



# COUNTY OF OSCODA

Board of Commissioners  
Telephone (989) 826-1130  
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

## Official Minutes June 22, 2021

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, June 22, 2021 at 10:00 a.m.** "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, Marsh and McCauley.

Members by Teleconference:

Public Present: 6

Public by Teleconference: 7

\*\*Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

\*\*The B.O.C approved the Agenda for **June 22, 2021**, as presented.

**Marsh/McCauley** a motion to accept the Agenda for **June 22, 2021**, as presented.  
**2021-203**

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes;  
Yoder, yes; Bondar, yes. **Motion Carried.**

\*\*The B.O.C approved the Consent Calendar Items for **June 22, 2021**, as presented.

**Item #1** Official Minutes for **June 8, 2021**, were approved as received.

**Item #2** NEMCOG Board Appointment.

\*\*The B.O.C appointed Commissioner Bondar to the NEMCOG Board, representing Oscoda County, replacing Commissioner Yoder, effective immediately.

**Item #3** Claims and Audit Docket for **June 22, 2021**, were approved as received from the County Clerk's Office. Total Claims & Audit **\$28,934.57**.

**McCauley/Varner** a motion to approve the Consent Calendar Items for **June 22 2021**, as **2021-204** presented.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes;  
Bondar, yes; McCauley, yes. **Motion Carried.**

**Public Matters & Comments** (Limited to three minutes per person).

**Appointments:**

\*\*Mr. Mike Bowers, Emergency Management Coordinator, received one applicant for the Emergency Management Planner position. Mr. Bowers stated that Mr. Vaughn is very qualified and asked the B.O.C to allow him to hire. The Department of Home Land Security is requiring that all critical infrastructures for the County be documented and scored; the Emergency Management Planner position is funded by a Homeland Security Grant previously approved. Mr. Bowers gave an overview of the ongoing projects; the Public Alerting Program, the 2021 Hazard Mitigation Plan and the Generator for the Government Center Building, scheduled to be fired-up next week.

**Bondar/McCauley** a motion to enter into an “Infrastructure Contract” with Mr. Ron Vaughn, as **2021-205** recommend by Mr. Mike Bowers, Emergency Management Coordinator, to produce an inventory of critical infrastructure assets for Oscoda County and authorize the Chair to sign; in the amount of \$4,000.00 paid upon completion, from a Homeland Security Grant previously approved, and so amend the budget.

**Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, yes;  
Yoder, yes; Marsh, yes. **Motion Carried.**

\*\*Mr. Craig Ross, from 1010 Technology Center, Inc., is recommending the County move forward with the County Fiber Optic Project, that includes installing fiber optic service and internal fiber to the County Government Center Building and putting a new drop to the Sheriff’s Department for internal connection. Mr. Ross also stated the County is in need of a new Firewall & Router and suggested purchasing from YEO & YEO Computer Consulting, which the County is already affiliated with. The following motions were made:

**Varner/McCauley** a motion to authorize 1010 Technology Center, Inc. to move forward with the Fiber **2021-206** Optic Project and accept M33 Access quote, in the amount of **\$8,200.00**, paid out of the IT Budget (258) moved out contingency, and a monthly package price of **\$199.99** budgeted, paid out of the IT Budget (258) and so amend the budget.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

**Varner/Bondar** a motion to move forward with the purchase of a replacement Firewall/Router from **2021-207** YEO & YEO Computer Consulting, not to exceed **\$2,445.00**, paid out of the IT Budget (258) moved out contingency, and so amend the budget.

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

\*\*Mr. James Anderson, Certified Public Accountant, presented the 2020 County Audit Report. Mr. Anderson stated that FY2021 will require a “Single Audit”, due to the American Recover Plan Act (ARPA) and suggested that the B.O.C have a single person that is assigned to be sure the ARPA regulations are followed, for example a compliance officer, otherwise the County could be subject to penalties. The 2020 County Audit is available for review on the County Website [www.oscodacountymi.com](http://www.oscodacountymi.com) under the County Treasurer’s Department.

**Varner/Bondar** a motion to accept the Oscoda County Comprehensive Annual Financial Report, for **2021-208** year-ended **December 31, 2020**, as prepared and presented by Mr. James M. Anderson, C.P.A., for Oscoda County.

**Roll Call Vote:** McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Yoder/Varner** a motion to send notification to the Building Department to comply with the **2021-209** recommendation of the Auditor and submit a report along with receipt of monies, once a week, to the Treasurer's Office.

5 yes: 0 no: **Motion Carried.**

**Correspondence/Reports/Resolutions:**

\*\*The B.O.C acknowledged the hire of a Juvenile Register Clerk. Ms. Donna Lowe, Trial Courts Administrator, sent in a written request to ask the B.O.C to authorize payment for compensation time, that could not be used, for one of the Trial Court employees, due to unforeseen circumstances including COVID. The B.O.C looked at the circumstances and approved.

**Marsh/Bondar** a motion to acknowledge the hiring of Ms. Amanda Barajas, Juvenile Register, (per **2021-210** motion 2021-132), effective June 1 2021, and so amend the budget.

5 yes: 0 no: **Motion Carried.**

**Marsh/Varner** a motion to pay the District Court Magistrate, Shannon Wickham, a one-time amount of **2021-211** \$1,370.25, for 52.5 hours (straight-time) of compensation time, and so amend the budget.

**Roll Call Vote:** Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

\*\*The B.O.C approved the Steiner Museum Historical Commission to hire a Seasonal Receptionist.

**Marsh/Bondar** a motion to allow the Historical Commission to advertise, interview and hire a Part-time **2021-212** Seasonal Receptionist, at \$10.00 per hour, up to 15 hours per week (primarily weekends 11 a.m.-4 p.m.) from Memorial weekend through Labor Day Weekend, and so amend the budget.

**Roll Call Vote:** Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

**Unfinished Business/New Business:**

\*\*Commissioner Bondar and Commissioner Marsh, whom the B.O.C appointed to act as the Interim Oscoda County Park Administrator/Manager's to oversee the County Park gave an up-date. The meeting with Ms. Brooke McTaggart, from Consumers Energy, last week went well. Commissioner Marsh stated that the County Park is booked on the weekends through September. Commissioner Bondar would like to look into setting a charge for non-campers to dump and get water at the park. Commissioner Bondar is looking into the security cameras for the park and the electric project is scheduled to move forward in the next couple of weeks.

\*\*Commissioner Varner stated he was disappointed in the conference call held with Mead & Hunt, Inc, regarding the T-Hangar Project. Mead & Hunt, Inc., received only one bid which came in way over the estimated cost. Commissioner Varner stated he could not justify and recommends the B.O.C postpone moving forward with this project; the County will have the option to re-bid in December or January if they choose. Commissioner Bondar stated that the T-Hangar Project could be pushed back and the FAA Funds could be used for equipment, etc.; the B.O.C will have to decide what direction they would like to take in the near future. The B.O.C approved the purchase of 100LL Aviation Fuel.

**Marsh/Varner** a motion to notify Mead & Hunt, Inc. to POSPONE moving forward with the **2021-213** Construction T-Hangar Project, at this time, due to increase labor and construction cost; to be reevaluated in a future (Airport Capital Improvement Plan).

5 yes: 0 no: **Motion Carried.**

**Varner/McCauley** a motion to purchase up to 1500 gallons of 100LL Aviation Fuel, from AvFuel, not **2021-214** to exceed the amount of **\$4,500.00** for the Oscoda County Dennis Kauffman Memorial Airport, and so amend the 2021 budget.

**Roll Call Vote:** Yoder, yes; Bondar, yes; Marsh, yes;  
McCauley, yes; Varner, yes. **Motion Carried.**

\*\*Commissioner Yoder briefly addressed the American Recovery Plan Act. Although there are still many unanswered questions, the B.O.C will start collecting ideas for potential expenses and/or projects that could qualify.

**Financial:**

\*\*The County received final reimbursement, as part of a CARES Act Grant, in the amount of \$57,459.54, for "Public Safety & Health Payroll" for the Sheriff (\$27,531.59) paid out of the General Fund and EMS (\$29,927.95) paid out of EMS Fund; the following motion was necessary to move the EMS awarded portion of the grant.

**Marsh/Varner** a motion to authorize the County Treasurer's Office to move funds, in the amount of **2021-215** **\$29,927.95** FINAL funds awarded to EMS, as part of the Public Safety & Health Payroll Reimbursement CARES Act, from "Appropriations Transfer out General Fund line 101-965-999.15 to the Ambulance Dept. (210) Fund transfers in 210-000-699.00" and so amend the reflected budgets.

**Roll Call Vote:** Varner, yes; Marsh, yes; Yoder, yes;  
Bondar, yes; McCauley, yes. **Motion Carried.**

**Committee Reports:**

\*\*It was the consensus of the Board to waive presenting committee reports.

**Public Comment:** (Limited to three minutes per person).

\*\*The County Library will host a couple of events at the Oscoda County Park; an outdoor movie and painting for friends.

\*\*Commissioner Yoder thanked the audience for attending and those participating in today's meeting by teleconference and called for a motion to adjourn.

**McCauley/Bondar** a motion to adjourn today's meeting (12:40 p.m.).  
**2021-216**

5 yes: 0 no: **Motion Carried.**

\*\*The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, July 13, 2021 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing **989-826-1163 (Pin#353)**.

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**Kyle Yoder, Oscoda County  
Board of Commissioners Chairman**

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**Ann Galbraith, Oscoda County  
Clerk & Register of Deeds**