



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes August 24, 2021

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, August 24, 2021 at 10:00 a.m. "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, Bondar, Marsh and McCauley.

Members by Teleconference:

Public Present: 6

Public by Teleconference: 5

**Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

**The B.O.C approved the Agenda for August 24, 2021, as presented.

Marsh/Bondar a motion to accept the Agenda for August 24, 2021, as presented.
2021-247

5 yes: 0 no: **Motion Carried.**

**The B.O.C approved the Consent Calendar Items for August 24, 2021, as presented.

Item #1 Official Minutes for August 10, 2021 were approved as presented.

Item #2 Claims and Audit Docket for August 24, 2021, were approved as received from the County Clerk's Office. Total Claims & Audit **\$30,189.10.**

Varner/McCauley a motion to approve the Consent Calendar Items for August 24, 2021, as
2021-248 presented.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

**Ms. Sarah Kile, Executive Director, 211 Northeast Michigan gave an overview and the 2020 Annual Report. The County has been partnering with 211 since 2013. 211 Northeast Michigan is a free resource connecting people in need with the people that can help 24 hours a day 7 days a week, by dialing 211. For more information visit www.211NEMichigan.org.

**Ms. Denise Bryan, MPA Administrative Health Officer in Northeast Michigan serving District Health Department #2 and District Health Department #4, Mr. Cori Upper, BBAA, Emergency Preparedness Director, Mr. Scott Izzo, MPH MA, Community Health Director/Epidemiologist and Ms. Heather LeForce, BSN RN, Community Health Director/Director of Nursing addressed the B.O.C presenting the District Health Department #2, which consist of Alcona, Iosco, Ogemaw and Oscoda, Annual Report FY 2019-2020 and a summary of the COVID-19 Pandemic Response. DHD#2 mission is to provide leadership in promoting environmental and personal health promotion, disease detection, disease prevention, education and regulation. DHD#2 thanked everyone and wanted to recognize many local, state, national and federal organization, agencies, entities and individuals that stepped up to assist through-out this COVID-19 pandemic. For more information visit www.dhd2.org or call your local District Health Department #2.

Correspondence/Reports/Resolutions:

**The B.O.C accepted the resignation/retirement for Ms. Gail Yoder.

Varner/McCauley a motion to accept the written resignation of Gail Yoder, Chief Deputy Register of **2021-249** Deeds, effective **October 15, 2021** and authorize Ann Galbraith, Oscoda County Clerk & Register of Deeds to advertise, interview and hire a replacement in accordance (TPOAM) Technical, Professional and Office workers Association of Michigan and the Oscoda County Personnel Policy.

5 yes: 0 no: **Motion Carried.**

**The B.O.C adopted Resolution 2021-009 “Constitution Week Proclamation”.

McCauley/Bondar a motion to adopt **Resolution 2021-009** “Constitution Week” September 17, 2021 **2021-250** through September 23, 2021 “Proclamation”.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Bondar and Commissioner Marsh whom the B.O.C appointed to act as the Interim Oscoda County Park Administrator/Manager’s to oversee the County Park gave an up-date. Commissioner Marsh gave a brief overview of the phone interviews held for the Park Manager position. Commissioner Bondar and County Clerk & Register of Deeds, Ann Galbraith held a second interview with one of the applicants down to the park that stood out. It came down to two applicants that both have strong maintenance experience and are eager to learn; both qualify for the position. County Clerk & Register of Deeds, Ann Galbraith could not make today’s meeting but did submit an e-mail with her recommendation. Commissioner Yoder talked about the needs of the park and the park managers responsibility to be able to work within the park budget so the park can be self-sustained; the B.O.C will continue to consider financially assist at the park with improvement projects if deemed necessary. After some discussion, a salary was agreed upon and the decision for the Park Manager came down to offering the position to the applicant, which is a maintenance employee, that had already spent time and energy at the park since April. Commissioner Marsh made that motion with Commissioner Bondar abstained; stating it was a conflict of interest due to a past employment relationship outside the park years ago. Commissioner Varner stated that by offering the position to a maintenance employee, leaving an opening

in maintenance, the motion to allow the Maintenance Supervisor to advertise should be pending on the acceptance for the park manager position from the maintenance employee plus that the position of the park manager should be offered to the other applicant if the position was turned down by the maintenance employee, to avoid any delays in the hiring process; those changes were made. Also, the B.O.C discussed holding off on the house roof, garage roof and the pavilion roof projects, due to NO BIDS received. The Staircase project is also on hold due to NO BIDS received. Commissioner Marsh did state that she reached out to local builders & contractors, they are just too busy, they will revisit and submit a bid in the future for consideration. Commissioner Marsh asked the B.O.C to take a look at the seasonal camper's fees and the current lottery process, she would like to get letters out to those seasonal campers in September. Commissioner Bondar asked the B.O.C. to allow the Treasurer's office to create a new events expense line for activities held at the park and to extend the seasonal campers until October 15, 2021 for this year, so they can take part in the Halloween event. Commissioner Bondar also asked the B.O.C. to consider allowing seasonal campers to store their campers at the park during the winter, for a minimal fee. The B.O.C made a motion to increase the seasonal camper fees and to create a new line for events, but held off on the other two request until the park manager has taken over and can review. Commissioner Varner, Commissioner Yoder and Commissioner McCauley all thanked Commissioner Bondar and Commissioner Marsh for their time and dedication to the County Park since April. The following motions were made regarding the park.

Marsh/McCauley a motion to transfer **Richard Burton** from the Maintenance Department ((TPOAM) **2021-251** Technical, Professional and Office workers Association of Michigan Union, Maintenance Custodian Level III) to the Oscoda County Park Manager's position, as a salary full-time non-union employee, salary in the amount of **\$35,600.00**. Current years of service and benefits to continue with transfer of position, under the direction of the Board of Commissioners, effective **September 7, 2021**; subject for performance & salary review on/before July 1, 2022; contingent upon acceptance, background check and drug test and so amend the reflected budgets.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, abstain. **Motion Carried.**

Marsh/Varner a motion to authorize Joe Breagh, Maintenance Supervisor, to advertise, interview and **2021-252** hire a full-time, Union Maintenance Custodian Level III employee, eligible for County Benefits, 40 hours per week, at \$15.44 per hour, in accordance to the (TPOAM) Technical, Professional and Office workers Association of Michigan. Union and the County Personnel Policy and so amend the budget; pending the vacancy of Richard Burdon's maintenance position by accepting the Park Managers position.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

McCauley/Varner a motion to move forward and offer the position of Oscoda County Park Manager to **2021-253** **Jim Vance**, if position offered is turned down by Richard Burton, with the same stipulations; non-union full-time with benefits, beginning salary **\$35,600.00** effective **September 7, 2021**. subject for performance & salary review on/before July 1, 2022; contingent upon acceptance, background check and drug test.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Marsh/McCauley a motion to authorize the Treasurer's Department to create a new expense line (208- **2021-254** 751-880.00) for Park Events.

5 yes: 0 no: **Motion Carried.**

Varner/McCauley a motion to increase the Seasonal Campers' rates for 2022 from \$970.00 to \$1,000.00
2021-255 and to send out notification letters.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

**The AR PA (American Rescue Plan Act) was briefly addressed. Commissioner Yoder and Commissioner Varner, as the finance committee, did reach out to a law firm in Alpena to assist the County; they are waiting on a returned call. An interim American Rescue Plan report is due on/or by August 31, 2021. Commissioner Yoder and County Treasurer, Bill Kendall, will be submitting and/or assisting on the County's behalf.

**The B.O.C approved the up-dated Capital Improvement Program (CIP 2021-2025). Commissioner Yoder stated that the Oscoda County Planning Commission is responsible for yearly reviewing and updating this plan, both to remove completed improvements, make needed changes and to add new planned improvements. The up-dated "Capital Improvement Program" for FY2020-2025 is available for review on the County website www.oscodacountymi.com.

Varner/Bondar a motion to accept the up-dated Oscoda County "Capital Improvement Program" for
2021-256 FY2020-2025, as recommended by the Planning Commission Board.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Financial:

**The B.O.C approved the request to purchase a new Air Conditioner and Furnace at the EMS Building, as requested by the EMS Director, Bob Hunter, exempting him from the county bidding procedures; Mr. Hunter did reach out to other vendors and had no response.

Varner/McCauley a motion to allow EMS Director, Bob Hunter, to move forward, exempting him from
2021-257 the bidding procedure, with the quote from Gilchrist Mechanical, Inc. in the amount of **\$5,612.00** for the Air Conditioner and **\$2,752.00** for the replacement of the furnace, includes labor & material, paid out of the EMS Operational Budget (210-651-977.00 Capital New Equip.) and so amend the budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**The B.O.C approved the Annual Chief Financial Officer Letter, as part of the MOA Landfill.

Varner/McCauley a motion to approve and authorize the Chair to sign the Annual Chief Financial
2021-258 Officer Letter, for the Montmorency- Oscoda - Alpena Solid Waste Management Authority, as presented.

5 yes: 0 no: **Motion Carried.**

**The B.O.C reviewed and approved the request as received from Maintenance Supervisor, Joe Breagh, to accept the quote from Evans Auto, regarding the Maintenance truck insurance claim; Mr. Breagh did reach out to other venues but had no response. The Maintenance Department has recently been running with just the Maintenance Supervisor, due to two departments employees being out on leave, the cleaning of the County Buildings has been minimal. Mr. Breagh is requesting the B.O.C contract with Shine Cleaning Service Inc. to assist the Maintenance Department with the cleaning of the County Buildings until the custodian worker returns and/or until the County Buildings can be thoroughly cleaned. Also, Mr. Breagh asked the B.O.C to extend the Maintenance Departments seasonal employee at the Fairgrounds & Smith Lake until October. The following motions were made:

Varner/Bondar a motion to accept the quote from Evans Auto, in the amount of \$6,387.67, to repair the **2021-259** “2008 Chevrolet Silverado” Claim #4A21088A5D6-0002, estimated by Sedgwick Claims Management Services, approved to move forward by Peterson McGregor Insurance.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Varner/Bondar a motion to accept the contract agreement with Shine Cleaning Service, Inc. for **2021-260** two days a week (Wednesday & Friday’s) beginning August 25, 2021 until further notice, in the amount of \$350.00 per week, and so amend the budget; in accordance to the TPOAM Union Contract and notification to the finance committee.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Varner/McCauley a motion to extend the employment of Cletus Bishop, Seasonal Employee to **2021-261** work out at Fairgrounds (217) and Smith Lake (218) through October 8, 2021, and so amend the budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

**The State of Michigan Office of Child Support approve the Friend of the County Budget Amendment for Fiscal Year 2022 & 2023, the B.O.C approved the request from Amy Dawson, Friend of the Court, and authorized the Chair to sign.

Marsh/Varner a motion to authorize the Chair to sign, through e-grams, the amended Friend of Court **2021-262** Title IV-D Cooperative Reimbursement Program Contract, as written.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Committee Reports:

**It was the consensus of the Board to waive presenting committee reports. However, Commissioner Bondar wanted to inform the B.O.C that there was a tree that was hit by lightning at the County Park, that will have to be taken down. Paperwork for Consumer Powers has been completed & submitted for the electrical project to continue. The Mio’s “First Dam” Canoe Challenge for 2020 will be held on Saturday, August 28th and Sunday, August 29th. The Park will host its “Halloween Event” the first weekend of October. Commissioner McCauley reminded the B.O.C of the “Residential E-Waste Collection” held on Saturday, September 18, 2021 at 10 a.m. - 2 p.m. at the Tri-Township Fire Department Parking Lot.

Public Comment: (Limited to three minutes per person).

**Commissioner Yoder thanked the audience for attending and those participating in today’s meeting by teleconference and called for a motion to adjourn.

Varner/Bodnar a motion to adjourn today’s meeting (1:15 p.m.).
2021-263

5 yes: 0 no: **Motion Carried.**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, September 14, 2021 at 10:00 a.m. held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Ann Galbraith, Oscoda County
Clerk & Register of Deeds**