COUNTY OF OSCODA

Official Minutes
April 12, 2022

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on Tuesday, April 12, 2022 at 10:00 a.m. “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag
Roll Call of Members:
Members Present: Commissioners Yoder, Varner, McCauley and Marsh.
Members Excused: Commissioner Bondar.
Public Present: 10
Public by Teleconference: 6
Zoom Participants: 0

**Commissioner Yoder called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference. Commissioner Bondar joined the meeting by teleconference.

**The B.O.C approved the Agenda for April 12, 2022, as presented.

Varner/McCauley a motion to approve the agenda for April 12, 2022, today’s B.O.C Regular 2022-093 Meeting, as presented.

4 yes: 0 no: Motion Carried.

**The B.O.C approved the Consent Calendar Items for April 12, 2022, as presented.

**Item #1 Official Minutes for March 22, 2022 were approved as presented.

**Item #2 Budget Amendments (Gov’t Admin 101-115 & Park 208). B.O.C. approved to amend the following:

Gov. Admin. 101-115 to reflect IRS penalty in the amount of $1,411.75 due to an error from 4th Qtr. 2021; paid out of Contingencies.
Gov. Admin. 101-115 to reflect a Snowmobile Claim Expense; received insurance payment of $750.00; balance of $250.00 was paid by Oscoda County, totaling $1,000.00; paid out of Contingencies.

Item #3 Expenditures for March 2022, were approved as received from the County Clerk’s Office. Total Expenditures $866,679.28.

TOTAL ALLOW EXPENDITURES FOR MONTH OF MARCH 2022
IN THE FOLLOWING AMOUNTS:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Payroll</th>
<th>Expenses</th>
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<td>Item</td>
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<td>Park Fund</td>
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<td><strong>SUB TOTALS</strong></td>
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<td>$263,366.53</td>
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<td>$866,679.28</td>
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**Grand Total** | $1,200,714.59 | $334,035.31

**Item #4** Claims and Audit Docket for **April 12, 2022**, as received from the County Clerk’s Office. Total Claims & Audit **$81,223.97**

**McCauley/Marsh** a motion to approve the Consent Calendar Items for **April 12, 2022.**

**Roll Call Vote:** Yoder, yes; Bondar, absent; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Public Matters & Comments** (Limited to three minutes per person).

**Appointments:**

**Ms. Amy Kneppe,** Oscoda County Library Director, addressed the board regarding the final agreement for the Oscoda County Library, agreed by all parties and attorneys; the MERS matter was addressed. Ms. Amy Kneppe stated that the District Library mileage may be placed on the General Election. The B.O.C. appointed Commissioner Tom McCauley, term expires December 31, 2022. The B.O.C. appointed Dawn Stenzel and Michael Benefiel, term expires December 31, 2024, to the new District Library Board. The following resolutions were adopted.
Varner/McCaulay a motion to adopt Resolution 2022-006, as written, “Approving Exhibit to District
Library Agreement and Appointing Initial Members”.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, absent;
McCaulay, yes; Varner, yes. **Motion Carried.**

Varner/Marsh a motion to adopt Resolution 2022-007, as written, “Approving District Library
Agreement”.

Roll Call Vote: McCaulay, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, absent. **Motion Carried.**

**Ms. Carla Grezeszak, Oscoda County Interim Court Administration, Trial Courts, introduced Ms.
Brenna Kirkpatrick, the new Court Administrator. Ms. Carla Grezeszak thanked board and other
departments for their assistance. The B.O.C. approved the request for the District Court to be on future
fees.

Marsh/Varner a motion to authorize a check, in the amount of $34,65, issued to the District Court Bond
Account, to reconcile the 81st District Court Bond Account for old bank fees, paid out of
Gov’t Admin. Banking Supplies, and so amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, absent; McCaulay, yes. **Motion Carried.**

**Ms. Amber Woehlert, Equalization Director, Annual 2022 Equalization Report, as required by PA135

Varner/Marsh a motion to go into an Equalization Session, as required by PA 135 of 1991
2022-098 (10:19 a.m.).

Roll Call Vote: Bondar, absent; McCaulay, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Varner/McCaulay a motion to adjourn the Equalization Session and return to the Regular Board
2022-099 Meeting (10:27 a.m.).

Roll Call Vote: Varner, yes; Yoder, yes; Bondar, absent;
McCaulay, yes; Marsh, yes. **Motion Carried.**

Marsh/McCaulay a motion to accept the Oscoda County 2022 Equalization Report, with the total
equalized value of **$522,141,905** as prepared & received by the Oscoda County
Equalization Director, Amber Woehlert, and authorize the Chairman and the County
Clerk to sign.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, absent;
McCaulay, yes; Varner, yes. **Motion Carried.**

**Ms. Amber Woehlert, Gypsy Moth Coordinator gave an update on the Gypsy Moth 2022 Program. For
more information in regards to the Gypsy Moth program please refer to the Oscoda County website

**Mr. Ben Hoover & Ms. Stephanie Ward, Mead & Hunt, Inc.- Presented an up-date on the Oscoda
County Dennis Kauffman Memorial Airport that included the T-Hanger project, 2022 upcoming projects,
Funding and Airport Classification.

Correspondence/Reports/Resolutions:

**Commissioner Varner read Resolution 2022-008 Proclamation “Oscoda County Law Enforcement
Day April 7th”, honoring Deputy Rolfe.

Varner/Marsh a motion to adopt Resolution 2022-008, as written, Proclamation “Oscoda County Law
2022-101 Enforcement Day April 7th”.

Roll Call Vote: McCaulay, yes; Varner, yes; Marsh, yes;
Bondar, absent; Yoder, yes. **Motion Carried.**

**The B.O.C. approved a seasonal employee to work at the Fairgrounds and Smith Lake.
McCauley/Varner a motion to re-hire Mr. Cletus Bishop as a Seasonal Employee to work out at
2022-102 Fairgrounds (217) and Smith Lake (218) effective May 2, 2022 through September 9, 2022, to work up to 28 hours per week, at $14.00 per hour, and so amend the budget.
Roll Call Vote: Varner, yes, Yoder, yes; Bondar, absent; McCauley, yes; Marsh, yes. Motion Carried.

**The B.O.C. approved seasonal employees to work at the Oscoda County Park.

Varner/McCauley a motion to hire Sarah A. Novak, as an Oscoda County Park Temporary Seasonal
2022-103 Employee, from April 15, 2022 to November 18, 2022 at $13.00 per hour to work up
to 28 hours per week, and so amend the Oscoda County Park Budget (208).
Roll Call Vote: Bondar, absent; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. Motion Carried.

McCauley/Varner a motion to re-hire Hillary Perez, as an Oscoda County Park Temporary Seasonal
2022-104 Employee, from May 22, 2022 to October 7, 2022 at $12.25 per hour to work up
to 28 hours per week, and so amend the Oscoda County Park Budget (208).
Roll Call Vote: Yoder, yes; Bondar, absent; Marsh, yes; McCauley, yes; Varner, yes. Motion Carried.

**The B.O.C. acknowledged a status change at the Ambulance Department.

Varner/McCauley a motion to acknowledge the status change for Ms. Katie L. Eason, from EMS EMT
2022-105 to Contingent to EMS EMT, as of April 3, 2022.
4 yes: 0 no: Motion Carried.

**The B.O.C. acknowledged the request from the Oscoda County Register of Deeds, Ms. Ann Galbraith for Employee Changes.

McCauley/Varner a motion to acknowledge and authorize the transfer of positions within the office of
2022-106 the County Clerk/Register of Deeds. As requested by the County Clerk/Register of Deeds, Ann Galbraith, effective April 25, 2022 as listed below:
Jennifer Cronkright Register of Deeds Chief Deputy will transfer to Clerk/Payroll specialist. Hourly wage 16.83;
Diane Hill Register of Deeds Deputy will transfer to Register of Deeds Chief Deputy. Hourly wage 15.48;
Lori Wyman Clerk/Payroll specialist will transfer to Register of Deputy. Hourly wage $14.31.
Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, absent; McCauley, yes. Motion carried.

**The B.O.C. approved the purchase of two copiers for the Oscoda County Clerk’s office and Register of
Deeds office.

Varner/McCauley a motion to purchase an office copier to be located in the County Clerk office in the
2022-107 amount of $1,915.89 paid out of 101-215-775.00 non-Equipment and the purchase of
an office copier to be located in the Register of Deeds office in the amount of
$1,915.89 paid out of 101-236-775.00 non-Equipment, total moved from
contingency and so amend the budget.
Roll Call Vote: Bondar, absent; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. Motion Carried.

Unfinished Business/New Business:

Financial:
**The B.O.C. approved the MDOT contract for the purchase of Snow Removal Equipment for the
Oscoda County Dennis Kauffman Memorial Airport.

Marsh/McCauley a motion to accept the Contract with MDOT (Contract No. 2022-0608 Federal Project
2022-108 (No. B-26-0156-1718) for federal funding to Acquire Snow Removal Equipment –
Tractor with Sweeper (Under the Block Grant Program), as written and authorize the
Vice-Chair Chuck Varner to sign the contract and certifications.
Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Bondar, absent; Yoder, yes. Motion Carried.

Committee Reports:

Commissioner Varner
**Attended regular assigned committee meetings.
**Attended Republican Party Meeting

Commissioner McCauley
**Participated on a conference call with the Oscoda County Library Board.
**Attended the Oscoda County Road Commission Meeting

Public Comment: (Limited to three minutes per person).
**Park Manager presented the Oscoda County Park Manager Report; and requested the 2022 park budgeted appropriations.
**EMS Director participated in Union Grievance Meeting, regarding overtime, and informed the B.O.C. that overtime will increase and that he is having a difficult time filing open positions.
**Sheriff Grace participated via teleconference recognizing the 911 Dispatchers.

**Commissioner Yoder thanked the audience for attending and those participating in today’s meeting by teleconference and called for a motion to adjourn.

Varner/Marsh A motion to adjourn today’s meeting (11:37 a.m.).
2022-109 4 yes: 0 no: Motion Carried.

**The B.O.C will hold their next Regular B.O.C Meeting scheduled for Tuesday, April 26, 2022 at 10:00 a.m., held in the B.O.C Boardroom or join the meeting by Teleconference by dialing 989-826-1163 (Pin#353).

Kyle Yoder, Oscoda County Ann Galbraith, Oscoda County
Board of Commissioners Chairman Clerk & Register of Deeds