



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes April 13, 2021

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, April 13, 2021 at 10:00 a.m.** "Open to the Public" and by Teleconference, in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020, from the Commissioner's Boardroom, at the Oscoda County Government Center Building, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, Marsh and McCauley.

Members by Teleconference:

Audience Present: 2

Audience by Teleconference: 7

Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining us by teleconference (In compliance with MDHHS requirements and as allowed by Public Act 228 of 2020).

The B.O.C approved the Agenda for **April 13, 2021, with the addition of the Prosecuting Attorney, Legal Secretary Position.

Marsh/Bondar a motion to accept the Agenda for **April 13, 2021**, with one noted addition.
2021-107

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **April 13, 2021, as presented.

Item #1 Official Minutes held on **March 23, 2021** were approved as presented.

Item #2 Official Minutes for Special B.O.C Meeting held on **March 30, 2021** were approved as presented.

Item #3 General and Special Funds Budget Reports for **March 2021** were reviewed by the B.O.C.

Item #4 Expenditures for the month of **March 2021** were approved, as received from the County Clerk's Office. Total Expenditures **\$669,285.33.**

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$165,716.98	\$250,993.91	\$416,710.89
102 Ambulance Equip	\$0.00	\$5,927.86	\$5,927.86
103 Sheriff Equip	\$0.00	\$5,993.86	\$5,993.86
104 911 Emergency	\$8,170.60	\$8,638.15	\$16,808.75
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$1,950.96	\$2,051.76	\$4,002.72
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$62,422.13	\$17,519.32	\$79,941.45
215 Friend/Court	\$5,860.29	\$871.98	\$6,732.27
216 Public Guardian	\$0.00	\$0.00	\$0.00
217 Fairgrounds	\$0.00	\$54.57	\$54.57
218 Smith Lake	\$0.00	\$1,224.58	\$1,224.58
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Comm	\$0.00	\$61.58	\$61.58
239 Gypsy Moth	\$1,211.06	\$42.10	\$1,253.16
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$4,133.30	\$8,091.51	\$12,224.81
256 R.O.D. Automation	\$0.00	\$239.00	\$239.00
258 May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260 MIDC	\$0.00	\$14,311.50	\$14,311.50
263 Concealed Pistol Licensing	\$0.00	\$15.30	\$15.30
265 Drug Law Enforcement	\$181.57	\$686.65	\$868.22
269 Law Library	\$0.00	\$132.79	\$132.79
271 Library	\$0.00	\$0.00	\$0.00
274 Council/Aging	\$0.00	\$50,000.00	\$50,000.00
281 EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285 RSRF	\$0.00	\$0.00	\$0.00
290 Social Services	\$0.00	\$0.00	\$0.00
292 Child Care	\$3,371.07	\$14,124.73	\$17,495.80
293 Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294 Veterans Trust	\$0.00	\$0.00	\$0.00
295 Airport	\$750.54	\$1,446.53	\$2,197.07
296 Basic Grant	\$0.00	\$0.00	\$0.00
297 Smile/Counseling	\$0.00	\$0.00	\$0.00
298 Veterans Affairs	\$2,198.65	\$10,344.95	\$12,543.60
470 Courthouse Preservation	\$0.00	\$0.00	\$0.00
535 Housing	\$0.00	\$18,386.20	\$18,400.95
616 Tax Revolving	\$0.00	\$2,144.60	\$2,144.60

<i>SUB TOTALS</i>	\$255,967.15	\$413,303.43	\$669,285.33
201 Road Commission			\$245,418.08
<i>Grand Total</i>		\$914,703.41	

Item #5 Claims and Audit Docket for **April 13, 2021**, were approved, as received from the County Clerk's Office. Total Claims & Audit **\$35,853.74**.

Varner/McCauley a motion to approve the Consent Calendar Items for **April 13, 2021**, as **2021-108** presented.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

**Ms. Amber Woehlert, Equalization Director, by teleconference, presented the Annual 2021 Equalization Report, as required by PA135 of 1991; by teleconference. The following motions were made:

Varner/McCauley a motion to go into an Equalization Session, as required by PA 135 of 1991 **2021-109** (10:04 a.m.).

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Bondar/Varner a motion to adjourn the Equalization Session and return to the Regular Board **2021-110** Meeting (10:07 a.m.).

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

McCauley/Bondar a motion to accept the Oscoda County 2021 Equalization Report, with the total **2021-111** equalized value of **\$498,156,400** as prepared & received by the Oscoda County Equalization Director, Amber Woehlert, and authorize the Chairman and the County Clerk to sign.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

**The B.O.C acknowledge the correspondence, as received, by the Equalization Director, Ms. Amber Woehlert.

Varner/Bondar a motion to acknowledge the hire of Mr. Kevin Peters, to fill the open Equalization **2021-112** Appraiser III position (per motion 2021-075) to start part-time as of **April 5, 2021** for training purposes and then full-time effective **April 19, 2021**.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C acknowledge the correspondence, as received, by the County Prosecuting Attorney, Ms. Kristy McGregor.

Varner/Bondar a motion to accept the written resignation from Ms. Brandy Wright, PA Legal Secretary, **2021-113** as of April 23, 2021.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/Varner a motion to authorize the Prosecutor Attorney to advertise, interview and hire a full-time **2021-114** PA Legal Secretary, in accordance to the Personnel Policy, eligible for County benefits, \$15.25 per hour; subjected to a 60-day review, at 35 hours per week, and so amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Varner gave a brief up-date on COVID-19. Michigan COVID-19 cases are on the rise, including for Oscoda County. The District Health Department #2 continues to hold vaccination clinics; for those who choose to get vaccinated. For more information visit www.dhd2.org. Commissioner Marsh asked that the COVID-19 Preparedness and Response Plan be reviewed and sent out to the Department Heads to share with their employees, as a refresher of the County Buildings COVID-19 Guidelines.

**Commissioner Bondar and Marsh, whom the B.O.C appointed to act as the Interim Oscoda County Park Administrator/Manager's to oversee the County Park until a new Oscoda County Park Administrator/Manager is hired gave an up-date. Commissioner Bondar and Marsh called upon Mr. Dan Money, retired County Park Manager, to see if he would be willing to assist; Mr. Money has shared his years of experience and is willing to assist where he can. Also, Maintenance Supervisor, Joe Breough, has assisted and has allowed his employee Rick Burton to assist; it was the consensus of the B.O.C to allow some overtime for the Maintenance Department to assist at the Park. Commissioner Bondar, Commissioner Marsh, Deb Coulon, Grant Shephard and Rick Burton have all worked extremely hard & extra-long hours over the last two weeks to get the County Park ready for the 2021 Season along with a couple new hires. Several other volunteers like Morse Excavating & Concrete, the AuSable Valley Engine & Tractor Club, Mio AuSable High School Volleyball & Baseball Athletes, Sheriff Grace, Commissioner McCauley and many other county residents have stepped up and showed their community support for the County Park; Commissioner Bondar & Marsh stated they could not have done what has been done at the Park without everyone's help and is very grateful. The County Park will need several repairs, some that are due to the neglect in responsibilities of Ms. Holly Stoner, the previous Park Manager, that will cost the county money including not shutting off the water to the bathhouse, winterizing equipment to late fees for unpaid invoices. At this time, Ms. Stoner was served a "Notice to Quit" by the County Sheriff's Department, however Ms. Stoner is still in the house on the property; future legal action will be taken if necessary. The County Parks bathhouse needs a new roof, it currently is leaking, electric is needed at the pavilion and at some sites, lights in the park, hazard trees & stumps need to be removed, firewood for campers, the stairs to the water is crumpling and unsafe, WIFI for campers, and much more. Commissioner Bondar & Marsh will prioritize those repairs and present to the B.O.C for future consideration. Commissioner Marsh stated that Commissioner Bondar and herself would like the B.O.C to consider restructuring the County Park now that it is under the complete control of the Board of Commissioners, starting with moving the maintenance responsibilities of the County Park to the County Maintenance Department. Also, Commissioner Marsh asked the B.O.C to allow them to hire five seasonal/temp. employees, as a better option with one or two working in the office. Commissioner Bondar was able to finalize the purchase of a dump truck from the Road Commission. It was the consensus of the B.O.C to move funds to the County Park, as requested, for any necessary purchases Commissioner Bondar and Marsh may need up to \$1,500.00 (in accordance to the purchasing policy), without having to get B.O.C approval. Commissioner Yoder thanked Commissioner Bondar and Marsh for their dedication to the County Park and all the volunteers. The B.O.C made the following motions in

regards to the County Park.

Varner/McCauley a motion to officially purchase a 2004 F350 Ford Dually Dump Truck for the Oscoda
2021-115 County Park from the Oscoda County Road Commission, in the amount of \$1.00, and so
amend the budget.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Marsh/Bondar a motion to amend motion 2021-104 to reflect to advertise up to five Oscoda County
2021-116 Park Temporary/Seasonal Employees.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

McCauley/Varner a motion to place an AD in the paper to accept bids for a new roof at the County Park
2021-117 for the bathhouse.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

McCauley/Bondar a motion to allow the Maintenance Department to work up to 10 hours of overtime,
2021-118 per week, to assist the County Fairgrounds, Smith Lake and the County Park, paid out of
the particular Special Fund.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Varner/McCauley a motion to appropriate \$10,000.00, moved from Contingency to the General Fund
2021-119 Appropriations (101-965-999.11 Transfer Out County Park) and authorize the Treasurer's
Office to move funds, as requested, to the Park Budget (208-000-699.00 Transfer In) to
assist with 2021 start-up expenses and so amend the reflected revenue & expense lines.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/Varner a motion to acknowledge the hire of Brandon Wiltse as an Oscoda County Park
2021-120 Temporary Seasonal Employee, from April 10, 2021 to December 1, 2021 at \$12.00 per
hour to work up to 28 hours per week, and so amend the Oscoda County Park Budget (208).

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Marsh/Varner a motion to acknowledge the hire Corey Newton as an Oscoda County Park Temporary
2021-121 Seasonal Employee, from April 10, 2021 to April 14, 2021 at \$12.00 per hour to work up to
28 hours per week, and so amend the Oscoda County Park Budget (208).

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/McCauley a motion to acknowledge the hire of Bo Yoder as an Oscoda County Park Temporary
2021-122 Seasonal Employee, from April 10, 2021 to December 1, 2021 at \$12.00 per hour to work up
to 28 hours per week, and so amend the Oscoda County Park Budget (208).

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**Commissioner Yoder called upon Kevin Kirby, who was on the line, for an up-date on the Gypsy Moth Program. Mr. Kirby stated that Hatfield Spaying Company was sent a list of parcels from our County Equalization Department, there is approximately 4,000 acres. Mr. Kirby stated a date for spraying has not been set, he continues to watch for signs of the Gypsy Moths; Commissioner Yoder asked if residents can be notified when the date of spraying has been set. Commissioner Yoder is also working on an option to have small land-owners sprayed around their homes by a ground-based spraying company since the County will have funds available for the Gypsy Moth Program; it was the consensus of the B.O.C to look into.

Varner/Bondar a motion to authorize the B.O.C Chair & Gypsy Moth Coordinator to look into a **2021-123** secondary Gypsy Moth Program for small land-owners, following the same “Gypsy Moth Suppression Program” and put out for bids for future consideration.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Commissioner Yoder allowed Veteran Affairs Board Member, Al Chaney, to address the B.O.C, who was in the audience. Mr. Chaney stated that the Veteran Affairs Office will be moving to a new office behind the Chamber of Commerce sometime after Labor Day, due to the DNR Building being torn down. The Veteran Affairs are still working on the plans for a Veterans Memorial and are looking at a “Can Drive” as a fund raiser. Commissioner Yoder, on behalf of the Veteran Affairs Board, would like the B.O.C to consider allowing the Veteran Affairs to work on and present a proposal using the vacant lots, where the two mobile office trailers were, for a Veteran Affairs Memorial Site; it was the consensus to allow the Veteran Affairs to move forward and present their proposal on those lots, at a later date for consideration.

Varner/Bondar a motion to authorize the Treasurer’s Office to create a Veteran Affairs Rental expense **2021-124** line (298-682-940.00) for the purpose of renting an office to conduct official VA Business and so amend the VA Budget (298).

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Financial:

**Commissioner Marsh asked how the Finance Committee was coming on the Salary & Hourly Non-Union & Non-Union Court Employee wage increase for 2021; Commissioner Varner and Yoder both stated they were still reviewing.

Committee Reports:

Commissioner McCauley

**Road Commission Board Meeting.

**Participated in the Oscoda County Park Community Clean-up, held on Saturday April 14, 2021.

Commissioner Bondar

**Acting Interim Oscoda County Park Administrator/Manager along with Commissioner Marsh, several hours at the Oscoda County Park.

**Two different Landfill Board Meetings.

**Follow-up on EMS Personnel Issues.

**Council on Aging Board Meeting.

**N. MI Associated Board Meeting.

**Big Creek Township Board Meeting. Ordinance Adopted. RE: Recreation Marijuana.

Commissioner Marsh

- **Acting Interim Oscoda County Park Administrator/Manager along with Commissioner Bondar, several hours at the Oscoda County Park.
- **Attended the Chamber of Commerce Board Meeting.

Commissioner Varner

- **Follow-up on EMS Personnel Issues with Department of Labor and County Labor Attorney.
- **Two different Landfill Board Meetings.
- **Two different NEMSCA Board Meetings.
- **Reviewed the Claims & Audit Docket for April 13, 2021; as part of the Finance Committee.
- **Participated in a teleconference with Mid-Michigan Medical Examiner Group along County Clerk & Register of Deeds, Ann Galbraith, County Clerk Administrative Assistant, Diane Gusler and B.O.C Executive Secretary, Brenda Moore regarding Medical Examiner procedures and billing.
- **Addressed Payroll questions with County Payroll Specialist, Shayna Money.

Commissioner Yoder

- *Note – Registration for the 2021 Virtual Conferences for MTA or MAC is open. Any Commissioner planning on attending should e-mail the B.O.C Executive Secretary.
- **Participated in a walk-through of the Government Center Building along with Joe Breaugh, Maintenance Supervisor and Wolgast. If anyone has concerns this should contact Joe Breaugh, Maintenance Supervisor and he will contact Wolgast.
- **Broadband Information – Discussion with M-33 Mr. Mike Benefiel.
- **Veteran Affairs Board Meeting.
- **Gypsy Moth Inquires.
- **Reviewed the Claims & Audit Docket for April 13, 2021; as part of the Finance Committee.

Public Comment: (Limited to three minutes per person).

- **Ms. Lee Ann Fischer, Housing Program Administrator, who was in the audience, gave a brief up-date on the housing program; files & loans have been cleaned up and she continues to work on projects.
- **Sheriff Grace announced “Take Back Drugs Day” is scheduled for April 24, 2021.
- **Road Construction is scheduled to begin.
- **COVID-19 Testing held at the Mio Baptist Church on Wednesday, April 14, 2021 12-6 p.m.

**Commissioner Yoder thanked the audience for attending and those participating in today’s meeting by teleconference and called for a motion to adjourn.

McCauley/Varner a motion to adjourn today’s meeting (12:27 p.m.).
2021-125

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, April 27, 2021 at 10:00 a.m. held in the **B.O.C Boardroom or by Teleconference** (In compliance with MDHHS requirements and as allowed by Public Act 228 of 2020) by dialing **989-826-1163 (Pin#353).**

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**