



# COUNTY OF OSCODA

**Board of Commissioners**  
**Telephone (989) 826-1130**  
**Fax Line (989) 826-1173**

**Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647**

## **Official Minutes** **June 14, 2022**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on Tuesday, June 14, 2022 at 10:00 a.m. “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present:	Commissioners Yoder, Varner, Bondar, McCauley and Marsh
Members Excused:	0
Public Present:	17
Public by Teleconference:	3
Zoom Participants:	4

\*\*Commissioner Yoder called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference.

**Varner/Marsh** a motion to approve the agenda for **June 14, 2022**, with five additions to today’s  
**2022-139** B.O.C Regular Meeting, as presented.

5 yes: 0 no: **Motion Carried.**

### ***Additions: Unfinished Business/New Business, Financial & Committee Reports***

- 1.) Courts – Juneteenth Holiday
- 2.) Employee, Taylor Kann
- 3.) Maintenance Department – Request for overtime hours
- 4.) Maintenance Department – Acknowledge Resignation
- 5.) Oscoda County Park - Improvements

The B.O.C approved the Consent Calendar Items for **June 14, 2022**, as presented.

**Item #1** Official Minutes for **May 24, 2022**, were approved.

**Item #2** General and Special Funds Budget Reports for **May 2022** were reviewed and approved by the Board of Commissioners as received from the County Clerk’s office

**Item# 3** Budget Amendments were reviewed and approved by the Board of Commissioners as presented.

- A request to amend County Park (208-751-977.00) to reflect expenses paid out to Gaylord Electric in the amount of \$7,450.00 for an invoice from 2021 that was in a pending status awaiting final inspection.
- A request to amend ARPA Funds to increase (286-965-806.00) to reflect expenses paid out to Straley Lamp & Kraenzlein PC in the amount of \$5,380.00.
- A request to amend Veterans Affairs (298-682-721.00) to reflect an expense paid out for Worker’s Comp. that was not initially budgeted for in the amount of \$81.06.
- A request to amend Veterans Affairs (298-682-912.00) to reflect expenses paid out for Veteran’s Insurance that was not initially budgeted for in the amount of \$83.70.
- A request to amend Oscoda County Airport (295-442-721.00) to reflect an expense paid out for Worker’s Comp. that was not initially budgeted for in the amount of \$18.50.
- A request to amend Oscoda County Airport (295-442-912.00) to reflect expenses paid out for Airport Insurance that was not initially budgeted for in the amount of \$467.95.
- A request to amend Gypsy Moth (239-428-730.00) to reflect expenses paid out for Postage that was not initially budgeted for in the amount of \$898.01.
- A request to amend Ambulance Insurance (210-651-806.08) in the amount of \$239.80; Ambulance Rig Phones (210-651-850.00) in the amount of \$1,500.00; Ambulance New Equipment – Radios (210-651-977.01) in the amount of \$31.68 and Ambulance Mich-Con Gas (210-651-977.01) in the amount of \$1,500.00 to be paid out of their current fund balance.
- A request to amend General Admin Unemployment (101-115-720.00) to reflect expenses paid out for Unemployment expenses paid out for more than what was initially budgeted in the amount of \$76.75.
- A request to amend General Admin Fund (101-115-807.07) to reflect expenses paid out for Dues that was not initially budgeted for in the amount of \$180.00.
- A request to amend Friend of Court (215-141838.00) to reflect expenses paid out for LT/ST Madison that was not initially budgeted for in the amount of \$52.24.

**Item #4** Expenditures for **May 2022** were review and approved, as received from the County Clerk’s Office. Total Expenditures **\$505,445.74.**

**MAY 2022 EXPENDITURES**

	<b>PAYROLL</b>	<b>EXPENSES</b>	<b>TOTAL</b>
<b>101</b> General Fund	\$172,737.32	\$150,302.56	\$323,039.88
<b>102</b> Ambulance Equip	\$0.00	\$0.00	\$0.00
<b>103</b> Sheriff Equip	\$0.00	\$4,852.33	\$4,852.33
<b>104</b> 911 Emergency	\$7,157.21	\$3,242.77	\$10,399.98
<b>205</b> Officer Training	\$0.00	\$0.00	\$0.00
<b>208</b> Park Fund	\$4,574.36	\$11,550.58	\$16,124.94
<b>209</b> D.A.R.E.	\$0.00	\$0.00	\$0.00
<b>210</b> Ambulance Fund	\$63,135.05	\$23,402.80	\$86,537.85
<b>215</b> Friend/Court	\$6,164.37	\$2,697.19	\$8,861.56
<b>216</b> Public Guardian	\$0.00	\$0.00	\$0.00
<b>217</b> Fair Grounds	\$421.98	\$720.79	\$1,142.77

<b>218</b>	Smith Lake	\$843.98	\$0.00	\$843.98
<b>230</b>	Hazmat	\$0.00	\$0.00	\$0.00
<b>232</b>	Historical Comm	\$0.00	\$4,234.55	\$4,234.55
<b>239</b>	Gypsy Moth	\$0.00	\$142.57	\$142.57
<b>245</b>	Public Improvement	\$0.00	\$0.00	\$0.00
<b>249</b>	Building Dept.	\$4,624.65	\$101.79	\$4,726.44
<b>256</b>	R.O.D. Automation	\$0.00	\$0.00	\$0.00
<b>258</b>	May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
<b>260</b>	MIDC	\$0.00	\$11,644.00	\$11,644.00
<b>263</b>	Concealed Pistol Licensing	\$0.00	\$819.03	\$819.03
<b>265</b>	Drug Law Enforcement	\$70.20	\$41.08	\$111.28
<b>269</b>	Law Library	\$0.00	\$498.18	\$498.18
<b>271</b>	Library	\$0.00	\$0.00	\$0.00
<b>274</b>	Council/Aging	\$0.00	\$0.00	
<b>281</b>	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
<b>285</b>	RSRF	\$0.00	\$0.00	\$0.00
<b>286</b>	ARPA FUNDS	\$0.00	\$0.00	\$0.00
<b>290</b>	Social Services	\$0.00	\$0.00	\$0.00
<b>292</b>	Child Care	\$5,812.17	\$4,970.16	\$10,782.33
<b>293</b>	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
<b>294</b>	Veterans Trust	\$0.00	\$0.00	\$0.00
<b>295</b>	Airport	\$462.68	\$438.79	\$901.47
<b>296</b>	Basic Grant	\$0.00	\$0.00	\$0.00
<b>297</b>	Smile/Counseling	\$0.00	\$0.00	\$0.00
<b>298</b>	Veterans Affairs	\$2,446.68	\$6,411.60	\$8,858.28
<b>470</b>	Courthouse Preservation	\$0.00	\$0.00	\$0.00
<b>516</b>	DTRF	\$0.00	\$1,240.84	\$1,240.84
<b>518</b>	Foreclosure Fund	\$0.00	\$95.00	\$95.00
<b>535</b>	Housing	\$0.00	\$9,588.48	\$9,588.48
<b>616</b>	Tax Revolving	\$0.00	\$0.00	\$0.00
	<b>SUB TOTALS</b>	\$268,450.65	\$236,995.09	\$505,445.74

<b>201</b>	Road Commission			\$189,774.47
	<b>Grand Total</b>	\$695,220.21		

**Item #5** Claims and Audit Docket for **June 14, 2022**, were approved, as received from the County Clerk's Office. Total Claims & Audit **\$91,193.45**.

**McCauley/Marsh 2022-140** a motion to approve the Consent Calendar Items for **June 14, 2022**, as presented.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

**Public Matters & Comments: (Limited to three minutes per person).**

G. Appointments:

1.) Ms. Jennifer Wanstead, 44North – Presentation of Oscoda County employee benefits and cost savings analysis.

2.) Mr. Tom Quinn, President of Kirtland Community College – Presentation on the range of programs and services offered. He also provided statistics for Oscoda County and surrounding counties and further explained the cost savings on tuition.

H. Correspondence/Reports/Resolutions:

1.) Hardware Disposal Policy

**Varner/McCauley 2022-141** a motion to adopt the policy regarding “Disposal of Hardware” to the Oscoda County Policy Manual, as presented by Mr. Craig Ross, IT Helpdesk.

**Roll Call Vote:** Bondar, yes, McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

2.) Resolution 2022-009

House Bill 4729 – An act to facilitate the inspection and reproduction of the records and files in the offices of the registers of deeds;  
House Bill 4730 - An act to require county treasurers to furnish transcripts and abstracts of records, and fixing the fees to be paid therefor;  
House Bill 4731 - Enhanced access to public records act; and  
House Bill 4732 - Revised judicature act of 1961

**Varner/Marsh 2022-142** a motion to stand in solidarity to oppose House Bills 4729, 4730, 4731 & 4732, and stand up to corporations that data' mine records for profit while placing the burden on Oscoda County taxpayers, as written.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

3.) Resolution 2022-010

Government Obligation Contract (Ambulance Purchase)

**McCauley/Marsh 2022-143** a motion to discuss, review and approve the Government Obligation Contract, Exhibit D.

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

4.) Resolution 2022-011

Tax Certification for Taxes Levied in 2022

**Bondar/McCauley 2022-144** a motion to adopt Resolution 2022-011 the “Tax Certification for Taxes Levied in 2022” as requested by the Oscoda County Equalization Director, Ms. Amber Woehlert and authorized by the Chairman and the County Clerk to sign the L-4029 certificate form.

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Unfinished Business/New Business:**

**Addition**

1.) Courts – Juneteenth Holiday

**Marsh/Varner 2022-145** a motion to amend the 2022 holiday calendar to adopt Juneteenth as an official holiday to be exercised by all Oscoda County employees including EMS & Sheriff’s department, effective immediately June 20, 2022 for the 2022 calendar year.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Addition**

2.) Employee, Taylor Kann

**Varner/Marsh 2022-146** a motion to allow all County employees that accumulates leave (Vacation/PTO/Sick), may donate time-off to employee, Taylor Kann due to the ongoing illness for his wife, Tasha Kann for the calendar year of 2022.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

3.) Update: 51M Oscoda County Airport Equipment

Factory delivery dates at this point are as follows- projections:  
Tractor- was July 8<sup>th</sup>, now Aug 15<sup>th</sup>  
Loader- was June 10<sup>th</sup>, now Aug. 1<sup>st</sup>  
Cutter- was Aug. 5<sup>th</sup>, now Oct 15<sup>th</sup>  
Snow blower- on lot, ready  
Broom- not visible, but was told this summer.

**Financial:**

1.) Maintenance Department – Seasonal Employee Hired (Fair Grounds & Smith Lake)

**McCauley/Bondar  
2022-147** a motion to acknowledge the hiring of Mr. Earl Bradford, as a Seasonal Employee to fill the position at the Oscoda County Fair Grounds (217) and Smith Lake (218), effective June 6, 2022, working 28 hours per week at \$14.00 per hour.

5 yes: 0 no: **Motion Carried.**

**Addition**

2.) Maintenance Department – Request for overtime hours

**Marsh/Varner  
2022-148** a motion to authorize temporary overtime hours as needed to cover until the Seasonal position is filled, and so, amend the budget.

**Roll Call Vote:** Bondar, yes, McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

**Addition**

**Varner/Bondar  
2022-149** a motion to acknowledge the two-week notice from Mr. Earl Bradford. It was authorized to place an ad in the Oscoda County Herald for the hiring of a Seasonal Employee, to fill the position at the Oscoda County Fair Grounds (217) and Smith Lake (218), effective July 11, 2022 through September 9, 2022, working up to 28 hours per week at \$14.00 per hour.

**Roll Call Vote:** Bondar, yes, McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

3.) Deputy, Register of Deeds – Full-time Employee Hired

**Bondar/Marsh  
2022-150** a motion to acknowledge the hiring of Ms. Lisa Franks, as a full-time union employee to fill the Position of Deputy, Register of Deeds, effective June 6, 2022, per motion 2022-121, up to 35 hours per week at \$14.31 per hour, eligible for County benefits.

5 yes: 0 no: **Motion Carried.**

4.) Historical Commission – Part-time Front Desk Receptionist

**Marsh/McCauley  
2022-151** a motion to approve the hiring of Ms. Samantha Travis, as a Seasonal Employee to fill the position at the Historical Commission, Steiner Museum Front Desk Receptionist, working up to 100 hours beginning June 18, 2022 through October 9, 2022, \$12.00 per hour.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

5.) EMS – Roof Bids

**Marsh/Bondar  
2022-152** a motion to review three bids and authorize K&M Builders, Inc. to be hired. The expense and repairs for a Steel roof on the EMS station, to be paid out of Contingencies, and so, amend the budget.

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

6.) Fair Grounds – Roof Bids

**Varner/McCauley** a motion to review the bid and authorize K& M Builders, Inc to be hired. The  
**2022-153** expense and repairs for a Steel roof on the Bath House at the Oscoda County Fair  
Grounds, to be paid out of Contingencies, and so, amend the budget.

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes;  
Yoder, yes; Bondar, yes. **Motion Carried.**

7.) Oscoda County Park – Improvements

**Addition**

**Bondar/Varner** a motion to set aside funds from the marijuana money to be distributed to Oscoda  
**2022-154** County Park within Big Creek Township for projects to be presented and  
approved by the Board of Commissioners.

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes;  
Yoder, yes; Bondar, yes. **Motion Carried.**

**Committee Reports:**

**Commissioner Yoder:**

\*\*Attendance to the Pancake Breakfast held at the Steiner Museum

**Commissioner Bondar:**

\*\*Discussed recent issues at the Oscoda County Dennis Kauffman Memorial Airport in regards to repairs  
on equipment.

\*\*Will be attending the Township Hall Meeting

**Commissioner McCauley:**

\*\*Attendance to the Road Commission Meeting

\*\*Electronic Recycling Day was a success

**Commissioner Marsh:**

\*\*Steiner Museum - Phase 1 of the addition has been initiated

\*\*Oscoda County Park - Work sessions have begun

\*\*The Steiner Museum, Pancake breakfast raised approximately \$800

**Public Comments:** (Limited to three minutes per person).

\*\*Ms. Amy Knepp, Library Director: Announced Library Day – Grand Re-opening of the “District”  
Library will be held in Fairview on Friday, June 17, 2022 from 2:00 p.m. – 4:00 p.m.

\*\*Ms. Ann Galbraith, County Clerk & Register of Deeds: Announced that the Oscoda County Chamber  
of Commerce worked the Beer Tent at the Red, White & Blue-Collar Festival held on July 10-12, 2022.  
The tips that were collected were in excess of \$1,400.00 and the money has been donated to the Kann  
Family. The Chamber of Commerce were also able to collect enough money to pay for the Fireworks that  
will be displayed at the July 4<sup>th</sup> event this year.

\*\*Mr. Robert Hunter, EMS Director – Worked an additional 12 hours at the following events: Triathlon,  
Nor’easter Festival and the Red, White & Blue-Collar Festival.

\*\*Mr. Robert Hunter requested that the Board of Commissioners review and amend the EMS budget.

\*\*Commissioner Yoder thanked the audience for attending and those that participated in today's meeting by teleconference and called for a motion to adjourn.

M. Adjournment

**McCauley/Marsh** a motion to adjourn today's meeting (12:43 pm)  
**2022-155**

\*\*The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, June 28, 2022 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

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**Kyle Yoder, Oscoda County**  
**Board of Commissioners Chairman**

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**Ann Galbraith, Oscoda County**  
**Clerk & Register of Deeds**