



# COUNTY OF OSCODA

Board of Commissioners  
 Telephone (989) 826-1130  
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

## Official Minutes May 11, 2021

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, May 11, 2021 at 10:00 a.m.** “Open to the Public” and by Teleconference, in compliance with MDHHS requirements and as allowed by Public Act 228 of 2020, from the Commissioner’s Boardroom, at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, Marsh and McCauley.

Members by Teleconference:

Audience Present: 2

Audience by Teleconference: 6

Commissioner Yoder called today’s “Public Meeting” to order at 10:00 a.m.; including those joining us by teleconference (In compliance with MDHHS requirements and as allowed by Public Act 228 of 2020).

\*\*The B.O.C approved the Agenda for **May 11, 2021**, as presented.

**Varner/Marsh** a motion to accept the Agenda for **May 11, 2021**, as presented.  
**2021-156**

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes;  
 McCauley, yes; Varner, yes. **Motion Carried.**

\*\*The B.O.C approved the Consent Calendar Items for **May 11, 2021**, as presented.

**Item #1** Official Minutes for **April 27, 2021** were approved, as presented.

**Item #2** General and Special Funds Budget Reports for **April 2021** were reviewed.

**Item #3** Expenditures for the month of **April 2021** were approved, as received from the County Clerk’s Office. Total Expenditures **\$846,633.41.**

	<b>PAYROLL</b>	<b>EXPENSES</b>	<b>TOTAL</b>
<b>101</b> General Fund	\$249,672.12	\$322,272.50	\$571,944.62
<b>102</b> Ambulance Equip	\$0.00	\$0.00	\$0.00

103	Sheriff Equip	\$0.00	\$2,926.59	\$2,926.59
104	911 Emergency	\$11,998.00	\$8,725.30	\$20,723.30
205	Officer Training	\$0.00	\$0.00	\$0.00
208	Park Fund	\$4,801.97	\$16,953.48	\$21,755.45
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$106,305.33	\$19,949.45	\$126,254.78
215	Friend/Court	\$8,984.40	\$3,990.97	\$12,975.37
216	Public Guardian	\$0.00	\$0.00	\$0.00
217	Fairgrounds	\$0.00	\$730.04	\$730.04
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Comm	\$0.00	\$0.00	\$0.00
239	Gypsy Moth	\$952.71	\$2,608.36	\$3,561.07
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$6,276.30	\$4,010.41	\$10,286.71
256	R.O.D. Automation	\$0.00	\$4,054.30	\$4,054.30
258	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260	MIDC	\$0.00	\$13,990.20	\$13,990.20
263	Concealed Pistol Licensing	\$0.00	\$18.92	\$18.92
265	Drug Law Enforcement	\$4,651.83	\$849.82	\$5,501.65
269	Law Library	\$0.00	\$132.79	\$132.79
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$20,000.00	\$20,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$5,168.04	\$609.97	\$5,778.01
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$1,125.80	\$1,810.71	\$2,936.51
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$250.00	\$250.00
298	Veterans Affairs	\$3,084.06	\$6,814.21	\$9,898.27
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
535	Housing	\$0.00	\$18,386.20	\$10,364.84
616	Tax Revolving	\$0.00	\$2,549.99	\$2,549.99
	<b><i>SUB TOTALS</i></b>	\$403,020.56	\$451,634.21	<b>\$846,633.41</b>
201	Road Commission			\$270,756.00

*Grand Total*

\$1,117,389.41

**Item #4** Claims and Audit Docket for **May 11, 2021**, were approve as received, from the County Clerk's Office. Total Claims & Audit **\$52,399.57**.

**Bondar/McCauley** a motion to approve the Consent Calendar Items for **May 11, 2021**, as **2021-157** presented.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes;  
Bondar, yes; McCauley, yes. **Motion Carried.**

**Public Matters & Comments** (Limited to three minutes per person).

\*\*Sheriff Grace reminded the Board that ENBRIDGE is holding a live deployment exercise at the Mio Pond today. Sheriff Grace wanted to publicly thank Mr. John Gibson, who is resigning from the Sheriff's Department, for his time here serving Oscoda County.

**Appointments:**

\*\*Ms. Ann Galbraith, County Clerk & Register of Deeds, addressed the Board regarding the County moving forward in the Register of Deeds by entering into an agreement with FIDLAR Technologies who provides various image archival services for the purpose of indexing and imaging documents electronically; providing a service to the public without having to come into the County Building. Ms. Galbraith also provided information on APEX FIDLAR Technologies that will provide vital records into the modern digital age that will allow the public to digitally submit forms to the County Clerk's Office; providing a service to the public without having to come into the County Building. Commissioner Varner stated both these programs could be eligible for reimbursement by a future COVID-19 Grant. The Board made a motion to move forward on the Media Conversion Project and will address the APEX FIDLAR at a later date.

**Varner/Bondar** a motion to authorize the County Clerk & Register of Deeds, Ms. Ann Galbraith, to enter **2021-158** into an agreement with FIDLAR Technologies for the Media Conversion Project, in the amount of \$17,288.38, to be paid out of Special Fund ROD 256, and so amend the budget.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

**Correspondence/Reports/Resolutions:**

\*\*The B.O.C approved the appointment of Ms. Susan Avery to the Jury Board, as requested by Ms. Ann Galbraith, County Clerk & Register of Deeds.

**Varner/McCauley** a motion to appoint Susan Avery, replacing Sonia Houlton, to the Jury Board, for a 6-**2021-159** six-year term beginning January 1, 2021 and ending December 31, 2026.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

\*\*The B.O.C approved to advertise for the 2021 Title III Funds.

**McCauley/Bondar** a motion to advertise for Title III Funds, in the amount of \$15,348.77. Title III **2021-160** Projects must include one or more of the following: Fire Wise Community Programs, Reimbursement for Emergency Services Performed on Federal Land, and/or Develop Community Wildfire Protection Plans.

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes;  
Yoder, yes; Bondar, yes. **Motion Carried.**

\*\*The B.O.C approved the hiring of a Fairgrounds & Smith Lake Seasonal Employee, as requested by Mr. Joe Breagh, Maintenance Supervisor.

**Varner/Bondar 2021-161** a motion to approve & acknowledge the hire Cletus Bishop as a Seasonal Employee to work out at Fairgrounds (217) and Smith Lake (218) effective May 12, 2021 through September 3, 2021, to work up to 28 hours per week, at \$12.50 per hour (superseding motion 2021-077) and so amend the budget.

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

\*\*The B.O.C acknowledged the written resignation from Mr. John Gibson, Special Deputy, and the request to fill that opened position, by Sheriff Kevin Grace.

**Varner/McCauley 2021-162** a motion to acknowledge the written resignation from John Gibson, Special Deputy, from the Sheriff's Department, effective May 6, 2021, and authorize Sheriff Grace to advertise, interview and hire a non-union part-time Special Deputy, starting wage at \$15.00 per hour, up to 28 hours per week, in accordance to the Sheriff's Department Policy & Procedures and the County Personnel Policy and so amend the budget.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

#### **Unfinished Business/New Business:**

\*\*Commissioner Varner gave a brief up-date on COVID-19. The District Health Department #2 is looking at teaming-up with any scheduled County events to offer walk-up booths to provide vaccinations; for those who choose to get vaccinated. For more information visit [www.dhd2.org](http://www.dhd2.org).

\*\*Commissioner Bondar and Commissioner Marsh, whom the B.O.C appointed to act as the Interim Oscoda County Park Administrator/Manager's to oversee the County Park gave an up-date. Commissioner Marsh provided a written up-date on the progress being done at the County Park. The firewood has been a big project and has taken a lot of time. A wood processor was rented providing about 75 cords of firewood, Commissioner Marsh stated it is just a start there is still lots of wood. Commissioner Marsh addressed some events that are scheduled at the Park this summer; including a field trip of the Mio AuSable 3<sup>rd</sup> & 4<sup>th</sup> grade classes to the Park to help plant flowers. Commissioner Marsh and Bondar expressed the need for equipment at the County Park, beginning with a tractor and a trailer for the wood; the Park has been borrowing the Maintenance Departments tractor. Commissioner Bondar provided information received from two area Tractor & Supply Companies and information on a trailer that the Sheriff's Department is no longer using. Commissioner Yoder addressed the Park Budget and the expected revenue. Commissioner Marsh is currently working on finalizing the process with credit card deposits; therefore, the budget does not reflect true revenue at this time; expects it to be cleared up in the next month. The number of reservations seem to be on target and the Park is saving money by not hiring a Park Administrator/Manager at this time. Commissioner Marsh stated that both herself and Commissioner Bondar are willing to continue to oversee the County Park and will continue to prioritize the needs of the Park and keep the Board informed. Commissioner Varner praised both Commissioner Marsh and Commissioner Bondar for their dedication and work at the Park. The B.O.C made the following motions.

**McCauley/Varner 2021-163** a motion to approve the purchase of a tractor (L3301) for Oscoda County Park from Ginop Sales, in the amount of \$21,800.00, moved from Contingency the General Fund Appropriations (101-965-999.11 Transfer Out County Park) and authorize the Treasurer's Office to move funds to the Park Budget (208-000-699.00 Transfer In) and so amend the reflected budgets.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes;  
Bondar, yes; McCauley, yes. **Motion Carried.**

**Varner/McCauley** a motion to purchase a trailer, up to \$2,000.00, for the Oscoda County Park from the **2021-164** Sheriff's Department, out of the Park Budget 208, reimbursed back to the Home Security Grant (EOC), and so amend the budget.

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes;  
Yoder, yes; Bondar, yes. **Motion Carried.**

**Varner/Bondar** a motion to acknowledge the hire of Zeke Morris as an Oscoda County Park **2021-165** Temporary/Seasonal Employee, from May 4 2021 to December 1, 2021 at \$9.65 per hour to work up to 28 hours per week, and so amend the Oscoda County Park Budget (208).

**Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, yes;  
Yoder, yes; Marsh, yes. **Motion Carried.**

\*\*The B.O.C made a motion to hold a "Public Hearing" to Close-Out the MEDC CDBG Cares Funding Grant, as required.

**McCauley/Marsh** a motion to advertise to hold a "Public Hearing" for the MEDC CDBG Cares Funding **2021-166** Grant "Close Out" on Tuesday, May 25, 2021 at the Regular Board of Commissioners Meeting, at 10:00 a.m.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

#### **Financial:**

\*\*Commissioner Yoder gave a brief overview of progress of the Gypsy Moth Suppression Program. The Gypsy Moth Suppression Program has been a challenge and educational for all of us. The County has been in contact with Hatfield Spraying Service Inc. since last November, however due to some confusion between the estimate at \$39/acre early on and the final price of \$55/acre by Hatfield Spraying Service Inc. for the cost of the spraying and required acres and the assumption of the County that everything was all set, a contract and/or a final price was never negotiated. Hatfield Spraying Service Inc. has agreed to honor 10-acre parcels at \$45/acre for this year's spraying; the County will not charge the additional \$6/acre to residents already signed up for the Gypsy Moth Suppression Program. Commissioner Yoder has contacted a company that will provide the County with a "Secondary" Suppression Program for Small Land-Owners for up to 50 properties at a cost share of \$40. Commissioner Yoder asked that Mr. Kevin Kirby, Gypsy Moth Coordinator, reach out to those residents who did not qualify for Hatfield Spraying and offer the Suppression Program for Small Land-Owners first. The following motions were made regarding the Gypsy Moth Suppression Programs for 2021.

**Marsh/McCauley** a motion to approve the contract between Oscoda County and Hatfield Spraying **2021-167** Service, Inc. as written, and authorize the Chair to sign.

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

**Varner/Bondar** a motion to approve the proposed "Small Property Gypsy Moth Suppression Cost Share **2021-168** Program" as written, and to advertise for interested applicants, if necessary.

**Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, yes;  
Yoder, yes; Marsh, yes. **Motion Carried.**

**McCauley/Marsh** a motion to accept the proposal from "Pro Pest & Turf Solutions LLC", and **2021-169** authorize the Chair to sign, in the amount of \$6,000.00, paid out of the Gypsy Moth Special Fund 239, and so amend the budget.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

**Varner/Bondar** a motion to extend Mr. Kevin Kirby's employment as the temporary Gypsy Moth **2021-170** Suppression Program Coordinator (per motion 2021-023) to June 30, 2021, and so amend the budget.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes;  
Bondar, yes; McCauley, yes. **Motion Carried.**

**Public Comment:** (Limited to three minutes per person).

\*\*Commissioner Varner asked for "Public Comment" to be moved up on the Agenda to allow a County resident speak on the Gypsy Moth Suppression Program.

\*\*The County resident asked if his and others information that was provided to Ms. Kelly Sinnaeve, District Forester, last year was passed on to the new Gypsy Moth Coordinator; Commissioner Yoder provided his phone number and will follow-up with the County resident.

**Committee Reports:**

\*\*It was the consensus of the Board to waive presenting committee reports. However, Commissioner Marsh asked that the Board to acknowledge the correspondence that was sent to each of the Board members from Sheriff Kevin Grace requesting a wage adjustment. Commissioner Varner and Commissioner Yoder, as the Finance Committee, stated that wage adjustments and raise were reviewed and the B.O.C acted at the last B.O.C Meeting. The Board will have the opportunity to review Elected Officials and non-union employee's wages this fall, for consideration, during the 2022 Budget process.

**Varner/McCauley** a motion to acknowledge the correspondence, as received from Sheriff Kevin Grace, **2021-171** regarding a wage adjustment; to be reviewed and addressed this fall.

**Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, yes;  
Yoder, yes; Marsh, yes. **Motion Carried.**

\*\*Commissioner Yoder thanked the audience for attending and those participating in today's meeting by teleconference and called for a motion to adjourn.

**Marsh/McCauley** a motion to adjourn today's meeting (11:50 a.m.).  
**2021-172**

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes;  
Yoder, yes; Bondar, yes. **Motion Carried.**

\*\*The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, May 25, 2021 at 10:00 a.m.** held in the **B.O.C Boardroom or by Teleconference** (In compliance with MDHHS requirements and as allowed by Public Act 228 of 2020) by dialing **989-826-1163 (Pin#353)**.

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**Kyle Yoder, Oscoda County  
Board of Commissioners Chairman**

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**Ann Galbraith, Oscoda County  
Clerk & Register of Deeds**