



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes September 22, 2020

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, September 22, 2020 at 10:00 a.m.** by Teleconference, in compliance to the Governor's Executive Order No. 2020-154 (Rescission of Executive Order 2020-129) from the Commissioner's Boardroom, at the Oscoda County Government Center Building, Mio Michigan 48647.

Pledge to the Flag.

Roll Call:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley and Marsh.

Members by Teleconference: 8

Others Present: 1 member of the public were in attendance.

Commissioner Yoder called the Teleconference Meeting to order at 10:00 a.m.; in compliance to the Governor's Executive Order No. 2020-154 (Rescission of Executive Order 2020-129).

The B.O.C approved the Agenda for **September 22, 2020, as presented.

McCauley/Bondar a motion to accept the Agenda for **September 22, 2020**, as presented.
2020-252

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **September 22, 2020, as presented.

Item #1 Official Minutes for **September 08, 2020**, were approved as presented.

Item #2 Housing Budget Amendments.

**The B.O.C approved the Housing Budget (535) Amendments, as requested by Ms. Lee Ann Fischer, Housing Administrator; Amendments will reflect true anticipated revenue & expenses.

HPG Grant	535-000-549.00	increase	\$27,864.75
CDBG Program Income	535-000-686.02	increase	\$16,000.00
Wertsmith Revenue	535-000-686.04	increase	\$1,000.00
Wertsmith Disbursement	535-690-810.00	increase	\$13,500.00
Recording Fees	535-690-815.00	increase	\$500.00

Legal Consult 535-690-820.00 increase \$2,500.00

Item #3 Claims and Audit Docket for **September 22, 2020**, as received from the County Clerk's Office. Total Claims & Audit **\$44,598.53**.

Varner/Bondar a motion to approve the Consent Calendar Items for **September 22, 2020**, as presented. **2020-253**

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes; Varner, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

**Ms. Donna Lowe, Trail Courts Administrator, (By Teleconference) introduced Ms. Emily Keister, as the new Juvenile Officer.

Appointments:

**Mr. Mike Bowers, Emergency Management Coordinator, (By Teleconference) addressed the B.O.C regarding the purchase and installation of a Generator, through a Homeland Security Grant, for the Oscoda County Government Center Building. Mr. Bowers along with the assistance of Mr. Joe Breaugh, Maintenance Supervisor, have complied the information needed to submit to Homeland Security.

Bondar/Varner a motion to approve the advance payment, not to exceed \$46,733.00, for a "150kw generator" backing up electricity in the Oscoda County Government Center Building. The generator will be purchased from Cummings Generator Division. Installation will involve several local companies. This expense is approved by Homeland Security FY 18 and FY19 HSGP. Reimbursement is 100% and will take approximately 90 - 120 days after completion of the project. Payment will be based upon receipt of the cancelled checks, and so amend the reflected revenue and expense budget lines.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**Mr. Bowers addressed the "Active Shooter" tabletop exercise that was held on Friday, September 18, 2020, as part of the Homeland Security requirements. Mr. Bowers stated that he will continue to work with the County to develop a fluid plan to respond and adapt to an emergency situation. The Emergency Action Guide has been up-dated.

**Ms. Diane Pelts, CEO of AuSable Valley CMHA, (By Teleconference) addressed the B.O.C regarding the Annual CEO's Report. AuSable Valley Community Mental Health Authority provides quality prevention, education, and mental health services in Iosco, Ogemaw and Oscoda Counties. ASVCMH has adapted and has made many changes to the way services are provided due COVID-19 and Telehealth has exploded. Ms. Pelts thanked the Board for their time and Oscoda County's annual appropriation. For more information visit www.avcmh.org.

**Ms. Lee Ann Fischer, Housing Consulting Services, LLC, (By Teleconference) addressed the B.O.C with an up-date on the Oscoda County Home Improvement Program and the Oscoda County Economic Development Corporation (Revolving Loans). The following two motions were approved.

Varner/McCauley a motion to authorized Ms. Lee Ann Fischer, Housing Executive Director, to refund **2020-255** Ms. Kateria North, in the amount of \$523.20, for over payment on a closed housing loan.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Varner/McCauley a motion to authorized Ms. Lee Ann Fischer, EDC Executive Director, to officially
2020-256 write off the loan balance of \$166.93 for Mike’s Dog House and \$17,262.25 for Red Oak Café’ from the books, as recommended by Ms. Fischer and approved by the EDC Board.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Correspondence/Reports/Resolutions:

**The B.O.C acknowledged the correspondence as received by Ms. Donna Lowe, Trial Courts Administrator.

McCauley/Marsh a motion to acknowledge the notification from the Trail Courts Administrator, Ms.
2020-257 Donna Lowe, of the hiring of Ms. Emily Keister, as the new Juvenile Officer.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Unfinished Business/New Business:

**No up-dates on COVID-19.

Financial:

**The B.O.C renewed the AuSable Valley Community Mental Health Lease Agreement.

Varner/Bondar a motion to approve the AuSable Valley Community Mental Health Lease Agreement
2020-258 and authorized the Chair to sign, effective October 1, 2020 through September 30, 2021.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The Courts have been awarded a Coronavirus Emergency Supplemental Funding (CESF) Grant. The B.O.C authorized the Chairman to sign the contract and to allow the Courts to make those approved purchases out of the Courthouse Preservation Fund.

McCauley/Marsh a motion to authorize the B.O.C Chairman, Kyle Yoder, as the Counties Authorized
2020-259 Official, to sign the Coronavirus Emergency Supplemental Funding (CESF) Grant Contract (CESF-8-68-0145), between Michigan State Police and the Oscoda County Courts, in the amount of \$13,602.79.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Marsh/Bondar a motion to allow the Courts to use the CESF Grant, in the amount of \$13,602.79, for
2020-260 expenditures out of the Courthouse Preservation Fund (470); subject to the CPF (470) reimbursed upon receipt of the grant, as agreed upon by the Courts and the B.O.C in accordance to Resolution 2015-005, and so amend the CPF (470) Budget.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

**Commissioner Yoder and Commissioner Varner participated on a meeting along with Mr. Dan Kauffman, IT Director, Mr. Joe Breough, Maintenance Supervisor, Ms. Brenda Moore, B.O.C Executive Secretary, virtual with Ms. Katie Jensen, Merit Network and then separately with Mr. Jeff Melloh, Net Express regarding the counties future fiber optic options to centralize the Counties internet system; waiting on additional information. However, during that meeting the Boardroom was addressed. Commissioner Yoder asked the B.O.C to move forward and purchase a system to allow video conferences. This expense should qualify for one of the COVID-19 Reimbursement Grants.

Bondar/McCauley a motion to purchase a Yealink (Microsoft Teams Rooms System) from Net Express, **2020-261** not to exceed in the amount of \$3,500.00, paid out of Rebuild (101-371), and so amend the Budget; subject to possible grant reimbursement.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

Committee Reports:

Commissioner Marsh

- **CHOICES Board Meeting – Cancelled.
- **Attended the DHHS Board Meeting.

Commissioner Bondar

- **Met twice with Mr. Bob Hunter, EMS Director, along with Commissioner Varner; regarding EMS employee issues.
 - **Attended the Landfill Board Meeting.
 - **Fairgrounds – Tractor Club Volunteers.
 - **Met at the Airport, along with Mr. Dave Kauffman, Airport Manager, and Ms. Brenda Moore, B.O.C Executive Secretary, Mr. Dan Kauffman, IT Director, Mr. Jeff Melloh, Net Express, and Mr. Neil Wilkinson from Northern Pump Service, Inc. regarding the installation of the QPOD M4000 Fuel System.
 - **Attended the Council on Aging Board Meeting.
 - **Attended the Landfill Claims & Accounts Committee Meeting.
 - **Attended the Big Creek Township Board Meeting.
 - **N. MI of Counties - Participated in a Podcast regarding COVID-19 Grants.
- Note: Halloween Camping Party scheduled the 1st weekend in October.

Commissioner McCauley

- **Attended the Greenwood Township Board Meeting.
 - **Participated in the Electronic Recycling Event, that was held on September 12, 2020 at the Tri-Township Fire Department Parking Lot; great participation & success.
- Note: Commissioner McCauley personally thanked everyone who assisted.
- **Attended the Landfill Board Meeting.
 - **Attended the MTA Board Meeting. Tire Recycling Event, October 17, 2020 at the Tri-Town Fire Department Parking Lot.
 - **Attended the Road Commission Board Meeting.
 - **Attended the Greenwood EMS Committee Meeting.
 - **Attended the Big Creek Township Board Meeting.

Commissioner Varner

- **Met twice with Mr. Bob Hunter, EMS Director, along with Commissioner Bondar; regarding EMS employee issues.
- **Attended the Landfill Board Meeting.
- **Attended the NEMSCA Board Meeting.
- **Attended the N. MI Substance Abuse Board Meeting.
- **Attended the ASVCMH Finance Committee Board Meeting.
- **Attended the Mediation Board Meeting.
- **Participated in a meeting along with Commissioner Yoder, Mr. Dan Kauffman, IT Director, Mr. Joe Breagh, Maintenance Supervisor, Ms. Brenda Moore, B.O.C Executive Secretary, virtual with Ms. Katie Jensen, Merit Network and then separately with Mr. Jeff Melloh, Net Express.
- **Participated in an evening Video Conference Meeting with EGLE, Mr. Steve Noble.
- **Reviewed the Claims & Audit Docket for September 22, 2020; as part of the Finance Committee.

Note: The MI Department of Treasury First Responder Hazard Pay, through the CARES Act, was approved. The MI Department of Treasury Public Safety and Public Health Payroll Reimbursement Program, through the CARES Act, is pending; ½ of what was applied for.

Commissioner Yoder

- **Attended the Planning Commission Board Meeting.
- **Collaborative Development Council Board Meeting – Teleconference.
- **Phone call with MSU Extension regarding Gypsy Moths.
- **Attended the Comins Township Board Meeting.
- **MI Works Consortium Board Meeting - Teleconference.
- **Participated in a meeting along with Commissioner Varner, Mr. Dan Kauffman, IT Director, Mr. Joe Breough, Maintenance Supervisor, Ms. Brenda Moore, B.O.C Executive Secretary, virtual with Ms. Katie Jensen, Merit Network and then separately with Mr. Jeff Melloh, Net Express.
- **Reviewed the Claims & Audit Docket for September 22, 2020; as part of the Finance Committee.

Public Comment:

**Sheriff Grace stated he was happy to hear the County will be reimbursed for the Hazard Pay and at least ½ of the Public Safety and Public Health Payroll Reimbursement Program, through the CARES Act, of course wished it was for the whole amount. Sheriff Grace stated he has not heard anything about the Coronavirus Emergency Supplemental Fund (CESF) Grant, for the Sheriff’s Department and Jail that he applied for.

**Commissioner Yoder called for a motion to adjourn.

McCauley/Marsh a motion to adjourn today’s meeting (12:20 p.m.).

2020-262

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, October 13, 2020. The Regular B.O.C Meeting is scheduled at **10:00 a.m.** held by **teleconference** in compliance to the Governor’s Executive Order No. 2020-154. ***Public Welcomed by dialing 989-826-1163 (Pin#353)***

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**