



COUNTY OF OSCODA

Board of Commissioners
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

**Oscoda County Board of Commissioners
Work Session
9:00 a.m. Tuesday, September 25, 2018**

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 11 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

**Agenda Item for the B.O.C “Work Session” included:

**Ms. Jennifer Martin, Group Benefit Consultant, from 44-North, reviewed the 2018 County’s Health Insurance Policy, the Counties utilization, HRA tracking and Teladoc utilization. Ms. Martin stated Oscoda County is facing a 19.65% increase for BCN. Ms. Martin is waiting on quotes, and will have some alternative options to present to the Board, in the near future. The County currently Opts Out of the PA 152, other options that could be considered is to change the current County Health Insurance Policy and Benefits, implement the 80/20, implement the Hard Cap (PA 270), and/or increase the employees’ contribution. Ms. Martin is scheduled to attend the October 23, 2018 Work Session.

**Chair Olsen called for a recess (10:03 a.m.) before the Regular B.O.C Meeting.

**Official Minutes
September 25, 2018**

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, September 25, 2018 at 10:10 a.m.** in the Commissioner’s Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:10 a.m.

Pledge to the Flag

Roll Call of Members:

Members Present: Commissioners Olsen, Kelly, Kischnick, Wilson and Nutt.

Members Excused:

Others Present: 14 members of the public were in attendance.

The B.O.C approved the Agenda for **September 25, 2018.

Wilson/Nutt a motion to accept the Agenda for September 25, 2018, as presented.
2018-197

5 yes: 0 no: **Motion Carried.**

**The Consent Agenda was approved, for September 25, 2018, with the listed calendar items.

Item #1 Official Minutes for September 11 2018, was approved as presented.

Item #2 Resolution 2018-014 “Oppose the Department of Natural Resources Plan to Eliminate Baiting and Sale of Bait” was adopted.

Item #3 Resolution 2018-015 “Opposing the Legalization of Marijuana for General Use” was adopted.

Item #4 Resolution 2018-016 “The Development of an Additional Soo Lock” was adopted.

Item #5 Claims and Audit Docket for September 25, 2018, was approved as received from the County Clerk’s Office. Total Claims & Audit \$45,260.36.

Wilson/Kischnick a motion to approve the Consent Calendar Items, as listed, for September 25, 2018.
2018-198

Roll Call Vote: Olsen, yes; Nutt, yes; Kelly, yes;
Wilson, yes Kischnick, yes. **Motion Carried.**

Public Matters & Comments (Regarding today’s Agenda- limited to two minutes per person).

**A statement was made that the ban on the sale of bait is no longer an issue (Resolution 2018-014).

Appointments:

**Mr. Tim Whiting, Building Inspector, presented a proposal to go with BS & A Software & Service for the Building Department. Mr. Whiting stated the current software is 5 years old and is no longer user friendly. After some discussion the following motion was made:

Kischnick/Wilson a motion to authorize the Building Inspector to enter into a “Contract Agreement”,
2018-199 as outlined, with BS & A, to provide Software & Services to the Building Department and authorize the B.O.C Chair to sign on behalf; and so amend the 2018 Building Department (249) Budget for total agreement in the amount of \$23,495.00.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, yes;
Kelly, yes; Wilson, yes. **Motion Carried.**

**Ms. Cheryl Melroy and Deb Nurse, from CHOICES, addressed the Board regarding “Together We Can Mobile Food Pantry”. At this time, the current Board for “Together We Can Mobile Food Pantry” is discussing folding. CHOICES would like to continue to support Oscoda County and work together with “Together We Can Mobile Food Pantry” to recruit a CORE group, which would consist of local interested community volunteers that would take over “Together We Can Mobile Food Pantry” to continue the services needed for Oscoda County and to avoid a 501-C3 lapse. Ms. Melroy and Ms. Deb Nurse asked for Board’s support to reestablish the “Together We Can Mobile Food Pantry”; it was the consensus of the Board to give their full support.

Correspondence/Reports/Resolutions:

**Invitation to Participate in Community Assessment, October 29, 2018, held at the Community Center. For more information contact: ajwelsler@yahoo.com or edc.browfield@oscodacountymi.com.

Unfinished Business/New Business:

**The Board made the following motions regarding the future of the Housing and EDC Director.

Wilson/Kelly 2018-200 a motion to advertise for a Housing/EDC Director, part-time, 21 hours per week at \$14.00 per hour.

5 yes: 0 no: **Motion Carried.**

Wilson/Nutt 2018-201 a motion to appoint Commissioner Wilson, Commissioner Kelly, Cy Wakeley, NICE, and Kyle Yoder, Planning Chairman, to sit on the EDC/Housing interview team, and bring back a recommendation to the entire B.O.C.

5 yes: 0 no: **Motion Carried.**

Wilson/Kelly 2018-202 a motion to honor and continue, as is, with NICE (Northern Integrity Consulting Enterprises) "Third Party Administrative Agreement" until December 31, 2018 serving as the Oscoda County EDC Director and Housing Director with 4th quarter agreed payment paid-in-full.

Roll Call Vote: Wilson, yes; Olsen, yes; Nutt, yes; Kischnick, yes; Kelly, yes. **Motion Carried.**

Wilson/Kelly 2018-203 a motion to accept a "Letter of Understanding" between Oscoda County and NICE to act as "Consultant" for the Oscoda County EDC and Housing Director, from January 1, 2019 through May 31, 2019, at a rate of \$60 per-diem plus mileage.

Roll Call Vote: Kelly, yes; Wilson, yes; Kischnick, yes; Olsen, yes; Nutt, yes. **Motion Carried.**

**The Board approved to hire a Temporary Archives Clerk.

Nutt/Kischnick 2018-204 a motion to hire Bonnie Gaiser, as the Temporary Archives Clerk at \$12.00 per hour, 28 hours per week, effective October 8, 2018, not to exceed 12 months; contingent upon a clear background check.

Roll Call Vote: Nutt, yes; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

**The Board tabled approving the "Social Media Policy" until Elective Officials and Department Heads could review. It is scheduled to be readdressed at the October 9, 2018 B.O.C Meeting.

**Commissioner Nutt was excused (11:14 a.m.).

Financial:

**The B.O.C approved the BS & A Contract, previously discussed at the September 11, 2018 Work Session, to begin and to be budgeted in 2019.

Kelly/Wilson 2018-205 a motion to enter into two "Contract Agreements", as outlined, with BS & A, to provide Software & Services for Equalization and Treasurer's Department plus the six Townships, in 2019, and authorize the Chair to sign both agreements; and so amend the 2019 Budget for total agreement in the amount of \$83,965.00 for the County and up to \$30,240.00 for the six Townships.

Roll Call Vote: Olsen, yes; Nutt, absent; Kelly, yes; Wilson, yes Kischnick, yes. **Motion Carried.**

**The B.O.C approved the 2018 Tire Recycling Project, as request by Randy Booth and recommended by Commissioner Kischnick; the appropriated funds is the balance from the amount approved in 2017.

Kischnick/Wilson a motion to appropriate up to \$4,778.99 (moved from Contingency to Gov't Admin 2018-206 (115) Civic Projects) upon invoiced, for the 2018 County Tire Recycling Project.

Roll Call Vote: Kelly, yes; Wilson, yes; Kischnick, yes; Olsen, yes; Nutt, absent. **Motion Carried.**

**The B.O.C approved a new fund and to move funds as part of the new Michigan Indigent Defense Plan, which will be implemented in October of 2018 as mandated by the State. The MIDC Plan must be completed 180 days from the County receiving 20% of the Grant Funds; which is expected around October 15, 2018. As of October 1, 2018 all future Circuit/District Court Attorney fees will be billed to the new fund. The appointed Circuit/District Court Attorneys current "Contract Agreement" and the appointment of an MIDC Attorney Administrator will be discussed and considered at the October 9, 2018 B.O.C Meeting.

Kelly/Wilson a motion to authorize the Treasurer's Office to create the necessary Michigan Indigent 2018-207 Defense Compliance Plan, Special Fund MIDC (260) revenue and expense lines.

Roll Call Vote: Wilson, yes; Olsen, yes; Nutt, absent; Kischnick, yes; Kelly, yes. **Motion Carried.**

Kischnick/Wilson a motion to move \$15,000.00 from Trial Court (101/130) Budget, expense line 101-2018-208 130-814.00 Court Appointed Attorney Fees, to the General Fund Appropriations (101-965) and authorize the Treasurer's Office to move \$15,000.00 to Special Fund MIDC (260) in compliance with October 1, 2018 date, and so amend the 2018 budget.

Roll Call Vote: Kischnick, yes; Olsen, yes; Nutt, absent; Kelly, yes; Wilson, yes. **Motion Carried.**

**The B.O.C authorized Motor Pool to advertise for "Sale of Vehicles". All proceeds will be returned to the Sheriff Equipment Fund (103) and the EMS Equipment Fund (102).

Wilson/Kelly a motion to allow the Motor Pool Supervisor to advertise FOR SALE 4-four old 2018-209 Sheriff Patrol Cars and 2-two old EMS Ambulances.

Roll Call Vote: Nutt, absent; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

Committee Reports:

Commissioner Nutt:

**Excused

Commissioner Kischnick

**Attended the Veteran Affairs Board Meeting.

**Attended the Greenwood Township Board Meeting.

**Collected "water samples" for testing, with the assistance of Joe Breaugh, Maintenance Supervisor, from the two temporary Mobile Units, Annex Courthouse, and Community Center.

**Attended the Big Creek Township Board Meeting.

**Attended the Landfill Board Meeting

**Participated in a meeting along with Commissioner Kelly, Brenda Moore, Executive B.O.C Secretary, Barbara A. Klimaszewski, Mid-Michigan Regional Manager, from MIDC, Audrey Mitchell, Deputy

Treasurer, Scott Winsor, Attorney, and Cristy Slocum, Interim Trial Court Administrator, regarding Michigan Indigent Defense Commission (MIDC) Plan.

**Attended the Community Mediation Board Meeting.

**Attended a Landfill Claims & Audit Committee Meeting.

**Attended the District Health Department #2 Board Meeting.

Commissioner Wilson:

**Participated in a meeting along with Commissioner Kelly, Brenda Moore, Executive B.O.C Secretary and Cy Wakeley, NICE, regarding the Oscoda County Housing and EDC Director.

**Attended a Landfill Personnel Committee Meeting.

**Attended the MI Works Consortium Board Meeting.

**Attended the Department of Human Health Service Board Meeting.

**Attended the Steiner Museum Board Meeting.

**Reviewed the Claims & Audit Docket for September 25, 2018; as part of the Finance Committee.

Commissioner Kelly

**Acting Interim EMS Director duties.

**Attended a MIDC Webinar along with Brenda Moore, Executive B.O.C Secretary.

*Participated in a meeting along with Commissioner Wilson, Brenda Moore, Executive B.O.C Secretary and Cy Wakeley, NICE, regarding the Oscoda County Housing and EDC Director.

**Participated in a meeting along with Commissioner Kischnick, Brenda Moore, Executive B.O.C Secretary, Barbara A. Klimaszewski, Mid-Michigan Regional Manager, from MIDC, Audry Mitchell, Deputy Treasurer, Scott Winsor, Attorney, and Cristy Slocum, Interim Trial Court Administrator, regarding Michigan Indigent Defense Commission (MIDC) Plan.

**Participated in interviews along with Dan Kauffman, IT Director, Amy Wyckoff, Sheriff Administrative Assistant, and Cristy Slocum, Interim Trial Court Administrator, for the Temporary Archives Clerk.

**Airport – The Concrete Apron Expansion Project will be completed next week.

Commissioner Olsen

**Acting Interim EMS Director duties.

**Attended the NEMCOG Board Meeting.

**Attended the District Health Department #2 Board Meeting.

**Reviewed the Claims & Audit Docket for September 25, 2018; as part of the Finance Committee.

Public Comments & Matters:

**Questions asked about the new Government Building. Commissioner Kischnick stated he has not received any additional news.

**Chair Olsen asked for a motion to adjourn.

Kelly/Wilson a motion to adjourn today's meeting (12:05 p.m.).

2018-210

4 yes: 0 no: **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, October 9, 2018.

A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

**LaNita Olsen, Oscoda County
Board of Commissioners Chair**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**