



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners Work Session 9:00 a.m. Tuesday, September 10, 2019

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.
Members Excused:
Others Present: 6 members of the public were in attendance.

Chairman Yoder called the Work Session Meeting to order at 9:00 a.m.

**Agenda Items for the B.O.C "Work Session" included:

**Commissioner Yoder asked for Committee Reports since 44-North was running late.

Commissioner Marsh

**Attended the CHOICES Board Meeting.

Commissioner McCauley

**Attended the Road Commission Meeting.
**Correspondence received regarding the DHD#2 Health Officer.
**Correspondence received AuSable Valley Natural Rive Zone Review Board.
**Attended the Annual MTA Picnic.

Commissioner Varner

**Met with EMS Director, Bob Hunter, regarding EMS Personnel Issue's.
**Participated in a Landfill Meeting regarding a hazard concern.
**Reviewed the Claims & Audit Docket for September 10, 2019; as part of the Finance Committee.
**Attended the NEMSCA Board Meeting.
**Attended the Elmer Township Residents BBQ at Kittle Hall.
**Attended the NMRE SUD Board Meeting.
**Attended the Annual MTA Picnic.

Commissioner Bondar

**Met with the Building Inspector, Tim Whiting, regarding the rebuild of the new Government Building.
**Met with the Maintenance Supervisor, Joe Breaugh, regarding Smith Lake.
**Participated in a meeting along with Commissioner Yoder and Wolgast Corporation, regarding the rebuild of the new Government Building.

**Attended the Annual MTA Picnic.

Commissioner Yoder

**Reviewed the Claims & Audit Docket for September 10, 2019; as part of the Finance Committee.

**Participated in a meeting along with Commissioner Bondar and Wolgast Corporation, regarding the rebuild of the new Government Building.

**Attended the Annual MTA Picnic.

**Ms. Jennifer Martin, Group Benefit Consultant, from 44-North present the B.O.C the 2020 renewal rates. The County will receive 1.6% decrease on the Medical portion of the County’s BCN Policy. Ms. Martin reviewed the 2019 County Health Policy stating utilization is up this year but both the Medical and Prescription are doing well. The Vision & Dental and Life Insurance Policy’s will not increase this year. Ms. Martin presented the B.O.C the renewal rate with the current BCN policy along with a second option to consider a Health Savings Account (HSA). Ms. Martin explained the difference between a Health Reimbursement Account (HRA) and a Health Savings Account (HSA) and addressed the phases of a HSA. The B.O.C will review and consider the Health Insurance package options and whether to implement the hard-cap, 80/20 or to opt-out of the PA152, at a later date.

**Chairman Yoder called to end the Work Session (10:10 a.m.).

**Official Minutes
September 10, 2019**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, September 10, 2019 at 10:10 a.m.** in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647. Chairman Yoder called the meeting to order at 10:10 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Yoder, Varner, McCauley, Bondar and Marsh.

Members Excused:

Others Present: 7 members of the public were in attendance.

The B.O.C approved the Agenda for **September 10, 2019.

Varner/Bondar

2019-224 to accept the Agenda for **September 10, 2019,** as presented.

5 yes: 0 no: **Motion Carried.**

The B.O.C approved the Consent Agenda for **September 10, 2019.

Item #1 Official Minutes for **August 27, 2019,** were approved as presented.

Item #2 Expenditures for **August 2019,** were approved as received from the County Clerk’s Office. Total Expenditures **\$1,085,872.23.**

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$160,090.89	\$185,743.34	\$345,834.23
102 Ambulance Equip	\$0.00	\$7,118.17	\$7,118.17

103	Sheriff Equip	\$0.00	\$5,639.99	\$5,639.99
104	911 Emergency	\$6,278.23	\$5,148.41	\$11,426.64
205	Officer Training	\$0.00	\$0.00	\$0.00
208	Park Fund	\$5,906.72	\$5,833.01	\$11,739.73
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$64,365.67	\$36,476.40	\$100,842.07
215	Friend/Court	\$5,652.95	\$5,847.11	\$11,500.06
216	Public Guardian	\$997.91	\$0.00	\$997.91
217	Fairgrounds	\$681.20	\$969.37	\$1,650.57
218	Smith Lake	\$681.22	\$12.48	\$693.70
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$198.38	\$55.35	\$253.73
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$4,246.55	\$143.67	\$4,390.22
256	R.O.D. Automation	\$0.00	\$303.45	\$303.45
258	May 4 Courthouse Fire	\$0.00	\$486,132.93	\$486,132.93
260	MIDC	\$0.00	\$11,587.00	\$11,587.00
263	Concealed Pistol Licensing	\$0.00	\$990.12	\$990.12
265	Drug Law Enforcement	\$3,230.43	\$1,421.18	\$4,651.61
269	Law Library	\$0.00	\$405.01	\$405.01
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$32,127.45	\$32,127.45
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$0.00	\$0.00
292	Child Care	\$3,306.19	\$30,517.54	\$33,823.73
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$723.40	\$2,157.06	\$2,880.46
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$250.00	\$250.00
298	Veterans Affairs	\$2,264.96	\$6,437.05	\$8,702.01
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
616	Tax Revolving	\$0.00	\$1,931.44	\$1,931.44
	<i>SUB TOTALS</i>	\$258,624.70	\$827,247.53	\$1,085,872.23
201	Road Commission			\$227,602.00
	<i>Grand Total</i>		\$1,313,474.23	

Item #3 Claims and Audit Docket for **September 10, 2019**, were approved as received from the County Clerk's Office. Total Claims & Audit **\$19,913.74**.
McCauley/Varner a motion to approve the Consent Calendar for **September 10, 2019**, as presented.
2019-225

Roll Call Vote: Marsh, yes; Yoder, yes; McCauley, yes;
Varner, yes; Bondar, yes. **Motion Carried.**

Public Matters & Comments (Regarding today's Agenda- limited to three minutes per person).

Appointments:

**Mr. Dan Kauffman, IT Director, addressed the B.O.C regarding Windows 10 up-date and requested a temporary IT Assistance. The County has 45 computer systems that have to move to Windows 10 by mid-January 2020, from Windows 7. The County currently has 12 computer systems that will need new hardware to run Windows 10 efficiently. Mr. Kauffman stated he needs assistance to meet that deadline and recommended Mr. Craig Ross who has work on projects for the County before. A breakdown of the cost & labor for this project will be reviewed at the next B.O.C Meeting.

Varner/McCauley a motion to allow Dan Kauffman, IT Director, to contract with Craig Ross, 1010
2019-226 Technology Center, Inc., for IT Assistant in Oscoda County, until December 31, 2019, at a rate of \$85.00 per hour, not to exceed 250 hours.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried**

**Mr. Marcus Atkins, Senior Director of Development, of Michigan Institute of Forensic Science & Medicine and Dr. Russell M. Bush, MD, MPH Chief Medical Examiner addressed the B.O.C regarding what the new state of the art regional forensic facility in Saginaw Michigan offers; for information INFO@MIFSM.ORG or WWW.MIFSM.ORG. Mr. Atkins and Dr. Bush offered to meet with the Board and/or a committee to develop a contract that would provide stability and consistency, to cover the County's unique needs.

Correspondence/Reports/Resolutions:

**The B.O.C approved the appointments of two Board of Canvassers.

Marsh/McCauley a motion to appoint Ashton Evans, as the Democratic Board of Canvasser and Dee
2019-227 Marshall, as the Republican Board of Canvasser for a term of four (4) years, effective November 1st 2019 to October 31st, 2023.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**The B.O.C accepted the donation from the Monroe family.

Bondar/Varner a motion to acknowledge the donation to Oscoda County of a "Memorial Bench" in
2019-228 honor & memory of Veteran David Monroe, to be placed at the Veteran Memorial.
5 yes: 0 no: **Motion Carried.**

Unfinished Business/New Business:

**The B.O.C approved the following 2020 Budget Workshop Dates.

- Thursday, October 31, 2019 Special B.O.C Budget Meeting at 10:00 a.m.
- Thursday, November 7, 2019 Special B.O.C Budget Meeting at 10:00 a.m.
- Wednesday November 13, 2019 Special B.O.C Budget Meeting at 10:00 a.m.

- Tuesday November 19, 2019 Special B.O.C Budget Meeting at 10:00 a.m.
- Tuesday, November 26, 2019 Regular B.O.C Budget Meeting at 10 a.m.
- Scheduled to “Adopt a Proposed Budget”.
- Tuesday, December 10, 2019 Regular B.O.C Budget Meeting at 10 a.m.
- Scheduled to “Adopt the 2020 County Budget”.

McCauley/Varner a motion to approve the 2020 Budget Workshop Schedule, as listed.
2019-229

5 yes: 0 no: **Motion Carried.**

**Commissioner Yoder and Bondar participated in the monthly meeting with Wolgast. Commissioner Yoder said that Wolgast has indicated they are still on target. The County is still waiting on the insurance for a detailed breakdown on the HVAC and Plumbing upgrades. Wolgast is working on a response to the Insurance Company. The Security System was discussed. The windows are in and many of the department heads, in the new building, are requesting the windows be allowed to open 4-6 inches. Commissioner Bondar stated the copula and the south entrance appear to be off centered and asked that the blue prints be looked at. Commissioner Bondar ask that the department heads, in the new building, be allowed to look to see if their offices have adequate electric receptacles. Ms. Jeri Winton, County Clerk & Register of Deeds asked about the status of the Clerk and Deeds Office change order. Commissioner Yoder stated the County should receive the quote for the change order in the next week or two.

Financial:

**The B.O.C approved the purchase of Aviation Fuel.

Varner/Bondar a motion to purchase up to 1000 gallons of 100LL Aviation Fuel, from AvFuel, not to exceed the amount of \$4,300.00 for the Oscoda County Dennis Kauffman Memorial Airport, and so amend the 2019 budget.
2019-230

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Committee Reports:

**B.O.C opted to give Committee Reports during the Work Session. Additional comments include:

**Commissioner Bondar stated that Joe Breaugh, Maintenance Supervisor, has some post to put signs up at the Airport and they are looking at fencing to address non-aircraft traffic.

**Commissioner Yoder stated he met with the County Prosecutor regarding the Veteran Affairs letter, dated August 16, 2019. The motion made by the B.O.C to appoint Susan Whiting to the Veteran Affairs Board stands; the B.O.C did receive notification from the Veteran Affairs Board that they have endorse Ms. Whiting.

**The letter of intent to apply for the County Veteran Service Fund Grant has been e-mailed.

**MSU is offering a discount on the 5th edition of the Guide to Michigan County Government; it was the consensus that the B.O.C Office should order.

Public Comments & Matters:

**A resident asked if Wolgast Corporation will be held accountable for mishaps.

**Sheriff Grace thank his staff and citizens involved, with the recent bomb threats, lockdown and robbery, it was resolved in a timely manner due to their assistance.

**Commissioner Yoder called for a Closed Session in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C); Strategy with the negotiations of a Collective Bargaining Agreement.

Varner/McCauley a motion to go into Closed Session (12:21 p.m.), Strategy with the negotiations of a
2019-231 Collective Bargaining Agreement, in accordance with the “Open Meetings” (1976 PA267
MCL 15.261 et seq.) (Section 8-C).

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Varner/McCauley a motion to return to the B.O.C Meeting (1:37 p.m.).
2019-232

5 yes: 0 no: **Motion Carried.**

**Upon returning from Closed Session, Commissioner Yoder asked if there was any other business to be addressed. Sheriff Grace stated he received a call from the Road Commission that someone has placed signs saying NO ORVS on a road in Luzerne, they have removed them.

Varner/Bondar a motion to adjourn today’s meeting (1:40 p.m.).
2019-233

5 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Thursday, September 26, 2019. A B.O.C Work Session will be held at **5:30 p.m.** and the Regular B.O.C Meeting at **6:30 p.m.**

Kyle Yoder, Oscoda County
Board of Commissioners Chairman

Jeri Winton, Oscoda County
Clerk & Register of Deeds