



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

OFFICIAL MINUTES SEPTEMBER 24, 2013

A REGULAR MEETING OF THE OSCODA COUNTY BOARD OF COMMISSIONERS WAS HELD ON TUESDAY **SEPTEMBER 24, 2013 AT 10:00 A.M.** IN THE COMMISSIONER'S ROOM, COURTHOUSE ANNEX MIO, MICHIGAN

Members Present: Commissioners Kischnick, Christenbery, Wilson, Boerner, and Grantner.

Members Excused:

Others Present: 22 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag.

The Board approved the Agenda for today's meeting, **September 24, 2013, as presented.

Christenbery/Wilson a motion to accept the **Agenda** for **September 24, 2013**, as presented.
2013-229

5 ayes: 0 nays: **Motion Carried.**

The Board reviewed & approved the **Unofficial Minutes from the **September 10, 2013** Board of Commissioners Meeting, as they were presented.

Wilson/Boerner a motion to approve the **Unofficial Minutes**, from the **September 10, 2013**
2013-230 B.O.C Meeting, as presented.

5 ayes: 0 nays: **Motion Carried.**

Public Comments (Regarding Agenda):

**Comments received regarding the Steiner Museum 11th Annual Gun Show.

Appointments:

**Mr. Tim Whiting, Building Inspector, addressed the Board regarding the Building Department need for a new software program. After some discussion and review of the quotes received, the following motion was made.

Wilson/Christenbery a motion to authorize the purchase of a "Software Program" for the Building
2013-231 Department, from All Pro Technologies, in the amount of \$14,900.00, and so amend the Budget.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

**Ms. Gail Farley and Ms. Jo Swartzendruber, members of the Planning Commission Board, presented the Board with the new amend Ordinance for the Planning Commission and the appointment of a new member. After review of the amend Ordinance and some discussion, the following motions were made:

Grantner/Wilson 2013-232 a motion to amend, Section 102 (Membership) & Section 103 (Liaison) 105 (Members, Appointment and Terms), Section 106 (Removal from Office) Section 108 (Membership) Section 110 (Meetings) Section 112 (Meeting Records), of 2010-001 "Oscoda County Planning Commission Ordinance" per the minutes approved by the Planning Commission, at their August 22, 2013 Board Meeting.
5 ayes: 0 nays: **Motion Carried.**

Grantner/Wilson 2013-233 a motion to place a "Public Notice" in the Herald, as required under the Michigan Planning Enabling Act (PA 33 of 2008).
5 ayes: 0 nays: **Motion Carried.**

Wilson/Boerner 2013-234 a motion to accept the appointment of Michael Smith to the Planning Commission Board and the EDC & Brownfield Board, as recommend.
5 ayes: 0 nays: **Motion Carried.**

**Ms. Sandy Handrich addressed the Board regarding the support of the Board and the creation of a "Citizens Advisory" Youth Council Board; the main function of this Advisory Board will be to assist the County to plan, promote, develop and implement programs for our youths, partnering with the Boy Scouts of America and other organization on future programs.

Boerner/Wilson 2013-235 a motion to create an Oscoda County "Citizens Advisory" Youth Council Board, to consist of 5-five members, plus a Board of Commissioner as a liaison, members will be eligible for a County per-diem, paid out of the General Fund (101-115-708.00 Govt' Admin.), effective October 1, 2013.
5 ayes: 0 nays: **Motion Carried.**

**Ms Annette Wells, Director of Community Mediation Services, and Ms. Tammy Emig addressed the Board regarding a Conflict Resolution Day for October 17, 2013, Community Mediation Services "Proclamation"; Commissioner Christenbery made a motion to adopt Resolution 2013-010.

Christenbery/Wilson 2013-236 a motion to adopt **Resolution 2013-010** "Conflict Resolution Day Thursday, October 17, 2013, Community Mediation Services Proclamation", as presented.
5 ayes: 0 nays: **Motion Carried.**

Old Business:

**Mr. Ian Elsworth, addressed the Board a second time regarding the purchase of 911 signs, on behalf of the Neighborhood Watch Committee. Commissioner Kischnick stated that the previous County Board had already authorized \$7,732.50 for the purchase of 911 signs & flyers. The County has an "Address Ordinance" (2007-1113) adopted in November of 2007 to protect the public health and safety by requiring the acquisition and posting of address numbers to assist ambulance, police, fire department and other public safety and service agencies to locate those in need of assistance or service. At some point, the County Residents have to be responsible and purchase their own 911 signs and the Ordinance has to be enforced. However, after some discussion the Board did authorize a final purchase.

Grantner/Christenbery a motion to authorize the funding, for a final purchase of 911 signs, not to exceed \$2,268.00, to be paid out of the General Fund, expense line 101-115-807.08 (Civic Projects), upon receipt of invoice.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner yes; Christenbery, yes. **Motion Carried.**

New Business:

**Mr. Jason Beck, Ambulance Director, asked the Board to adopt Resolution 2010-009 as part of the requirements to apply for a Grant. Commissioner Wilson inquired about HIPPA regulations regarding the proposed use of the Grant and suggested the Board seek legal advice. The Resolution was adopted, however the Board will seek legal counsel to make sure the County is not violating HIPPA regulations.

Grantner/Christenbery a motion to adopt **Resolution 2013-009** “Application for the Risk Reduction Grant Program”, as presented.

Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

**The Board discussed the 2014 Budget Process. The Board called for two "Special Budget Workshop Board Meetings" Tuesday October 29, 2013 and Tuesday, November 5, 2013 from 9- 4 p.m (12-1 lunch) with a third Budget Workshop, at the Regular B.O.C Meeting on November 12th.

Grantner/Boerner a motion to hold two Special Budget Workshop Board Meetings, October 29, 2013 and November 5, 2013 and hold a third Budget Workshop, at the Regular B.O.C Meeting on November 12th.

5 ayes: 0 nays: **Motion Carried.**

Financial:

**Ms. Buffy Carr, Emergency Management Coordinator, sent in two requests. 1) to allow her to use the excess funds, all ready in the E.O.C budget, previously approved by the B.O.C for the “Cyber Security” and the “450 MHZ Radios” Projects (motion 2013-133), to pay to install a new Altronix Timer along with the necessary transformer to get the proper power to run the control equipment of the Siren Controller all ready installed. 2) Allocate up-front funds for “A Radio Consolidation Feasibility Study” approved by the State, up to \$7,000.00, which will in turn be reimbursed back to the County.

Grantner/Wilson a motion to authorize the installation of a new Altronix Timer along with the necessary transformers to upgrade the power to the Siren Controller, in the amount of \$840.00, to be out of the Emergency Management Budget, expense line 101-426-977.00, and so amend the Budget.

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes. **Motion Carried.**

Christenbery/Boerner a motion to authorize up to \$7,000.00 up-front, for a Radio Consolidation Feasibility Study approved by the State, to be reimbursed back to the County, and so amend the reflected revenue and expense budget lines.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Boerner, yes. **Motion Carried.**

**The Board received a request from Ms.Cristy Slocom, Circuit Court Administrator, to authorize a one year Maintenance Agreement for the Polycom System. The Polycom System is an interactive technology that allows inmates to address the Judge from a cell, so they do not have to be transported to a courtroom by the Sheriff’s Department; saving time and money.

Boerner/Grantner a motion to enter into a one-year “Maintenance Agreement”, with ATT, in the amount of \$3,645.00, for the Polycom System, paid out of the General Fund 101-115-819.00 (Gov’t Admin) moved from Contingency, and so amend the Budget.

Roll Call Vote: Grantner, yes; Wilson, yes; Kischnick, yes; Boerner yes; Christenbery, yes. **Motion Carried.**

The Board approved the **Expenditures for the month of **August 2013**, as received by the County Clerk’s Office.

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$195,652.64	\$394,438.80	\$590,091.44
102 Ambulance Equip		\$638.87	\$638.87
103 Sheriff Equip		\$2,473.68	\$2,473.68
104 911 Emergency	\$7,615.46	\$13,583.30	\$21,198.76
205 Officer Training		\$0.00	\$0.00
208 Park Fund	\$7,861.41	\$15,463.66	\$23,325.07
209 D.A.R.E.	\$0.00	\$0.00	\$0.00
210 Ambulance Fund	\$55,784.10	\$88,316.41	\$144,100.51
215 Friend/Court	\$6,562.51	\$9,056.23	\$15,618.74
216 Public Guardian	\$2,161.00	\$2,407.32	\$4,568.32
217 Fairgrounds	\$296.80	\$2,465.67	\$2,762.47
218 Smith Lake	\$890.40	\$1,093.50	\$1,983.90
230 Hazmat		\$56.74	\$56.74
232 Historical Comm.	\$947.20	\$1,050.15	\$1,997.35
239 Gypsy Moth		\$0.00	\$0.00
245 Public Improvement		\$0.00	\$0.00
249 Building Dept.	\$5,360.73	\$16,154.99	\$21,515.72
256 R.O.D. Automation		\$500.00	\$500.00
265 Drug Law Enforcement	\$5,141.25	\$7,348.88	\$12,490.13
269 Law Library		\$2,082.77	\$2,082.77
271 Library	\$7,584.88	\$26,666.89	\$34,251.77
274 Council/Aging		\$24,000.00	\$24,000.00
281 EDC Revolving Loan		\$0.00	\$0.00
282 BRYNE JAG GRANT		\$0.00	\$0.00
285 RSRF		\$0.00	\$0.00
290 Social Services		\$0.00	\$0.00
292 Child Care		\$4,241.40	\$4,241.40
293 Soldiers & Sailors		\$1,709.79	\$1,709.79
294 Veterans Trust		\$6,800.00	\$6,800.00
295 Airport	\$593.60	\$7,878.74	\$8,472.34
296 Basic Grant		\$0.00	\$0.00

297	Smile/Counseling		\$250.00	\$250.00
598	Community Service		\$0.00	\$0.00
616	Tax Revolving		\$2,037.08	\$2,037.08
	<i>SUB TOTALS</i>	\$296,451.98	\$630,714.87	\$927,166.85
201	Road Commission			\$316,934.63
	<i>Grand Total</i>		\$1,244,101.48	

Christenbery/Wilson a motion to approve the **Expenditures** for the Month of **August 2013**, in the **2013-243** amount of **\$1,244,101.48**.

Roll Call Vote: Wilson, yes; Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes. **Motion Carried.**

The Board reviewed & approved the **Claims & Audit Docket, for September 24, 2013, as received by the County Clerk's Office.

Christenbery/Wilson a motion to accept the **Claims & Audit Docket**, for **September 24, 2013**, in the **2013-244** amount of **\$57,002.55**.

Roll Call Vote: Kischnick, yes; Boerner, yes; Christenbery, yes; Grantner, yes Wilson, yes. **Motion Carried.**

Correspondence, Reports, Resolutions (acknowledge receipt):

Committee Reports:

Commissioner Boerner:

- **Participated in a Health Insurance "Webinar" along with Commissioner Kischnick, Brenda Moore, Executive B.O.C Secretary, and Kelli McDonald, Payroll Specialist.
- **Attended the Monday Sept. 16th session of the 2013 Annual MAC Conference, held in Frankenmuth.
- **Attended a Veteran's Affairs Meeting along with Commissioner Wilson and Liz Cunningham, Veteran's Counselor.
- **Attended the Human Service Community Council Meeting (HSCC) for Commissioner Christenbery.

Commissioner Wilson:

- **Attended a Planning Commission Board Meeting.
- **Attended the Landfill Board Meeting.
- **Attended the 2013 Annual MAC Conference, September 15th-17th, held in Frankenmuth.
- **Reviewed the County Claims & Audit, Finance Committee, along with Commissioner Christenbery.
- **Attended a Veteran's Affairs Meeting along with Commissioner Boerner and Liz Cunningham, Veteran's Counselor
- **Attended the NE Michigan Consortium (Michigan Works) Board Meeting.

Commissioner Kischnick:

- **Participated in a Health Insurance "Webinar" along with Commissioner Boerner, Brenda Moore, Executive B.O.C Secretary, and Kelli McDonald, Payroll Specialist.
- **Attended the Monday Sept. 16th session of the 2013 Annual MAC Conference, held in Frankenmuth.
- **Attended the Landfill Board Meeting.
- **Attended the Landfill Claims & Audit Committee Meeting.
- **Attended the Road Commission Board Meeting.

Commissioner Christenbery:

- **Attended the Monday Sept. 16th session of the 2013 Annual MAC Conference, held in Frankenmuth.
- **Attended the District Health Department #2 Board Meeting.
- **Reviewed the County Claims & Audit, Finance Committee, along with Commissioner Wilson.

Commissioner Grantner:

- **Attended the ASVCMH Finance Committee Meeting.
- **Attended the ASVCMH Building Committee Meeting.
- **Attended the ASVCMH Board Meeting.
- **Attended the Literacy Council Board Meeting.
- **Attended the Library Board Meeting.
- **Attended the Department of Human Services (DHS) Board Meeting
- **Attended the District Health Department #2 Board Meeting.

Public Comments & Matters:

- **Comments received:
 1. Duane Roddy in our thoughts and prayers for a speedy recovery.
 2. Community Mediation Services -Raffle Tickets Available.
 3. Group of County Residents plan a 2014 River Festival.

**Commissioner Kischnick called for a recess (11:35) before going into CLOSED SESSION for “Union Negotiations” in accordance with the “Open Meetings” (1976 PA267 MCL 15.261 et seq.) (Section 8-C); Strategy with the Negotiations of a Collective Bargaining Agreement.

Grantner/Wilson a motion to go into Closed Session for “Union Negotiations” (11:44 am).
2013-245

Roll Call Vote: Boerner, yes; Christenbery, yes; Grantner, yes;
Wilson, yes; Kischnick, yes. **Motion Carried.**

Wilson/Boerner a motion to return to the Regular B.O.C Meeting (12:23 pm).
2013-246

5 ayes: 0 nays: **Motion Carried.**

**Commissioner Kischnick called for a motion to adjourn today’s meeting.

Boerner/Grantner a motion to adjourn today’s meeting, **September 24, 2013** (12:24 pm).
2013-247

5 ayes: 0 nays: **Motion Carried.**

****The next Regular B.O.C Meeting is scheduled for Tuesday, October 8, 2013 at 10:00 a.m.**

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**