



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes **May 24, 2022**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on Tuesday, May 24, 2022 at 10:00 a.m. “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present:	Commissioners Yoder, Varner, McCauley, Marsh and Bondar
Members Excused:	0
Public Present:	9
Public by Teleconference:	3
Zoom Participants:	3

**Commissioner Yoder called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference.

The B.O.C approved the Agenda for **May 24, 2022, with three additions pertaining to Unfinished/New Business to today’s B.O.C. Regular Meeting, as presented.

Additions to Unfinished/New Business

Marsh/McCauley: a motion to approve the agenda for **May 24, 2022**, today’s B.O.C Regular Meeting, as presented.

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **May 24, 2022**, as presented.

Item #1 Official Minutes for **May 10, 2022**, were approved.

Item #2 Expenditures for **April 2022**, were approved as received from the County Clerk’s Office. Total Expenditures for April 2022 were **\$1,095,626.08**.

APRIL 2022 EXPENDITURES

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$257,539.74	\$233,709.13	\$491,248.87
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$1,607.78	\$1,607.78
104 911 Emergency	\$11,567.80	\$1,451.79	\$13,019.59
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$5,183.75	\$4,729.14	\$9,912.89
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$101,560.51	\$12,362.84	\$113,923.35
215 Friend/Court	\$8,252.68	\$1,521.44	\$9,774.12
216 Public Guardian	\$0.00	\$0.00	\$0.00
217 Fairgrounds	\$0.00	\$194.13	\$194.13
218 Smith Lake	\$0.00	\$0.00	\$0.00
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Comm	\$0.00	\$33.44	\$33.44
239 Gypsy Moth	\$1,198.83	\$858.97	\$2,057.80
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$6,718.76	\$8,129.47	\$14,848.23
256 R.O.D. Automation	\$0.00	\$0.00	\$0.00
258 May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260 MIDC	\$0.00	\$19,836.50	\$19,836.50
263 Concealed Pistol Licensing	\$0.00	\$11.13	\$11.13
265 Drug Law Enforcement	\$70.22	\$623.27	\$693.49
269 Law Library	\$0.00	\$317.48	\$317.48
271 Library	\$0.00	\$0.00	\$0.00
274 Council/Aging	\$0.00	\$60,000.00	\$60,000.00
281 EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285 RSRF	\$0.00	\$0.00	\$0.00
286 ARPA	\$0.00	\$6,658.65	\$6,658.65
290 Social Services	\$0.00	\$0.00	\$0.00
292 Child Care	\$8,729.36	\$4,320.38	\$13,049.74
293 Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294 Veterans Trust	\$0.00	\$0.00	\$0.00
295 Airport	\$1,388.04	\$129.57	\$1,517.61
296 Basic Grant	\$0.00	\$0.00	\$0.00
297 Smile/Counseling	\$0.00	\$0.00	\$0.00
298 Veterans Affairs	\$3,658.05	\$8,628.37	\$12,286.42
470 Courthouse Preservation	\$0.00	\$0.00	\$0.00
516 DTRF	\$0.00	\$2,242.42	\$2,242.42

518	Foreclosure Fund	\$0.00	\$489.00	\$489.00
535	Housing	\$0.00	\$3,465.81	\$3,465.81
616	Tax Revolving	\$0.00	\$0.00	\$0.00
	<i>SUB TOTALS</i>	\$405,867.74	\$371,320.71	\$777,188.45
201	Road Commission			\$318,437.63
	<i>Grand Total</i>		\$1,095,626.08	

Item #3 Claims and Audit Docket for **May 24, 2022**, were approved as received from the County Clerk’s Office. Total Claims & Audit **\$16,066.31**.

Bondar/Varner: a motion to approve the Consent Calendar Items for **May 24, 2022**, as presented.
2022-126

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Public Matters & Comments: (Limited to three minutes per person).

**Mr. Jimmy Vance, Oscoda County Park Manager:

- Provided a letter of support from Consumers Energy for Grant funds to be used to restore/protect the shoreline on the AuSable River.
- Plans to reach out to Ms. Beth Barron for assistance with writing for the grant funds.
- One of the electric rental units has been made usable by having a new hot water heater installed.
- Addressed concerns about unemployment benefits being withdrawn from the Oscoda County Park budget wage line. Commissioner Yoder stated that the budget can be amended by adding a line for unemployment benefits.

Appointments:

1. Ms. Brenna Kirkpatrick, Oscoda County Trial Courts – Ms. Maelynn Watrous

**Ms. Brenna Kirkpatrick requested that the Board of Commissioners review and consider granting Ms. Maelynn Watrous with benefits of transfer. Judge Cassandra Morse stated that she will verify the retirement benefit rates and provide that information to the County Clerk’s Office.

Marsh/Varner: a motion to grant Ms. Maelynn Watrous the benefits of the transfer, including her seniority dating back to May 2, 2021, giving her the 10 vacation days that she has earned as well as ensuring that her retirement reflects and is calculated from her hire date of May 2, 2021.
2022-127

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

1. Oscoda County Park - Seasonal Help

Marsh/Bondar: a motion to hire Graidon Gifford, as an Oscoda County Park Temporary Seasonal Employee, from June 5, 2022 to August 5, 2022 at \$12.00 per hour to work up to 8 hours per week, and so amend the Oscoda County Park Budget (208).
2022-128

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

2. 2021 Title III Notification

McCauley/Marsh: a motion to advertise for Title III Funds, in the amount of \$19,543.99. Title III
2022-129 Projects must include one or more of the following: Fire Wise Community Programs, Reimbursement for Emergency Services Performed on Federal Land, and/or Develop Community Wildfire Protection Plans.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

3. Old IT Equipment

Varner/Bondar: a motion to dispose of old IT equipment. Mr. Craig Ross, IT Helpdesk
2022-130 suggests to dispose of the existing equipment that has no value or is considered to be obsolete at the upcoming E-Waste Collection Day being held on June 11, 2022 at the Big Creek Township Hall, Luzerne Michigan, as presented by Mr. Craig Ross, IT Helpdesk.

Discussion in regards to the disposal of the old JAV equipment was tabled until our next B.O.C. meeting being held on June 14, 2022.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Unfinished Business/New Business:

1. HR Position Discussion

Addition

Bondar/McCauley: a motion to add a create an exploratory committee to hire for HR Position.
2022-131

The appointed individuals who are on the committee are Commissioner Varner, Commissioner Marsh and Ms. Ann Galbraith.

5 yes: 0 no: **Motion Carried.**

Financial:

1. Special Events

Varner/Bondar: a motion to add a line item to the existing Board of Commissioners budget
2022-132 (101-101-998.00) for Special Occurrence Exp. for \$1,000 to cover expenses, and so, amend the budget.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Varner/McCauley: a motion to reimbursement to Ms. Ann Galbraith for approximately \$450.00 of
2022-133 expenses paid out of her personal funds to pay for Ms. Brenda Moore's retirement luncheon. And so, amend the budget.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

McCauley/Varner: a motion to extend the hours of Ms. Diane Gusler, Clerk Administrative Assistant and Ms. Jenny Cronkright, Payroll Specialist and Ms. Diane Hill, Chief Deputy Register of Deeds to work an additional 5 hours per week (up to 40) until August 1, 2022 and so, amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Bondar/Varner: a motion to approve the purchase of a 2021 Horton Remount Type III Ambulance 170 x 72 headroom Ford E450 7.3 litre gas engine in the amount of \$155,224.00, and (1) Power-Pro Cot in the amount of \$43,204.92, totaling \$198,428.92, including warranty and delivery of vehicle, to be added to the current inventory. Requesting the expense to be paid through Ambulance New Equipment Capital (102-651-977.00), with annual payments of \$44,547.48 over a 5-year loan beginning 1 year from the date of purchase.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Addition

Varner/Bondar: a motion to purchase 1,500 gallons of AvFuel at our cost of \$6.55 per gallon to replenish the fuel supply at the Oscoda County Dennis Kauffman Memorial Airport. Make adjustments to the current fuel sale price from \$4.50 per gallon to the new sale price of \$6.75 per gallon, effective immediately.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Addition

Varner/Bondar: a motion to increase the standard mileage rate to 58.5 cents per mile to be in accordance with the Federal Mileage Rate, as approved by the Board of Commissioners, effective immediately.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Yoder:

- Sheriff's Department Update: As of May 20, 2022, the survey is about 2-3 weeks out.
- Stated that the EDC has a great group of employees (Ms. Tina Garvin & Ms. Lee Ann Fischer)
- Planning Commission – This group has been inactive, due to having difficulty of having a forum. Commissioner Yoder will work on getting this group re-established.

Commissioner Varner:

- Health Department Meeting
- Mental Health Meeting
- Landfill Meeting

Commissioner Bondar:

- Attended EMS Meetings
- Attended NMAC – Toured the air guard base and luncheon
- Attended NEMCOG Meeting
- Attended Township Meetings
- Attended Michigan Works Meeting
- AR PA final ruling and requested a copy of the documents from Commissioner Varner
- Requested closed session meetings in the future

Public Comments: (Limited to three minutes per person).

Commissioner Marsh:

- Announced the pancake breakfast being held at the Steiner Museum on Saturday, May 28, 2022.

Sheriff Kevin Grace:

- Suggested the idea of using an outside vendor for the HR Position.
- Attended Great Lakes Homeland Security Meeting

**Commissioner Yoder thanked the audience for attending and those participating in today’s meeting by teleconference and called for a motion to adjourn.

Marsh/McCauley: a motion to adjourn today’s meeting at 12:16 p.m.
2022-138

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, June 14, 2022 at 10:00 a.m. held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**