



COUNTY OF OSCODA

Board of Commissioners
 Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes April 12, 2022

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, April 12, 2022 at 10:00 a.m.** “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag
 Roll Call of Members:
 Members Present: Commissioners Yoder, Varner, McCauley and Marsh.
 Members Excused: Commissioner Bondar.
 Public Present: 10
 Public by Teleconference: 6
 Zoom Participants: 0

**Commissioner Yoder called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference. Commissioner Bondar joined the meeting by teleconference.

The B.O.C approved the Agenda for **April 12, 2022, as presented.

Varner/McCauley a motion to approve the agenda for **April 12, 2022**, today’s B.O.C Regular **2022-093** Meeting, as presented.

4 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **April 12, 2022, as presented.

Item #1 Official Minutes for **March 22, 2022** were approved as presented.

Item #2 Budget Amendments (Gov’t Admin 101-115 & Park 208). B.O.C. approved to amend the following:

- Gov. Admin. 101-115 to reflect IRS penalty in the amount of \$1,411.75 due to an error from 4th Qtr. 2021; paid out of Contingencies.
- Gov. Admin. 101-115 to reflect a Snowmobile Claim Expense; received Insurance payment of \$750.00; balance of \$250.00 was paid by Oscoda County, totaling \$1,000.00; paid out of Contingencies.
- Gov. Admin. 101-115 for 2021 unemployment paid out of Contingencies, and County Park 208 for 2021 unemployment paid out of County Park.

Item #3 Expenditures for **March 2022**, were approved as received from the County Clerk’s Office. Total Expenditures **\$866,679.28**.

TOTAL ALLOW EXPENDITURES FOR MONTH OF MARCH 2022 IN THE FOLLOWING AMOUNTS:

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$166,426.33	\$311,659.90	\$478,086.23
102 Ambulance Equip	\$0.00	\$234.60	\$234.60
103 Sheriff Equip	\$0.00	\$19,731.59	\$19,731.59
104 911 Emergency	\$8,197.63	\$991.74	\$9,189.37
205 Officer Training	\$0.00	\$0.00	\$0.00

208	Park Fund	\$3,006.98	\$4,896.08	\$7,903.06
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$66,671.37	\$35,662.19	\$102,333.56
215	Friend/Court	\$6,164.39	\$4,637.89	\$10,802.28
216	Public Guardian	\$0.00	\$0.00	\$0.00
217	Fairgrounds	\$0.00	\$304.65	\$304.65
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Comm	\$0.00	\$33.44	\$33.44
239	Gypsy Moth	\$817.60	\$799.13	\$1,616.73
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$4,388.90	\$3,953.70	\$8,342.60
256	R.O.D. Automation	\$0.00	\$0.00	\$0.00
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$20,242.50	\$20,242.50
263	Concealed Pistol Licensing	\$0.00	\$7.16	\$7.16
265	Drug Law Enforcement	\$0.00	\$585.81	\$585.81
269	Law Library	\$0.00	-\$625.37	-\$625.37
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$30,000.00	\$30,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
286	ARPA	\$0.00	\$148,557.00	\$148,557.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$4,681.93	\$5,575.38	\$10,257.31
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$925.36	\$2,384.58	\$3,309.94
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$250.00	\$250.00
298	Veterans Affairs	\$2,086.04	\$10,993.22	\$13,079.26
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
516	DTRF	\$0.00	\$1,094.17	\$1,094.17
518	Foreclosure Fund	\$0.00	\$429.00	\$429.00
535	Housing	\$0.00	\$914.39	\$914.39
616	Tax Revolving	\$0.00	\$0.00	\$0.00
	SUB TOTALS	\$263,366.53	\$603,312.75	\$866,679.28
201	Road Commission			\$334,035.31
	Grand Total		\$1,200,714.59	

Item #4 Claims and Audit Docket for **April 12, 2022**, as received from the County Clerk's Office. Total Claims & Audit **\$81,223.97**

McCauley/Marsh a motion to approve the Consent Calendar Items for **April 12, 2022**.
2022-094

Roll Call Vote: Yoder, yes; Bondar, absent; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

**Ms. Amy Knepp, Oscoda County Library Director, addressed the board regarding the final agreement for the Oscoda County Library, agreed by all parties and attorneys; the MERS matter was addressed. Ms. Amy Knepp stated that the District Library milage may be placed on the General Election. The B.O.C. appointed Commissioner Tom McCauley, term expires December 31, 2022. The B.O.C. appointed Dawn Stenzel and Michael Benefiel, term expires December 31, 2024, to the new District Library Board. The following resolutions were adopted.

Varner/McCauley a motion to adopt Resolution 2022-006, as written, “Approving Exhibit to District 2022-095 Library Agreement and Appointing Initial Members”.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, absent; McCauley, yes; Varner, yes. **Motion Carried.**

Varner/Marsh a motion to adopt Resolution 2022-007, as written, “Approving District Library 2022-096 Agreement”.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, absent. **Motion Carried.**

**Ms. Carla Grezeszak, Oscoda County Interim Court Administration, Trial Courts, introduced Ms. Brenna Kirkpatrick, the new Court Administrator. Ms. Carla Grezeszak thanked board and other departments for their assistance. The B.O.C. approved the request for the District Court to be on future fees.

Marsh/Varner a motion to authorize a check, in the amount of \$34.65, issued to the District Court Bond 2022-097 Account, to reconcile the 81st District Court Bond Account for old bank fees, paid out of Gov’t Admin. Banking Supplies, and so amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, absent; McCauley, yes. **Motion Carried.**

**Ms. Amber Woehlert, Equalization Director, Annual 2022 Equalization Report, as required by PA135 of 1991.

Varner/Marsh a motion to go into an Equalization Session, as required by PA 135 of 1991 2022-098 (10:19 a.m.).

Roll Call Vote: Bondar, absent; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Varner/McCauley a motion to adjourn the Equalization Session and return to the Regular Board 2022-099 Meeting (10:27 a.m.).

Roll Call Vote: Varner, yes; Yoder, yes; Bondar, absent; McCauley, yes; Marsh, yes. **Motion Carried.**

Marsh/McCauley a motion to accept the Oscoda County 2022 Equalization Report, with the total 2022-100 equalized value of \$522,141,905 as prepared & received by the Oscoda County Equalization Director, Amber Woehlert, and authorize the Chairman and the County Clerk to sign.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, absent; McCauley, yes; Varner, yes. **Motion Carried.**

**Ms. Amber Woehlert, Gypsy Moth Coordinator gave an update on the Gypsy Moth 2022 Program. For more information in regards to the Gypsy Moth program please refer to the Oscoda County website www.oscodacountymi.com.

**Mr. Ben Hoover & Ms. Stephanie Ward, Mead & Hunt, Inc.- Presented an up-date on the Oscoda County Dennis Kauffman Memorial Airport that included the T-Hanger project, 2022 upcoming projects, Funding and Airport Classification.

Correspondence/Reports/Resolutions:

Commissioner Varner read **Resolution 2022-008 Proclamation “Oscoda County Law Enforcement Day April 7th”, honoring Deputy Rolfe.

Varner/Marsh a motion to adopt Resolution 2022-008, as written, Proclamation “Oscoda County Law 2022-101 Enforcement Day April 7th”.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Bondar, absent; Yoder, yes. **Motion Carried.**

**The B.O.C. approved a seasonal employee to work at the Fairgrounds and Smith Lake.

McCauley/Varner a motion to re-hire Mr. Cletus Bishop as a Seasonal Employee to work out at
2022-102 Fairgrounds (217) and Smith Lake (218) effective May 2, 2022 through September 9, 2022, to work up to 28 hours per week, at \$14.00 per hour, and so amend the budget.

Roll Call Vote: Varner, yes, Yoder, yes; Bondar, absent;
McCauley, yes; Marsh, yes. **Motion Carried.**

**The B.O.C. approved seasonal employees to work at the Oscoda County Park.

Varner/McCauley a motion to hire Sarah A. Novak, as an Oscoda County Park Temporary Seasonal
2022-103 Employee, from April 15, 2022 to November 18, 2022 at \$13.00 per hour to work up to 28 hours per week, and so amend the Oscoda County Park Budget (208).

Roll Call Vote: Bondar, absent; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

McCauley/Varner a motion to re-hire Hillary Perez, as an Oscoda County Park Temporary Seasonal
2022-104 Employee, from May 22, 2022 to October 7, 2022 at \$12.25 per hour to work up to 28 hours per week, and so amend the Oscoda County Park Budget (208).

Roll Call Vote: Yoder, yes; Bondar, absent; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C. acknowledged a status change at the Ambulance Department.

Varner/McCauley a motion to acknowledge the status change for Ms. Katie L. Eason, from EMS EMT
2022-105 to Contingent to EMS EMT, as of April, 3 2022.

4 yes: 0 no: **Motion Carried.**

**The B.O.C. acknowledged the request from the Oscoda County Register of Deeds, Ms. Ann Galbraith for Employee Changes.

McCauley/Varner a motion to acknowledge and authorize the transfer of positions within the office of
2022-106 the County Clerk/Register of Deeds. As requested by the County Clerk/Register of Deeds, Ann Galbraith, effective April 25, 2022 as listed below:

Jennifer Cronkright Register of Deeds Chief Deputy will transfer to Clerk/Payroll specialist. Hourly wage 16.83;
Diane Hill Register of Deeds Deputy will transfer to Register of Deeds Chief Deputy. Hourly wage 15.48;
Lori Wyman Clerk/Payroll specialist will transfer to Register of Deputy. Hourly wage \$14.31.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, absent; McCauley, yes. **Motion carried.**

**The B.O.C. approved the purchase of two copiers for the Oscoda County Clerk's office and Register of Deeds office.

Varner/McCauley a motion to purchase an office copier to be located in the County Clerk office in the
2022-107 amount of \$1,915.89 paid out of 101-215-775.00 non-Equipment and the purchase of an office copier to be located in the Register of Deeds office in the amount of \$1,915.89 paid out of 101-236-775.00 non-Equipment, total moved from contingency and so amend the budget.

Roll Call Vote: Bondar, absent; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Unfinished Business/New Business:

Financial:

**The B.O.C. approved the MDOT contract for the purchase of Snow Removal Equipment for the Oscoda County Dennis Kauffman Memorial Airport.

Marsh/McCauley a motion to accept the Contract with MDOT (Contract No. 2022-0608 Federal Project
2022-108 (No. B-26-0156-1718) for federal funding to Acquire Snow Removal Equipment – Tractor with Sweeper (Under the Block Grant Program), as written and authorize the Vice-Chair Chuck Varner to sign the contract and certifications.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Bondar, absent; Yoder, yes. **Motion Carried.**

Committee Reports:

Commissioner Varner

- **Attended regular assigned committee meetings.
- **Attended Republican Party Meeting

Commissioner McCauley

- **Participated on a conference call with the Oscoda County Library Board.
- **Attended the Oscoda County Road Commission Meeting

Public Comment: (Limited to three minutes per person).

**Park Manager presented the Oscoda County Park Manager Report; and requested the 2022 park budgeted appropriations.

**EMS Director participated in Union Grievance Meeting, regarding overtime, and informed the B.O.C. that overtime will increase and that he is having a difficult time filling open positions.

**Sheriff Grace participated via teleconference recognizing the 911 Dispatchers.

**Commissioner Yoder thanked the audience for attending and those participating in today's meeting by teleconference and called for a motion to adjourn.

Varner/Marsh A motion to adjourn today's meeting (11:37 a.m.).

2022-109

4 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, April 26, 2022 at 10:00 a.m. held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**