



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes **June 28, 2022**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, June 28, 2022 at 10:00 a.m.** “Open to the Public” and offered to join by Teleconference, from the Commissioner’s Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present:	Commissioners Yoder, Bondar, McCauley and Marsh
Members Excused:	0
Public Present:	10
Public by Teleconference:	3, including Commissioner Varner
Zoom Participants:	2

**Commissioner Yoder called today’s “Public Meeting” to order at 10:00 a.m.; including those joining the meeting by teleconference.

The B.O.C approved the Agenda for **June 28, 2022 as presented.

McCauley/Bondar 2022-156 a motion to approve the agenda for **June 28, 2022**, to today’s B.O.C Regular Meeting, as presented.

4 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **June 28, 2022**, as presented.

Item #1 Official Minutes for **June 14, 2022**, were approved.

Item# 2 Budget Amendments were reviewed and approved by the Board of Commissioners as presented.

- A request to amend (Special Funds) Building Department budget as follows:
(249-371-729.00) Office Supplies to be increased by an additional \$2,500.00;
(249-371-819.00) Computer Services to be increased by an additional \$2,000.00;
(249-371-861.00) Travel to be increased by an additional \$100.00 and
(249-371-960.00) Employee Training to be increased by an additional \$100.00.

- A request to amend (General Fund) Govt. Admin budget as follows: (101-115-807.08) Civic Projects to be appropriated funds in the amount of \$48.00 to cover the expense of Big Creek Township 2022 Tire Recycle which was not originally in the budget, to be paid out of Contingencies, and so amend the budget.
- A request to amend (Special Funds) Historical Commission budget as follows: (232-803-775.00) Equipment Non-Capitol to be increased by an additional \$1,000.00; (232-803-900.00) Printing/Publishing) to be increased by an additional \$500.00 and (232-803-912.00) Insurance to be amended by \$900.00 which was not initially included in their budget.

Item #3 Claims and Audit Docket for **June 28, 2022**, were approved, as received from the County Clerk’s Office. Total Claims & Audit **\$28,671.43**.

Bondar/McCauley 2022-157 a motion to approve the Consent Calendar Items for **June 28, 2022**, as presented.

Roll Call Vote: Bondar, yes; McCauley, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Public Matters & Comments: (Limited to three minutes per person).

G. Appointments:

- 1.) Mr. James Anderson, Certified Public Accountant – Presentation of 2021 Audit Report

Marsh/Bondar 2022-158 a motion to accept and approve the Oscoda County Comprehensive Annual Financial Report, for year-ended December 31, 2021, as prepared and presented by Mr. James M. Anderson, C.P.A., for Oscoda County.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes. **Motion Carried.**

- 2.) Brian Hart, MIFSM in absence of Steven Hiiter, Michigan Institute of Forensic Science, Chief Investigator/Child Death Coordinator (Saginaw) – Provided information on Medical Examiner Services offered by MIFSM to Michigan counties.

H. Correspondence/Reports/Resolutions:

- 1.) Ms. Suzanne Barker, Council on Aging Director

McCauley/Bondar 2022-159 a motion to send a Letter of Support, from the Oscoda County Board of Commissioners, and authorize the Chair to sign, supporting the Region 9 Area Agencies on Aging Annual Implementation Plan.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

2.) Resolution 2022-012 “MSHDA Hope Program”

**Bondar/McCauley
2022-160** a motion to adopt Resolution 2022-012 and authorize the Housing Consulting Services LLC to submit the application to the “MSHDA Hope” Program in the amount of \$262,500.00 as requested by Ms. Lee Ann Fisher, Owner of Housing Consulting Services LLC and authorized by the Chairman and the County Clerk to sign.

Roll Call Vote: McCauley, yes; Marsh, yes; Yoder, yes;
Bondar, yes. **Motion Carried.**

3.) Resolution 2022-013 “USDA Housing Preservation Grant”

**Marsh/Bondar
2022-161** a motion to adopt Resolution 2022-013 and authorize the Housing Consulting Services LLC to submit the pre-application to the “USDA Housing Preservation Grant” Program in the amount of \$50,000 as requested by Ms. Lee Ann Fisher, Owner of Housing Consulting Services LLC and authorized by the Chairman and the County Clerk to sign.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes. **Motion Carried.**

4.) Resolution 2022-014 “Michigan Indigent Defense 2021 Deficit Elimination Plan

**Marsh/McCauley
2022-162** a motion to adopt Resolution 2022-014 for the deficit elimination plan for the Michigan Indigent Defense as written and recommended by the auditor, James Anderson, C.P.A.

Roll Call Vote: Bondar, yes; McCauley, yes; Yoder, yes;
Marsh, yes. **Motion Carried.**

5.) Resolution 2022-015 “MDOT Contract No. 2022-0756”

**McCauley/Bondar
2022-163** a motion to adopt Resolution 2022-015 that Oscoda County shall enter into Contract No.2022-0756 with the Michigan Department of Transportation for the purpose of providing funding, necessary to retain a consultant to prepare plans and specifications necessary and associated with the Rehab Runway – Airfield paint markings, Seal taxiway pavement surface/joints – crack sealing, and that such a Contract shall be as set forth in the document on file in the County Clerk's Office; Be it further Resolved that the Oscoda County Commissioner Yoder and the Oscoda County Clerk are hereby authorized and directed to execute said contract on behalf of Oscoda County, Michigan.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes. **Motion Carried.**

6.) Resolution 2022-016 “FAA Form 5100-135; Certificate of Disclosure Regarding Potential Conflicts of Interest”

**McCauley/Marsh
2022-164** a motion to adopt Resolution 2022-016 and authorize the Oscoda County Board of Commissioners to sign the FAA Form 5100-135, Certificate and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification as requested by Ms. Sue Payne, General Office Assistant and authorized by the Chairman and the County Clerk.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

7.) Resolution 2022-017 “FAA Form 5100-130, Drug-Free Workplace”

**Bondar/McCauley
2022-165** a motion to adopt Resolution 2022-017 and authorize the Oscoda County Board of Commissioners to sign the FAA Form 5100-130, Drug-Free Workplace as requested by Ms. Sue Payne, General Office Assistant and authorized by the Chairman and the County Clerk.

Roll Call Vote: McCauley, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

8.) Resolution 2022-018 “FAA Form 5100-134, Selection of Consultants”

**McCauley/Marsh
2022-166** a motion to adopt Resolution 2022-018 and authorize the Oscoda County Board of Commissioners to sign the FAA Form 5100-134, Selection of Consultants Airport Improvement Program Sponsor Certification as requested by Ms. Sue Payne, General Office Assistant and authorized by the Chairman and the County Clerk.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Unfinished Business/New Business:

1.) Discussion Materials Management County Engagement Grant

**Marsh/McCauley
2022-167** a motion to appoint Commissioner McCauley as the Oscoda County Board of Commissioner representative to the MMCE grant team.

4 yes: 0 no: **Motion Carried.**

Financial:

1.) Oscoda County Gypsy Moth Program

**Bondar/McCauley
2022-168** a motion to add a line item to the existing Oscoda County Gypsy Moth Program budget (239-428-964.01) for Gypsy Moth Co-Payment Refunds.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes. **Motion Carried.**

2.) Increase Standard Mileage Reimbursement Rate

**Marsh/Bondar
2022-169** a motion to increase the standard mileage rate from the current 58.5 cents per mile to be in accordance with the revised Federal Mileage Rate, as approved by the Board of Commissioners, effective July 1, 2022 and to adjust accordingly as increases are made.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

3.) 2022 Title III Awards

**Marsh/McCauley
2022-170** a motion to award a total of \$19,543.99 from 2022 Title III Funds, awarding Mentor Township/McKinley Fire Dept#1, in the amount of \$2,500.00, Tri Town Fire Dept., in the amount of \$2,500.00, Luzerne Fire Dept., in the amount of \$15,000.00, and authorize the County Treasurer to issue checks, in the awarded amounts, at the end of the advertised 45-days which will be no later than July 8, 2022 with the difference to be paid out of Contingency and with the approval of all expenditures are approved by the District Ranger, Greyling Brandt.

Roll Call Vote: McCauley, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

4.) Amendment to Motion 2022-152; EMS – Roof Bid

**Marsh/Bondar
2022-171** a motion to amend Motion 2022-152 to include the total cost of \$29,000.00 to cover the expense and repairs for the roof on the EMS station, to be paid out of Contingencies, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

5.) Amendment to Motion 2022-153; Fair Grounds – Roof Bid

**McCauley/Marsh
2022-172** a motion to amend Motion 2022-153 to include the total cost of \$8,640.00 to cover the expense and repairs for the roof on the Fair Grounds, to be paid out of Contingencies, and so, amend the budget.

4 yes: 0 no: **Motion Carried.**

6.) Annual Bankhead Jones Federal Forest Funds

**McCauley/Bondar
2022-173** a motion to direct the County Treasurer to distribute Bankhead Jones Federal Forest Funds, as requested on past percentages. Apportioned in the following amounts:

75% to Schools	\$2,240.41
25% to Townships	\$746.80

Schools:	Mio AuSable	94.10% =	\$2,108.22
	Fairview Area	5.90% =	\$ 132.19
Townships:	Big Creek	47.05% =	\$ 351.37
	Mentor	47.05% =	\$ 351.37
	Comins	5.90% =	\$ 44.06

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes. **Motion Carried.**

7.) FY18 NPE Portion Transfer Agreement

Bondar/McCauley 2022-174 a motion to transfer of funds since the remaining FY 18 NPEs cannot be spent by the expiration date of July 29, 2022. MDOT is requesting to swap out the planned use of FY 18 NPE from the ‘Acquire SRE’ subgrant (project #B-26-0156-1718) and replace them with available FY 19 NPE since the equipment won’t be invoiced until after this date according to your Project Manager, Amanda Hopper.

We have chosen Mt Pleasant Municipal Airport (MOP) to receive this funding. This airport was chosen since they have a current project that could take these funds for costs previously incurred to meet the expiration deadline.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

8.) 2022 MIDC Fund Deficit Elimination

Marsh/McCauley 2022-175 a motion to authorize the County Treasurer to transfer funds in the amount of \$6,000.00 to the MIDC Fund in effort to eliminate a budget deficit in 2022.

Roll Call Vote: McCauley, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Committee Reports:

Commissioner Yoder:

- **Attendance to the Exit Conference with James Anderson, CPA/Auditor
- **Tractor Show
- **44North – Jennifer Martin is no longer with the company. Jennifer Wanstead has taken the position over.
- **The survey is being prepared for the new Sheriff’s building.

Commissioner Bondar:

- **NEMCOG Mtg.
- **Atlanta Township Mtg.
- **MOA Mtg.
- **NE MI Mtg.
- **Attended the DAM Failure Exercise at the Mio Dam on June 22, 2022 – (Commissioner Bondar, Bob Hunter, Grant Shepherd, Duane Roddy, Kevin Grace, Mike Bowers, ER Mgmt.)

Commissioner McCauley:

- **Road Commissioner Mtg. – Dave Sanderson, General Manager of Garland; Discussion of the log bridge going over 489. Structure needs improvement
- **Health Dept. – Rabies bat in Alcona County that was found.

Public Comments: (Limited to three minutes per person).

Ms. Amy Knepp, Director of District Library:

- **Upcoming Events: Movie time @ Comins Town Hall & Oscoda County Park
- **Gave statistics on current attendance to programs at the District Library
- **Summer reading program
- **Storyteller (Halloween)
- **Visit the District Library website for additional information

Sheriff Kevin Grace

- **Thank you to the BOC for allowing the donation of time to Taylor Kann.
- **Thank you to Rene Welser & Amy Wycoff for creating the form for County employees to donate time to Taylor Kann.
- **Training in Hale
- **Mike Bowers, ER Mgmt., Requested funding for designated of an EOC room from the Homeland Security funds.

Mr. Robert Hunter, EMS Director

- **Currently working with Accu-Med regarding billing increases
- **Review budget due increasing cost (mileage/gas prices)
- **Next BOC meeting he plans to present a plan for EMS

Ms. Ann Galbraith, County Clerk & Register of Deeds

- **Insurance required from K&M for the roof jobs that are currently being done.
- **4th of July (Courthouse lawn festivities & fireworks, etc.)

M. Adjournment

McCauley/Marsh a motion to adjourn today's meeting (12:53 pm)
2022-176

4 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, July 12, 2022 at 10:00 a.m. held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**