



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes September 27, 2022

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, September 27, 2022 at 10:00 a.m.** "Open to the Public" and offered to join by Teleconference, from the Commissioner's Boardroom, located at the Oscoda County Government Center Building, 311 S. Morenci Ave, Mio Michigan 48647.

Pledge to the Flag

Roll Call of Members:

Members Present:	Commissioners Yoder, Bondar, Marsh, McCauley and Varner
Members Excused:	0
Public Present:	10
Public by Teleconference:	3
Zoom Participants:	2

**Commissioner Yoder called today's "Public Meeting" to order at 10:00 a.m.; including those joining the meeting by teleconference.

The B.O.C approved the Agenda for **September 27, 2022 as presented.

Varner/McCauley a motion to approve the Agenda for **September 27, 2022, 2022-222**

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **September 27, 2022**, as presented.

Item #1 Official Minutes for **September 13, 2022**, were approved.

Item# 2 Budget Amendments were reviewed and approved by the Board of Commissioners as presented.

- **Register of Deeds:** A request to increase funds in budget line Register of Deeds BCN/VSP/DELTA 101.236-716.00 in the amount of \$8,500.00, due to not having enough funds appropriated to this budget line, and so, amend the budget.
- **Sheriff Overtime:** A request to increase funds in budget line Sheriff Overtime 101.301-706.00 in the amount of \$10,000.00 to cover the expenses, and so, amend the budget.
- **Sheriff Wages LCC:** A request to increase funds in budget line Sheriff Wages LCC 101.301-711.21 in the amount of \$500.00, and so, amend the budget.
- **Ambulance EMT Shifts:** A request to decrease funds in budget line Ambulance EMT Shifts (210.651-703.00) in the amount of \$10,000.00, and so, amend the budget.
- **Ambulance Wages #567:** A request to increase funds in budget line Ambulance Wages #567 (210.651-703.08) in the amount of \$10,000.00, and so, amend the budget.
- **Ambulance Instructor's Wages:** A request to decrease budget line Ambulance Instructor's Wages (210.651-708.01) in the amount of \$1,000.00, and so, amend the budget.
- **Ambulance Gas:** A request to increase budget line Ambulance Gas (210.651-742.00) in the amount of \$7,500.00, and so, amend the budget.
- **Ambulance Equipment-Non-Capital:** A request to decrease budget line Equipment-Non-Capital (210.651-775.00) in the amount of \$6,000.00, and so, amend the budget.
- **Ambulance Physicals:** A request to decrease budget line Ambulance Physicals (210.651-835.00) in the amount of \$500.00, and so, amend the budget.

Item #3 Expenditures for **August 2022**, were approved as received from the County Clerk's Office. Total Expenditures **\$746,737.59**.

**TOTAL ALLOW EXPENDITURES FOR MONTH OF
AUGUST 2022
IN THE FOLLOWING AMOUNTS:**

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$174,923.68	\$254,568.44	\$429,492.12
102 Ambulance Equip	\$0.00	\$0.00	\$0.00
103 Sheriff Equip	\$0.00	\$72,382.20	\$72,382.20
104 911 Emergency	\$7,153.93	\$3,051.51	\$10,205.44
205 Officer Training	\$0.00	\$0.00	\$591.50
208 Park Fund	\$6,674.91	\$16,358.10	\$23,033.01
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$63,752.88	\$25,458.20	\$89,211.08
215 Friend/Court	\$6,164.38	\$2,390.86	\$8,555.24
216 Public Guardian	\$0.00	\$0.00	\$0.00
217 Fairgrounds	\$0.00	\$2,191.36	\$2,191.36
218 Smith Lake	\$0.00	\$0.00	\$0.00
230 Hazmat	\$0.00	\$0.00	\$0.00
232 Historical Comm	\$1,113.86	\$381.94	\$1,495.80
239 Gypsy Moth	\$0.00	\$1,875.00	\$1,875.00
245 Public Improvement	\$0.00	\$0.00	\$0.00
249 Building Dept.	\$4,618.41	\$8,407.24	\$13,025.65
256 R.O.D. Automation	\$0.00	\$730.00	\$730.00
258 May 4 Courthouse Fire	\$0.00	\$0.00	\$0.00
260 MIDC	\$0.00	\$0.00	\$0.00
263 Concealed Pistol Licensing	\$0.00	\$0.00	\$0.00
265 Drug Law Enforcement	\$0.00	\$53.43	\$53.43
269 Law Library	\$0.00	\$317.48	\$317.48
271 Library	\$0.00	\$0.00	\$0.00
274 Council/Aging	\$0.00	\$60,000.00	\$60,000.00
281 EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285 RSRF	\$0.00	\$0.00	\$0.00
286 ARPA FUNDS	\$0.00	\$2,897.25	\$2,897.25
290 Social Services	\$0.00	\$0.00	\$0.00
292 Child Care	\$5,812.18	\$10,076.07	\$15,888.25
293 Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294 Veterans Trust	\$0.00	\$0.00	\$0.00
295 Airport	\$925.37	\$1,765.11	\$2,690.48
296 Basic Grant	\$0.00	\$0.00	\$0.00
297 Smile/Counseling	\$0.00	\$0.00	\$0.00
298 Veterans Affairs	\$2,705.04	\$7,168.29	\$9,873.33
470 Courthouse Preservation	\$0.00	\$0.00	\$0.00
516 DTRF	\$0.00	\$1,777.43	\$1,777.43
518 Foreclosure Fund	\$0.00	\$437.50	\$437.50
535 Housing	\$0.00	\$14.04	\$14.04
616 Tax Revolving	\$0.00	\$0.00	\$0.00
<i>SUB TOTALS</i>	\$273,844.64	\$472,892.95	\$746,737.59
201 Road Commission			\$315,389.56
<i>Grand Total</i>		\$1,062,127.15	

Item #4 General and Special Funds Budget Reports for **August 2022**, were reviewed.

Item #5 Claims and Audit Docket for **September 27, 2022**, were approved, as received from the County Clerk's Office. Total Claims & Audit **\$29,602.07**.

McCauley/Varner 2022-223 a motion to approve the Consent Calendar Items for **September 27, 2022**.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person)

Mr. Kevin Marino, USDA Forest Service

- Follow-up CWDP Grant deadline is October 7, 2022
- Commissioners Varner and Bondar have been in contact with Mr. Doug Baum. They are moving forward with the grant process.

Mr. Joel Allan Sheltroun, Democrat Candidate Michigan 36th Senate

- Spoke in regards to his accomplishments throughout the duration of his career and left a copy of his resume for review.

Appointments:

- 1.) Ms. Lee Ann Fischer - USDA Rural Development Grant Award

Varner/Marsh 2022-224 a motion to acknowledge that on September 23, 2022, Oscoda County was awarded the FY2022 Housing Preservation Grant (HPG) funds in the amount of \$87,200.00, and to authorize the Chairman to sign the Agreement (1944-N Exhibit A) and the Obligation of Funds, as requested by Ms. Lee Ann Fisher, Owner of Housing Consulting Services LLC.

5 yes: 0 no: **Motion Carried.**

Correspondence/Reports/Resolutions:

- 1.) Resolution #2022-019 - Application for the Secure Rural Schools (SRS) Title II Funding

McCauley/Bondar 2022-225 a motion to adopt Resolution 2022-019 "Application for the Secure Rural Schools (SRS) Title II Funding" and authorize Mr. Jim Vance, Oscoda County Park Manager, on behalf of Oscoda County, to apply for **\$29,047.07** through the Secure Rural Schools (SRS) & Community Self-Determination Act Title II Funding grant that is allocated to Oscoda and Wexford Counties, and authorize the Oscoda County Chairman, Mr. Kyle Yoder and Ms. Ann Galbraith, County Clerk to sign on the County's behalf.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

- 2.) Resolution #2022-020 - Tax Certification for County Winter 2022

Marsh/McCauley 2022-226 a motion to adopt Resolution 2022-020 "Tax Certification for County Winter 2022" as requested by the Oscoda County Equalization Director, Ms. Amber Woehlert and authorized by the Chairman and the County Clerk to sign the L-4029 certificate form.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Unfinished Business/New Business:

- 1.) Amber Woehlert, Gypsy Moth Coordinator – 2023 Survey Team Positions

Marsh/McCauley 2022-227 a motion to advertise and hire four temporary surveyors for the 2023 Gypsy Moth Survey Teams, which will give us two teams in the Equalization Department, with a wage of \$15.00 per hour, not to exceed 28 hours per week, effective November 1, 2022 through April 15, 2023. The estimated cost between hours and mileage should not exceed \$40,000.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

- 2.) Mr. Joe Breaugh, Maintenance Supervisor – Courthouse Grounds
 - FYI - Effective October 31, 2022, the services being provided to Oscoda County by Shine Cleaning Services will be discontinued.
 - To be re-evaluated and possibly re-considered options in the future, prior to budget planning. Mr. Joe Breaugh, Maintenance Supervisor is currently working with the Courts, Departments, etc. to assess the needs and decide what needs to be done to ensure cleaning needs are being met.
- 3.) Mr. Robert Hunter, EMS Director – Acknowledge the resignation from Ms. Annette Chalmers, Full-Time Paramedic

Marsh/McCauley 2022-228 a motion to acknowledge the resignation from Ms. Annette Chalmers, Full-Time Paramedic, effective Monday, October 3, 2022.

5 yes: 0 no: **Motion Carried.**

Financial:

- 1.) Amend Motion#2022-217; Replacement of Swing Set at Smith Lake

Varner/McCauley 2022-229 a motion to accept the Quote #1 using the Poly material from Legacy Furniture in the amount of \$10,604.00 to replace the swing set that was vandalized at the Smith Lake Park. The Quote #1 will get submitted to Argonaut (via Peterson McGregor Insurance). Once Argonaut accepts the quote, a check will be issued to Oscoda County Treasurer for the policy allowable value of \$10,000.00 which will be applied towards the purchase, leaving a balance of \$604.00 owed to Legacy Furniture, to be paid out of Contingency (101-890-965.00), and so, amend the budget.

5 yes: 0 no: **Motion Carried**

McCauley/Marsh 2022-230 a motion to authorize the Treasurer to transfer funds from the General Fund (101-965-999.12) in the amount of \$10,604.00 to Smith Lake Park (218-000-699.00), and so, amend the budget.

5 yes: 0 no: **Motion Carried**

- 2.) USDA Financial Capability Questionnaire – Signature Required

Marsh/Bondar 2022-231 a motion to review and authorize the Oscoda County Board of Commissioners Chairman to sign the USDA Forest Service Financial Capability Questionnaire (Form FS-1500-22 and Form AD-1047), as requested by Mr. Jimmy Vance, Oscoda County Park Manager.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

- 3.) Sheriff Department – Acknowledge filling part-time Crossing Guard Position

McCauley/Marsh 2022-232 a motion to acknowledge the hiring of Mr. Timothy Joel Peterson, as a part-time employee to fill the Crossing Guard position, who will be splitting duties with the current crossing guard, Ms. Roxanne DeFlorio, starting date effective September 12, 2022, and will be paid a wage of \$20.00 per day working Monday-Friday to cover Mio-AuSable Schools Crossing Guard duties.

5 yes: 0 no: **Motion Carried**

- 4.) Sheriff Department – Acknowledge filling part-time Dispatcher/Bailiff/Civil Process Server

Varner/McCauley 2022-233 a motion to acknowledge the hiring of Mr. Timothy Joel Peterson, as a part-time non-union employee within the Sheriff's Department to fill the Dispatcher/Bailiff/Civil Process Server positions, starting date effective September 26, 2022, and will be paid a wage of \$15.35 per hour.

5.) Secondary Road Patrol & Traffic Accident Prevention Program Grant

**Marsh/Varner
2022-234** a motion to authorize the Oscoda County Board of Commissioners Chairman to review and sign the Secondary Road Patrol & Traffic Accident Prevention Program Grant application, as requested by Ms. Amy Wycoff, Sheriff Department Administrative Assistant.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

6.) Oscoda County Park - Guaranteed Match (Grant Funds)

**McCauley/Bondar
2022-235** a motion to acknowledge the Secure Rural Schools (SRS) & Community Self-Determination Act Title II grant being awarded to the Oscoda County Park, and to abide by Motion#2022-118 which was voted for by the Oscoda County Commissioners on Tuesday, May 10, 2022 to provide the Oscoda County Park with \$12,000.00 to be appropriated out of General Fund (101) - Marijuana Funds and authorize the Treasurer to transfer funds to Special Fund (208) County Park Budget, and so, amend the budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

7.) Oscoda County Park – Salary Review for Park Manager

**Varner/Bondar
2022-236** a motion to re-visit Motion#2021-253, regarding performance and salary review for Mr. Jimmy Vance, Oscoda County Park Manager to be considered for an increase in salary totaling \$39,000.00 per year and to be retro-active to the previously mentioned Motion#2021-253 effective July 1, 2022.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

8.) Ms. Amber Woehlert, Equalization Director - Appraiser II Position

**Varner/McCauley
2022-237** a motion to acknowledge the vacancy of the Appraiser II Position, within the Oscoda County Equalization Department, effective Monday, August 26, 2022, and authorize Ms. Amber Woehlert, Equalization Director to hire for filling the position of the Appraiser II Position, as a full-time position, eligible for County benefits, 35 hours per week at \$14.81 per hour, per the current POAM Union contract, effective immediately.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

9.) Mr. William Kendall, Treasurer - Foreclosing Governmental Unit Report of Real Property Foreclosure Sales

**McCauley/Varner
2022-238** a motion to acknowledge receipt of the Foreclosing Governmental Unit Report of Real Property Foreclosure Sales report, due to be submitted by the Treasurer by September 30th of each year.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

10.) Mr. Robert Hunter, EMS Director – 2021 Horton Remount Type III Ambulance Documents

**Marsh/Varner
2022-239** a motion to authorize the Oscoda County Board of Commissioners Chairman to review and sign the 2021 Horton Remount Type III Ambulance Documents (Exhibit C Payment Request and Partial and Acceptance of Certificate), as requested by Mr. Robert Hunter, EMS Director.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Agreement Renewals:

1.) MIDC Attorney Administrator Agreement – November 1, 2022 – October 31, 2023

Varner/Bondar 2022-240 a motion to approve the MIDC Attorney Administrator’s Agreement, as written, and appoint Attorney Kenneth DeBoer, as Oscoda County’s MIDC Attorney Administrator, as of November 1, 2022 through October 31, 2023, and authorize the Chair to sign.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

L. Public Comments (Limited to three minutes per person)

Greyling Brandt, Forest Ranger:

- Camp 10 fishing pier:
 - Engineers have recommended closure due to the deteriorated condition.
 - Will contact the Road Commission to find out if their plans to place barriers will have any impact on snow plowing.
- Secure Rural Schools:
 - Paperwork was submitted as required.

Commissioner Bondar & Mr. Jimmy Vance, Park Manager:

- Oscoda County Park – Halloween Weekend on September 30th & October 1st
There will be a chili dump, movie night, Steiner’s Museum will be providing pancake breakfast, rock painting, hot dogs, bounce houses, kid’s activities, petting zoo, Trick or Treat, hay rides, lot decorating and a scavenger hunt.

Mr. Robert Hunter, EMS Director:

- There will be a meeting with employees at the EMS department on October 4, 2022 @ 7:00 p.m. (Commissioner Varner & Bondar will be in attendance)

Ms. Ann Galbraith, County Clerk:

- Chamber of Commerce Festivities will include:
 - Halloween in Downtown Mio
 - Trick or Treat
 - Wine Tasting on November 12th at the Community Center
 - Road Rally - October 29th

M. Committee Reports:

Commissioner Yoder

- Sheriff’s Building
 - Waiting on a response from Sidock on plans.
- Attended Hydro Dam Meeting
 - A decision has not been made at this time.
 - Is it financially viable for Consumers Energy to continue funding the maintenance and upkeep.
 - Huge renovations would be required to keep the dam operational.
 - Only 1 percent of the entire electric output for the State.
 - The Hydro Dam does not make sense to keep it operational, due to the cost vs. revenue is substantial.
 - It is possible for someone else would take ownership of the dam and it would then become a water retention type of dam.
 - Consumers Energy once owned 90 dams and they have reduced to the last 13 Hydro Dams that are currently in place.
 - Special tax assessments could increase to keep other dams in place.
 - FERC licensing cost and processes.
 - Budget Planning will begin soon.

Commissioner Varner:

- Attended Landfill Meeting
 - A special meeting was held to accept bids for the bonds. An offer of under 4% with Chase Bank was accepted.
 - The bond for \$3 million was done on the Injection well.
- Attended Community Mental Health Meeting
- Attended Health Department Meeting

- Attended Mediation Services Meeting
 - We have picked up three extra counties.
- Attended Substance Abuse Board Meeting
 - Replacing Joe Stone’s position as a board member on the NMRE Board.

Commissioner Bondar:

- Attended NEMCOG Meeting
 - Ambulance Services are struggling throughout the State of Michigan.
- Attended Landfill Meeting
 - Permits have been filed and they are moving forward with the project. Hoping to have this completed by 2023.
- Attended Claims Meeting
- Attended Township Meeting
- Attended Michigan Works Meeting
 - Offers training for EMT and Paramedics.
- Attended Hydro Dam Meeting
 - 13 dams being affected in Michigan.
 - They need input from the residents and constituents within the community so that they can present to our thoughts to their board for a decision to be made.
 - Renovations will be required.
- Attended Council on Aging Meeting
 - New program in place for the community.
- Smith Lake Park:
 - The new swing set will be placed in the same area as the previous swing set was located.
- EMS Job Descriptions:
 - We need to advertise for the EMS position.
 - Michigan Works will advertise at no cost to us.

Commissioner McCauley:

- Attended Greenwood Township Meeting
 - Camp Grayling expansion
 - Planning Commission is discussing the possibility of allowing a Marijuana dispensary.
- Attended District Health Department Meeting
 - One case of Money Pox confirmed in the Ogemaw area.
- Attended Hydro Dam Meeting

N. Adjournment

Varner/Marsh a motion to adjourn today’s meeting at 12:01 p.m.
2022-241

5 yes: 0 no: **Motion Carried**

The B.O.C will hold their next Regular B.O.C Meeting scheduled for **Tuesday, October 11, 2022 at 10:00 a.m.** held in the **B.O.C Boardroom or join the meeting by Teleconference** by dialing 989-826-1163 (Pin#353).

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Ann Galbraith, Oscoda County
Clerk & Register of Deeds