



# COUNTY OF OSCODA

Board of Commissioners  
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Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Oscoda County Board of Commissioners

## Work Session

9:00 a.m. Tuesday, September 26, 2017

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 5 members of the public were in attendance.

Chair Olsen called the Work Session Meeting to order at 9:00 a.m.

\*\*Agenda Items for the B.O.C "Work Session" included:

1.) Mr. Chris Wilson, Assistant Interim Director, Commissioner Olsen and Kelly provided an EMS status up-date. Mr. Wilson announced that Dylan Danhoff was promoted to a full-time EMT status, effective 9/18/2017. Mr. Wilson discussed changing EMS fuel cards, to better track and for security purposes, and purchasing new Toughbook's to be used in Ambulance Rigs, for patient care records. Mr. Wilson announced the Ambulance Rigs have been fixed and EMS staff did participate in the Oscoda County Park "Halloween Camping Weekend". Mr. Wilson addressed the Board regarding the contingent EMS employee wage scale. EMS has only 3 contingent employees and they make \$11.74. Mr. Wilson has proposed for the Board to consider requiring contingent employees to work a 12 hour shift per month and increase their wage scale to be consistent with the Steelworkers Union base wage; stating it defiantly would assist in recruitment. Commissioner Olsen reminded everyone that an EMS Millage Forum will be held at Community Center tonight at 6 p.m.

2.) Mr. Will Olsen, RFP Consultant, provided an up-date on the Government Building. A Partial Proof of Loss was provided to County on Thursday, September 21<sup>st</sup>. Mr. Olsen has reviewed and stated it is consistent with the Wolgast estimate provided. Mr. Olsen stated he believes it to be a very fair estimate. Ms. Cassie Morse-Bills, Prosecuting Attorney, as the acting County Attorney, was also asked to review. Commissioner Kischnick asked for Mr. Tim Whiting, Building Inspector, to clarify his capability regarding providing the necessary inspections for the new Government Building and the adequate permits needed. Mr. Whiting stated he was more than qualified, he has worked for the County over 13 years, as the Building Inspector and he would make sure codes are up-to-date and followed. Mr. Whiting stated that once a design and a blueprint is approved, that's when the permitting process starts and he would fast track to assist the County. Mr. Whiting stated he has worked with Wolgast before and they are a respectable company and does not see any issues.

3.) The EDC & Brownfield Board was discussed. Commissioner Kelly stated that the EDC & Brownfield Board has had two members resign and two additional members appointed this year. However, records of member terms have not been kept up-to-date for some time. The EDC& Brownfield Board decided to make a motion to reappoint all members and assign terms of service, with an April 15<sup>th</sup> expiration. Mr. Cy Wakeley, NICE, who is the acting EDC Director stated that after some research it would be his recommendation that the EDC Corporation be changed to an EDC Commission. Commissioner Wilson stated he was not sure that the Board could legally change their name, due to the active revolving loans the County handles. Commissioners Olsen stated that the County could contact MAC for guidance. Commissioner Kischnick suggested our County Prosecutor, Cassie-Morse Bills, as our acting County Attorney, to assist us. It was the consensus of the Board not to make any changes at this time. The EDC Boards by-laws will be addressed at a later date also.

\*\*Chair Olsen called for a recess (9:50 a.m.) before the Regular B.O.C Meeting.

## **Official Minutes**

### **September 26, 2017**

A Regular Meeting of the Oscoda County Board of Commissioner's was held on **Tuesday, September 26, 2017 at 10:00 a.m.** in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Chair Olsen called the meeting to order at 10:00 a.m.

Pledge to the Flag:

Roll Call of Members:

Members Present: Commissioners Olsen, Nutt, Kischnick, Wilson and Kelly.

Members Excused:

Others Present: 14 members of the public were in attendance.

\*\*The B.O.C approved the Agenda for **September 26, 2017**, with one addition and two removals. Commissioner Wilson casting the nay vote due to the removal of the Animal Control Officer Hours.

**Add:** Appointments: Thunder Bay River Center

**Remove:** Correspondence/Reports/Resolutions - EDC By-Laws

**Remove:** Unfinished Business/New Business - Animal Control Officer Hours

**Kelly/Nutt** a motion to accept the Agenda for **September 26, 2017**, with noted changes.  
**2017-297**

4 ayes: 1 nays: **Motion Carried.**

\*\*The B.O.C approved the Official Minutes for **September 12, 2017**, as presented.

**Kischnick/Kelly** a motion to approve the Official Minutes for the B.O.C Meeting held  
**2017-298** **September 12, 2017.**

5 ayes: 0 nays: **Motion Carried.**

**Public Matters & Comments** (Regarding today's Agenda- limited to two minutes per person).

\*\*Mr. Cy Wakeley asked the board again what part of the EDC they were removing from the agenda. He was informed only the By-laws.

**Appointments:**

\*\*Mr. Roger Witherbee and Ms. Judy Kamanek, representing the Thunder Bay River Center, provided the Board with an up-dated presentation of the “Interpretive Center” at the Duck Park in the Aplena Wildlife Sanctuary. For more information visit [www.ThunderBayRiverCenter.org](http://www.ThunderBayRiverCenter.org)

**Correspondence, Reports, Resolutions (acknowledge receipt):**

**Unfinished Business/New Business:**

\*\*The B.O.C adopted a resolution to oppose Senate Bill 386, which affects the collection of delinquent real property taxes, as requested by the County Treasurer, Mr. Bill Kendall,

**Nutt/Kelly** a motion to adopt **Resolution 2017-007**, as written.

**2017-299**

**Roll Call Vote:** Wilson, yes; Nutt, yes; Kelly, yes;  
Kischnick, yes; Olsen, yes. **Motion Carried.**

\*\*The B.O.C adopted a resolution to reallocate assets, in the amount that needs to be transferred to division #10 from division #11 based on the supplemental valuation, as recommended by Mr. Tony Radjenovich, Regional Manager, from Municipal Employees’ Retirement Systems of Michigan (MERS),

**Nutt/Wilson** a motion to adopt **Resolution 2017-008**, as written.

**2017-300**

**Roll Call Vote:** Kischnick, yes; Olsen, yes; Nutt, yes;  
Kelly, yes; Wilson, yes. **Motion Carried.**

\*\*The B.O.C approved the EDC & Brownfield Board members and their terms, as approved at their September 20, 2017 Board Meeting. All terms will expire on the same date of April 15<sup>th</sup>.

- Patrick Kelly Five (5) Year Term
- Andrew Welser Four (4) Year Term
- Jennifer Cronkright Three (3) Year Term
- Anthony Kachiros Two (2) Year Term
- Chad Yost One (1) Year Term

**Kischnick/Nutt** a motion to approve, as listed, the EDC & Brownfield Board Members and their terms of **2017-301** service.

5 ayes: 0 nays: **Motion Carried.**

\*\*The B.O.C approved the reappoints of Mr. Largent and Ms. Kendall to the Board of Canvassers, as recommended by the County Clerk & Register of Deeds, Ms. Jeri Winton.

**Kischnick/Wilson** a motion to appoint Lawrence W. Largent as the Democratic Board of Canvasser **2017-302** and Laura A. Kendall as the Republican Board of Canvasser for a term of four (4) years, effective November 1, 2017 to October 31, 2021.

5 ayes: 0 nays: **Motion Carried.**

\*\*The following schedule for the 2018 Budget Workshops was approved.

**Wilson/Kelly** a motion to hold two Special “2018 Budget Workshops” Board Meetings”, Thursday, **2017-303** November 9, 2017 and Tuesday, November 21, 2017 at 9 a.m. in the Boardroom, hold a Budget Workshop at the end of the Regular B.O.C Meeting, on Tuesday, November 14,

2017 and schedule to finalize and approve the 2018 “Proposed Budget” at the Regular B.O.C Meeting, on Tuesday, November 28, 2017 with the intent for the Board to Adopt the 2018 Budget at their Regular B.O.C Meeting, on Tuesday, December 12, 2017.  
 5 ayes: 0 nays: **Motion Carried.**

\*\*The Board approved the following motions for the EMS Department.

**Nutt/Kelly** a motion to allow the EMS Department to change from Fuelman and apply for Super Fleet **2017-304** Master Card, for EMS Fuel operations, contingent upon approval of corporation.  
**Roll Call Vote:** Olsen, yes; Nutt, yes; Kischnick, yes; Kelly, yes; Wilson, yes. **Motion Carried.**

**Nutt/Wilson** a motion to require all EMS Contingent Employee’s to work a minimum of 12 hours a **2017-305** month.  
**Roll Call Vote:** Wilson, yes; Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes. **Motion Carried.**

**Nutt/Kelly** a motion to allow EMS Contingent Employee’s to follow the EMS Steelworkers Union **2017-306** Contract starting base wage scale, effective October 1, 2017.  
**Roll Call Vote:** Olsen, yes; Kelly, yes; Nutt, yes; Kischnick, yes; Wilson, yes. **Motion Carried.**

**Nutt/Kelly** a motion to purchase four Toughbook’s for the EMS Rigs, from Tulrepc Co. in the amount **2017-307** of \$4,725.00, to be paid out of the EMS Equipment Budget (102), and so amend the budget.  
**Roll Call Vote:** Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes; Wilson, yes. **Motion Carried.**

**Financial:**

\*\*The B.O.C approved the Claims & Audit Docket for September 26, 2017.

**Wilson/Kelly** a motion to approve the Claims & Audit Docket for September 26, 2017, in the amount of **2017-308** \$42,255.82.  
**Roll Call Vote:** Kelly, yes; Wilson, yes; Olsen, yes; Nutt, yes; Kischnick, yes. **Motion Carried.**

\*\*The following amendments, for the 2017 Budget, were approved.

BOC (101-101)			
District #1	101-101-708.01	increase	\$1,500.00
District #2	101-101-708.02	decrease	\$1,000.00
District #4	101-101-708.04	decrease	\$2,900.00
District #5	101-101-708.05	increase	\$3,000.00
Supplies	101-101-729.00	increase	\$400.00
Travel	101-101-861.00	increase	\$1,000.00
Publishing	101-101-900.00	decrease	\$500.00
Training	101-101-960.00	increase	\$2,000.00
Contingency	101-890-965.00	decrease	\$3,500.00

Govt. Admin (101-115)			
Supplies	101-115-729.00	increase	\$335.00
Drain Commission	101-115-806.00	increase	\$253.84
Jaws Maintenance	101-115-807.00	increase	\$868.45
MTA Dues	101-115-807.05	increase	\$35.00
Audit	101-115-818.00	increase	\$738.00
Legal Consultant	101-115-820.00	increase	\$2,500.00
Contingency	101-890-965.00	decrease	\$4,730.29
Trial Court (101-130)			
Supplies	101-130-729.00	increase	\$279.97
Case Flow	101-130-977.01	decrease	\$279.97
Health/Welfare (101-600)			
Autopsy	101-600-825.00	increase	\$10,000.00
District #2 Health	101-600-835.00	increase	\$5,300.57
Medical Examiner	101-600-837.00	increase	\$2,000.00
Travel-Medical Examiner	101-600-861.00	increase	\$3,500.00
Contingency	101-890-965.00	decrease	\$20,800.57
Ins/Bonds/Fridges (101-851)			
Workman's Comp.	101-851-721.00	increase	\$10,921.25
Contingency	101-890-965.00	decrease	\$10,921.25
MAY FIRE (258)			
Reimbursements	258-000-676.00	increase	\$2,885.31
Equipment Non-Capital	258-115-775.00	increase	\$11,678.40
Equipment Non-Capital	258-115-775.00	increase	\$1,350.00
Office Efficiency	258-115-775.01	increase	\$450.00
Non-Physical Expense	258-115-955.00	increase	\$1,199.82
Non-Physical Expense	258-115-955.00	increase	\$158.64
Non-Physical Expense	258-115-955.00	increase	\$1,600.00
Non-Physical Expense	258-115-955.00	increase	\$96.29
Non-Physical Expense	258-115-955.00	increase	\$855.00
Courthouse Construction	258-116-806.00	increase	\$1,800.00
Housing (280)			
State Grants NIP/PIP	280-000-547-00	decrease	\$40,000.00
HPG Grant	280-000-549.00	decrease	\$9,506.00
Reimbursement CDGB/PI	280-000-677.00	increase	\$32,400.41
Reimbursement HPG/PI	280-000-678.00	increase	\$22,622.49
Earned Admin	280-000-806.01	increase	\$10,000.00
NIP-PIP Loans	280-000-807.00	decrease	\$40,000.00

CDBG Program Expense	280-000-808.01	increase	\$10,000.00
HPG Program Loans	280-000-809.00	increase	\$20,000.00
HPG Program Expense	280-000-809.01	increase	\$4,500.00
EDC Revolving Loan (281)			
Admin. Revenue	281-000-447.00	increase	\$5,000.00
Loan Reimbursement	281-000-677.00	decrease	\$5,000.00
Veterans (298)			
Supplies	298-682-729.00	decrease	\$500.00
Non-Capital Equip.	298-682-775.00	increase	\$500.00

**Nutt/Kelly** a motion to approve the General and Special Fund Budget Amendments, as listed, and so **2017-309** amend the 2017 Budget.

**Roll Call Vote:** Nutt, yes; Olsen, yes; Kischnick, yes; Wilson, yes; Kelly, yes. **Motion Carried.**

\*\*Commissioner Wilson asked the Board to allow the Animal Control Officer to continue to work his 35 hours until the Board could review. After some discussion, the following motion was made:

**Wilson/Kischnick** a motion to allow Animal Control hours to continue at 35 hours for 30 days until the **2017-310** B.O.C can review.

**Roll Call Vote:** Kischnick, yes; Kelly, yes; Nutt, yes; Olsen, yes; Wilson, yes. **Motion Carried.**

**Committee Reports:**

**Commissioner Nutt:**

\*\*Attended the ASVCMH Board Meeting.

**Commissioner Wilson:**

- \*\*Attended the Elmer Township Board Meeting.
- \*\*Participated in a Tablet Training Exercise.
- \*\*Attended the MERS Annual Conference.
- \*\*Attended the Landfill Board Meeting.
- \*\*Attended a meet and greet with Governor Snyder on Mackinaw Island.
- \*\*Attended the Annual Fall MAC Conference.

**Commissioner Kelly:**

- \*\*Participated in a Tablet Training Exercise.
- \*\*Participated in several meetings, as acting EMS Ambulance Director, along with Commissioner Olsen.
- \*\*Attended the EDC & Brownfield Board Meeting.
- \*\*Attended the Michigan Indigent Defense Commission Committee Meeting.
- \*\*Attended an Airport Aviation Manager Training Seminar.

**Commissioner Kischnick:**

- \*\*Attended the Greenwood Township Board Meeting.
- \*\*Attended the Big Creek Township Board Meeting
- \*\*Participated in a Tablet Training Exercise.
- \*\*Attended the Landfill Claims & Audit Committee Meeting.

- \*\*Attended the Michigan Indigent Defense Commission Committee Meeting.
- \*\*Attended the Landfill Board Meeting.
- \*\*Reviewed the Claims & Audit Docket for September 26, 2017, for Commissioner Wilson.
- \*\*Attended the District Health Department #2 Board Meeting.
- \*\*Participated in a BS&A Software presentation along with Commissioner Olsen, County Clerk & Register of Deeds, Ms. Jeri Winton, County Treasurer, Mr. Bill Kendall, Equalization Director, Mr. Casey Guthrie, and Executive B.O.C Secretary, Ms. Brenda Moore.

**Commissioner Olsen:**

- \*\*Participated in several meetings, as acting EMS Ambulance Director, along with Commissioner Kelly.
- \*\*Participated in a Tablet Training Exercise.
- \*\*Attended Greenwood Township Meeting, representing EMS.
- \*\*Participated in a Med Control Meeting, representing EMS.
- \*\*Attend the NEMCOG Board Meeting.
- \*\*Met with the B.O.C Executive Secretary.
- \*\*Participated in a BS&A Software presentation along with Commissioner Kischnick, County Clerk & Register of Deeds, Ms. Jeri Winton, County Treasurer, Mr. Bill Kendall, Equalization Director, Mr. Casey Guthrie, and Executive B.O.C Secretary, Ms. Brenda Moore.
- \*\*Attended the District Health Department #2 Board Meeting.
- \*\*Reviewed the Claims & Audit Docket for September 26, 2017; as part of the Finance Committee.

**Public Comments & Matters:**

- \*\*The Oscoda County Park “Halloween Camping” Weekend was well attended and enjoyed.
  - \*\*EMS old Toughbook's could they be donated to the public? Unfortunately, EMS Patient Care information is on them.
  - \*\*Clarification that the EDC Board moving from a corporation to a commission and the by-laws would be discussed at a later date.
  - \*\*A big new Plant coming to Grayling that intends to bring lots of jobs. It was suggested that the County take a look at attracting some of those people to move here.
  - \*\*Mischelle Warner, introduced herself as the new MSU District 4 Coordinator.
  - \*\*Sheriff Grace introduced Deputy Adrian Anderson.
  - \*\*County Prosecutor, Ms. Cassie Morse-Bills held a training session at the Community Center for the Sheriff’s Department; Marijuana laws were one of the topics discussed.
- \*\*Chair Olsen asked for a motion to adjourn.

**Nutt/Wilson** a motion to adjourn today’s meeting, **September 26, 2017** (11: 39 a.m.).  
**2017-311**

5 ayes: 0 nays: **Motion Carried.**

\*\*The next Regular B.O.C Meeting is scheduled for **Tuesday, October 10, 2017.**  
 A B.O.C Work Session will be held at **9:00 a.m.** and the Regular B.O.C Meeting at **10:00 a.m.**

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**LaNita Olsen, Oscoda County  
 Board of Commissioners Chair**

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**Jeri Winton, Oscoda County  
 Clerk & Register of Deeds**