



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes July 26, 2022

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, July 26, 2022 at 10:00 a.m.** "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present:	Commissioners Yoder, Bondar, Marsh, McCauley and Varner
Members Excused:	0
Public Present:	5
Public by Teleconference:	2
Zoom Participants:	2

**Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

The B.O.C approved the Agenda for **July 26, 2022 as presented.

Bondar/Varner a motion to approve the agenda for **July 26, 2022**, to today's B.O.C Regular Meeting, as presented.

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **July 26, 2022**, as presented.

Item #1 Official Minutes for **July 12, 2022**, were approved.

Item# 2 Budget Amendments were reviewed and approved by the Board of Commissioners as presented.

- A request to amend (County Park) budget as follows:
(208-751-931.00) Equip. Repair/Maintenance to be decreased in the amount of \$36.50 and (208-751-936.00) Septic Maintenance to be increased by \$36.50 to cover the expense of septic tank cleaning totaling \$736.50, which exceeded the budgeted amount of \$700.00.

- A request to amend (Govt. Admin) budget as follows:
(101-115-807.05) Govt Admin – MTA Dues was budgeted for \$460.00, the expense was \$505.00, resulting in exceeding the budget (-) \$45.00, and so, amend the budget to be paid out of Contingencies (101-890-965.00).
- A request to amend (IT/Govt. Admin) budget as follows:
(101-258-807.00) IT/Govt Admin – IT Membership Dues to be appropriated funds in the amount of \$500.00, to be paid out of Contingencies (101-890-965.00) for Membership Dues that have been paid out and the funds were not originally in the budget, and so, amend the budget.
- A request to amend (Airport) budget as follows:
(295-442-912.00) Airport Insurance to be increased in the amount of \$500.00 to cover the expense paid to Mid-Continent Group Insurance (Fuel Tank), which exceeded the budgeted amount.
- A request to amend (Special Funds) Gypsy Moth budget as follows:
(239-428-806.01) Gypsy Moth Contract Spray to be increased by an additional \$43,425.00 to cover the additional expense that was not initially included in their budget.

Item #3 Expenditures for **June 2022** were approved as received from the County Clerk’s Office. Total Expenditures for June 2022 were **\$1,499,203.78**.

JUNE 2022 EXPENDITURES

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$170,307.74	\$351,243.32	\$521,551.06
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$25,731.37	\$25,731.37
104 911 Emergency	\$7,670.70	\$6,425.69	\$14,096.39
205 Officer Training	\$0.00	\$0.00	\$0.00
208 Park Fund	\$6,060.20	\$3,722.07	\$9,782.27
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$64,396.71	\$48,740.30	\$113,137.01
215 Friend/Court	\$6,164.39	\$8,646.88	\$14,811.27
216 Public Guardian	\$0.00	\$0.00	\$0.00
217 Fairgrounds	\$1,687.96	\$1,227.41	\$2,915.37
218 Smith Lake	\$0.00	\$150.00	\$150.00
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Comm	\$0.00	\$566.98	\$566.98
239 Gypsy Moth	\$0.00	\$223,505.00	\$223,505.00
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$4,553.92	\$8,343.70	\$12,897.62
256 R.O.D. Automation	\$0.00	\$4,879.73	\$4,879.73
258 May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260 MIDC	\$0.00	\$12,033.00	\$12,033.00

263	Concealed Pistol Licensing	\$0.00	\$4.24	\$4.24
265	Drug Law Enforcement	\$70.21	\$115.62	\$185.83
269	Law Library	\$0.00	\$136.78	\$136.78
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$60,000.00	\$60,000.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
286	ARPA FUNDS	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$5,698.88	\$7,544.32	\$13,243.20
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$231.34	\$16,031.81	\$16,263.15
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,489.72	\$18,577.17	\$21,066.89
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
516	DTRF	\$0.00	\$1,229.58	\$1,229.58
518	Foreclosure Fund	\$0.00	\$1,034.70	\$1,034.70
535	Housing	\$0.00	\$107.18	\$107.18
616	Tax Revolving	\$0.00	\$254,320.90	\$254,320.90
	SUB TOTALS	\$269,331.77	\$1,054,317.75	\$1,323,649.52

201	Road Commission			\$175,554.26
	Grand Total		\$1,499,203.78	

Item #4 Claims and Audit Docket for **July 26, 2022**, were approved, as received from the County Clerk's Office. Total Claims & Audit **\$201,834.22**.

McCauley/Bondar 2022-186 a motion to approve the Consent Calendar Items for **July 26, 2022**.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person)

Appointments:

Correspondence/Reports/Resolutions:

Unfinished Business/New Business:

Financial:

- 1.) Oscoda County Park – Project Expenses

**Varner/Bondar
2022-187** a motion to accept the bid from Rondo & Sons Inc. for a Steel Roof to be installed on the Pavilion at the Oscoda County Park, and authorize the expense in the amount of \$6,072.00 to be paid out of the General Fund (101) and authorize the Treasurer to transfer funds to Special Fund (208) County Park Budget, and so, amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, no; Yoder, yes; Bondar, yes. **Motion Carried.**

- 2.) Trial Court Budget

**Varner/Marsh
2022-188** a request to add a new budget line (Interpreter Fee 101-130-820.01) to the Trial Court budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

- 3.) Fair Grounds Budget

**Marsh/Bondar
2022-189** a request to add a new budget line (Construction/Contractors 217-751-801.00) to the Fair Grounds budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

- 4.) Amendment to Motion 2022-171; EMS – Roof Bid

**McCauley/Bondar
2022-190** a motion to amend Motion 2022-171 to include: and authorize Treasurer to transfer funds from General Fund 101 to Special Fund 210.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

- 5.) Amendment to Motion 2022-172; Fair Grounds – Roof Bid

**Marsh/Varner
2022-191** a motion to amend Motion 2022-172 to include: and authorize Treasurer to transfer funds from General Fund 101 to Special Fund 217.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

Commissioner Yoder:

**EDC: Taking more pro-active and aggressive measures to re-claiming funds, statute of limitations and making progress. EDC currently has \$90,000 in their revolving loan fund and they are getting additional \$100K in the near future. Ms. Deb Coulon and Ms. Lee Ann Fischer has been a great asset.

**Oscoda County Sheriff's Department: A site planning meeting was held. Based on the conversations, they are moving ahead with a rough idea of a plan and preparing a cost analysis. Commissioner Yoder stated that this is a very feasible project, and a wise use of the ARPA funds. Discussions consisted of additional options for future plans. As we move forward, more people will be involved in the design of this project. This design includes a larger BOC room for the sake of public attendance to accommodate for spacing. This addition of the Sheriff's Dept. space can be done without demolishing the existing structure of Sheriff's department until after completion of the new addition so that they can remain in place and operational. This company is the same group that performed the initial building project of the government center. The next step will be a draft of the new design. We are not sure of the timeline; however, they did state that they move forward as quickly as the BOC decides. Will keep everyone abreast of progress. Commissioner Varner stated that the original plan/design was accepted due to the risk of losing funding. Building expenses are beginning to decrease which will be to our advantage. Commissioner McCauley ask if any trees will have to be removed due to the building project?

Commissioner Varner:

**Attended Landfill Meeting: An Injection well loan was approved and is pending legal requirements.

**Attended Mediation Board Meeting: Oscoda County will be acquiring parts of the UP area.

**Attended Health Department Meeting

**Attended Community Mental Health Meeting in West Branch: Mr. Joe Stone has been on the board for approximately 25 years and has been the Chairman for the past 10 years. Mr. Joe Stone announced his resignation from that board.

**Attended Harrisville Meeting

Commissioner Bondar:

**Spoke with Ruth Leach in regards to placing paintings/murals inside of the Courthouse Annex building. There is also discussion on placing the Iris paintings & plaque (approx. 9x13). Commissioner Varner asked if these would be permanent or moved around? Commissioner Bondar responded that they would be permanent.

**Attended Township Meeting

**Attended Luzerne Fire Department Meeting: "Thank you for the approval of Title III funds for their water well".

**Oscoda County Park qualified for the Resource Advisory Committee Grant and will be awarded \$35,000.00.

**Attended Big Creek Township Meeting: The township will be soliciting to the public for ideas and recreational development. If anyone is interested in submitting suggestions, please attend Big Creek meeting or contact them with suggestions.

**Attended Landfill Meeting: The injection well is moving forward. They are looking into different financial possibilities to finance the project. They received an allotment of \$125,000.

**Met with Mr. Robert Hunter, EMS Director to address the EMS budget. He will be requesting to add funding to budget from the General Fund.

**Met with North MI Associations of Counties: Discussing the Zoom meetings. Prior to introducing the Bill, they are looking into the details and are currently awaiting legislature. Commissioner Varner stated that we were ordered by state legislature to shut-down with the exception of essential workers. There are many other places that are meeting virtually and are very paranoid about COVID. They also discussed revenue sharing and they are encouraging everyone to write to your legislature to raise funding.

****Landfill Claims & Accounts**

****Meet with Mr. Joe Breaugh, Maintenance Supervisor to discuss the Community Garden Center not being upkept. Who is responsible for the decision making regarding the area? The owners will be contacted regarding the concerns of the unkept area. Commissioner Bondar stated that the fencing materials could be repurposed at the Oscoda County Park. There were concerns of the area being a danger zone. It is being considered to removing the Community Garden Center completely.**

Commissioner Bondar suggested utilizing community service hours to clean up the area.

**** Commissioner Bondar questioned if Oscoda County has received the reimbursement from the CESF grant for the Prosecuting Attorney's office? Ms. Rene Welser responded by informing her that the application was submitted prior to the deadline of June 30, 2022, per confirmation from Ms. Lisa Moscato, and that we are currently waiting for the funding to come in.**

Commissioner McCauley:

****Road Commission Meeting: Discussion on CDL policy requirements. The road commission is considering making revisions to their current policy.**

****Greenwood Township Meeting**

****Big Creek Township Meeting**

****Fire Department Meeting: Elated to receive Title III funds**

****Health Department Meeting: Dr. Hamed spoke about Monkey Pox. The World Health Organization stated that this is now a public health emergency. Spoke on stats in Michigan as well as how Monkey Pox is contacted.**

****Met with the Treasurer at Greenwood Township: There were a lot of returned letters from the second mailing of tax bills. Some of the letters were blank and others had no addresses. Ms. Susan Avery was upset about this matter as well. Discussed the additional expense of re-printing and postage. Should we re-consider who we use for these services in the future?**

Commissioner Marsh:

****Project Connect is being held on August 10, 2022 at Fairview School. This is a community event.**

L. Public Comments (Limited to three minutes per person)

Sheriff Grace:

****The millage is coming up for the Sheriff Department equipment. He encouraged voting in August to support the millage.**

****Looking for a crossing guard for the Mio School for the beginning of school year. Commissioner Varner asked if the position has been evaluated to see if the school would be willing to taking over that position?**

****Badge for a Cause is scheduled for August 20th, 2022. They are currently waiting for approval to set-up on the Courthouse lawn. Sheriff Kevin Grace is working with Mr. Joe Breaugh, Maintenance Supervisor to organize the event. Registration forms and sponsor forms can be obtained at the Sheriff's department. Registration periods ends July 31, 2022.**

Mr. Robert Hunter, EMS Director:

****Received a resignation letter from Mr. Ernie Hartzell last Thursday, July 21, 2022.**

****Mr. Robert Hunter has been working closely with Ms. Rene Welser, Commissioner Varner and Commissioner Bondar in regards to the budget. Due to increasing cost in expenses (gas prices, medical equipment, overtime, etc.). Their (102) budget is doing well and nothing is being spent until he gets the bill for maintenance. The (210) budget is struggling. There are some changes being made in an effort to reduce cost, the fees for services have been increased, we are working on a different type of scheduling, and they are looking into other options. Commissioner Varner encouraged voting for the millage in August 2022. It is possible that the Board of Commissioners may have to decide to make up for shortfalls**

within the Ambulance (210) budget following the election in August 2022. Mr. Robert Hunter, EMS Director stated that in comparison with other counties, this is not unusual.

Ms. Ann Galbraith, County Clerk:

**Asked if the Kirtland Warbler area can be cleaned up and inquired about landscaping that area. She also spoke of reconditioning the Kirtland Warbler. Commissioner Yoder stated that he will speak with Mr. Joe Breaugh, Maintenance Supervisor about landscaping around that area.

**Stated that the Human Resources position needs to be expedited. The workload is a heavy burden on the current staff in the County Clerk's office. She stated that she is not willing to sacrifice the staff that she has in place due to the restraints. Commissioner Marsh stated that she has reached out to other counties to review their contracts for a position of this type. Commissioner Yoder asked if we can look into the Human Resources services being outsourced and Ms. Ann Galbraith agreed with Commissioner Yoder's idea. She also stated that we can see how it works for us and that it would free Ms. Jenny Cronkright and Ms. Diane Gusler from quite a load. Ms. Amber Woehlert, Equalization Director suggested reaching out to Michigan Works to see if they could assist with this and Ms. Ann Galbraith was in agreement to pursuing the suggestion.

M. Adjournment

Varner/Marsh a motion to adjourn today's meeting (11:05 am)
2022-192

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, August 9, 2022 at 10:00 a.m. held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Ann Galbraith, Oscoda County
Clerk & Register of Deeds