.

Roll Call Vote: Bondar, yes; Marsh, yes; McCauley, yes;
Varner, yes; Yoder, no. **Motion Carried.**

McCauley/Varner a motion to allow Elected Officials and Employees to exempt themselves for the
2022-046 premium bonus pay detailed in previous motion by giving written notice to the County
Clerk prior to its payment.

Roll Call Vote: Yoder, yes; Marsh, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Varner/McCauley a motion to implement a wage adjustment for the Oscoda County Sheriff position,
2022-047 elected official Kevin Grace, from \$53,400.00 to \$57,900.00, effective February 14, 2022;
in lieu of the 2022 wage increase.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Bondar/McCauley a motion to implement a wage adjustment for the Oscoda County Building Inspector
2022-048 position, employee Tim Whiting, Building Inspector, from \$36,853.72 to \$40,853.72
effective February 14, 2022; in lieu of the 2022 wage increase.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

McCauley/Varner a motion to approve a 0.35 cents hourly wage increase for full-time and part-time
2022-049 Non-Union & Non-Court Employee's, for those listed, effective February 14, 2022, and so
amend the reflected County Budgets.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Full-time

B. Moore, B.O.C Executive Secretary
D. Gusler, Administrative Assistant Clerk
A. Wyckoff, Administrative Secretary
E. Pokrzywnicki, Undersheriff
L. Moscato, Legal Secretary
K. Carter, Legal Secretary
S. Wickham, Trial Court Magistrate/Administrative Assistant
A. Barajas, Criminal/Traffic Clerk/Assistant Magistrate
S. West District Court Clerk
P. Wysocki, Trial Court Presiding Judge & Administrator's Administrative Assistant
S. Fleszar, Trial Court Probate Clerk

Part-time

S. Lunning, Dispatcher
R. Schanck, Animal Control
A. Welsler, Veteran Affairs Director
D. Kauffman, Airport Manager
C. Criezlak, Trial Court Administrator

McCauley/Marsh a motion to approve a \$750.00 salary increase for full-time and part-time Non-Union
2022-050 & Non-Union Court Employees, for those listed, effective February 14, 2022, and so amend
the reflected County Budgets.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Full-time

J. Breaugh, Maintenance Supervisor
B. Hunter, EMS Director
B. Curren, Assistant Prosecutor
A. Woehlert, Equalization Director
J. Vance, County Park Manager

Part-time

R. Marsh, Motor Pool Supervisor

Marsh/McCauley a motion to approve a salary increase of \$750.00 to the Elected Officials, excluding **2022-051** the Board of Commissioners, for the County Prosecutor, County Treasurer and County Clerk & Register of Deeds, effective February 14, 2022, and so amend the reflected County Budgets.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Bondar

**N. MI Counties
**Airport Follow-up
**County Park – Reservations on line.

Commissioner Varner

**Clinton Township Board Meeting.

Commissioner McCauley

**Road Commission
**Big Creek many change their date of June 11th for their Annual dump day, electronics and tire collections; due to other County events taking place.

Commissioner Yoder

**Commissioner Yoder reiterated that even with the “Final Rule” changing the use of the AR PA Funds, loosening up restrictions, the B.O.C still needs to move with caution when using AR PA Funds and reporting is still required.

Public Comment: (Limited to three minutes per person).

**Sheriff Grace thanked the B.O.C for his wage adjustment and giving a bonus to all County employees.
**Sheriff’s Department is working short staff due to COVID.

**Commissioner Yoder thanked the audience for attending and those participating in today’s meeting by teleconference and called for a motion to adjourn.
1163 (Pin#353).

Marsh/Varner a motion to adjourn today’s meeting (12:43 p.m.).
2022-052

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, February 22, 2022 at 10:00 a.m. held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**