



COUNTY OF OSCODA

Board of Commissioners
Telephone (989) 826-1130
Fax Line (989) 826-1173

Oscoda County Courthouse Annex 105 S. Court Street, P.O. Box 399, Mio, MI 48647

Official Minutes

September 27, 2016

A Regular Meeting of the Oscoda County Board of Commissioner's was held on Tuesday, September 27, 2016, at 10:00 a.m. in the Commissioner's Room, Courthouse Annex Mio Michigan 48647.

Members Present: Commissioners Kischnick, Wilson, Christenbery, Grantner and Wright.

Members Absent:

Others Present: 27 members of the public were in attendance.

Chairman Kischnick called the meeting to order at 10:00 a.m.

Roll Call, followed by the Pledge to the Flag

**The B.O.C approved the Agenda for September 27, 2016, as presented.

Wilson/Christenbery a motion to accept the **Agenda** for September 27, 2016; as presented.
2016-161

4 ayes: 0 nays: **Motion Carried.**

**The B.O.C approved the Consented Calendar for September 27, 2016, with the Calendar Items listed, as presented.

Item #1 Official Minutes for September 13, 2016, were approved as presented.

Item #2 Treasurer's Office DTRF Funds.

**The B.O.C approved the annual request from the Treasurer's Office to move \$10,000 from the restricted account within the DTRF, to cover costs involved in administrating the delinquent tax foreclosure process in the Treasurer's Office, and to move \$244,000.00 from the DTRF to the General Fund; this represents the interest and Admin. Fees collected in 2014 on delinquent taxes used to balance the 2016 budget.

Item #3 F.O.C Budget Amendment Request.

**The B.O.C approved the request to amend the F.O.C (215) Budget due to increases in expenses for the following:

F.O.C	BCBS	215-141-716.00 increase \$6,000.00
F.O.C	Travel	215-141-861.00 increase \$ 750.00

F.O.C Pmt. to other Counties 215-141-945.00 increase \$10,000.00

Item #4 Claims and Audit Docket for **September 27, 2016**, as received from the County Clerk's Office.

Total Claims & Audit: **\$8,793.36

Grantner/Wilson a motion to approve the **Consented Agenda**, with the listed Calendar Items as **2016-162** presented, **for September 27, 2016**.

Roll Call Vote: Kischnick, yes; Christenbery, yes;
Grantner, yes; Wilson, yes. **Motion Carried.**

Public Comments:

Appointments:

**Chairman Kischnick made a motion, Commissioner Grantner second, to appoint Ms. Brandy Wright to fill the vacancy of the District #3 Board of Commissioners Seat; in accordance to Public Act 261 of 1966. Ms. Jeri Winton, Oscoda County Clerk & Register of Deeds sworn Ms. Wright into Office. The B.O.C and the audience welcomed Ms. Wright and she immediately took her seat.

Kischnick/Grantner a motion to appoint Brandy Wright as the new District #3 Board of Commissioner, **2016-163** for the balance of this term ending December 31, 2016, effective today September 27, 2016.

Roll Call Vote: Christenbery, yes; Grantner, yes;
Wilson, yes; Kischnick, yes. **Motion Carried.**

**Mr. Dan Kauffman, IT Director, addressed the Board regarding Oscoda County using an off-site Private Technology Center rather than on-site Servers. Mr. Kauffman feels it is worth the county exploring to see if it would be cost effective, provide the security needed for all the County users and is compatible with each of the current data base used plus work with Merit. It was the consensus of the Board for Mr. Kauffman to move forward and research to bring back his recommendation at a later date.

**Mr. Mike Friedgen, F.O.C Administrator, address the Board regarding the Cooperative Reimbursement Program (CPR) Contract, which allows the Friend of the Court Office to receive 66% reimbursement from the State. The State extended the CRP Contract for 6 -six years. Mr. Friedgen asked the Board to make a motion to approve and authorize the Chairman to sign by EGRAM.

Grantner/Wilson a motion to approve the CRP (Cooperative Reimbursement Program) for the (F.O.C) **2016-164** Friend of the Court, as written for the FY 2017-2021, and authorize the Chairman to sign electronically through EGRAMS.

5 ayes: 0 nays: **Motion Carried.**

**Ms. Jean Cardinal, Trial Court Administrator and Gerard Ahlers, Juvenile Officer presented a letter from Mr. Nick Lyon, Director of the Michigan Department of Health and Human Services that addresses the Child Care Fund (CCF). Oscoda County along with other Counties and Local Courts have endured months without reimbursements; Oscoda County Child Care has not received reimbursement since October of 2015. The Board was asked to join in their efforts and send a letter to our Legislatures and to anyone that could assist in a solution. Mr. Ahler will draft a letter addressing Oscoda Counties concern for the Board to review and sign. The B.O.C approved the hire of the Trial Court Collections Clerk.

Christenbery/Wilson a motion to accepted the official notice received to hire Laura DesGravise, as the
2016-165 Temporary Trial Court Collections Clerk, for 28 hours per week, at \$11.00 per hour to work collections, until the return of the full-time Trial Court Deputy Probate Register, effective, September 14th, 2016, per motion 2016 -155.

5 ayes: 0 nays: **Motion Carried.**

**Ms. Susan White, EMS Ambulance Director, addressed the Board regarding the staffing needs at the EMS Ambulance Department. Ms. White presented several pieces of documentation to show the need to increase staff and the budget to handle. EMS runs are up and the overtime has been enormous. Scheduling has been difficult and in order to fill those shifts and cover the County several regular part-time staff have exceeded the maximum number of hours and as a result had to be raised to a full-time status in order to stay in compliance with federal law. Commissioner Grantner asked if the Board authorizes her to increase her staff would that be sufficient. Ms. White assured the Board that having the staff would allow her to fill the shifts and service the County and again stated the Ambulance Budget is on track and feels she has it under control. Commissioner Grantner stated that if the Ambulance Budget can handle the increase in wages and benefits and the need is there for additional EMS employees to handle the emergency services in our County, Commissioner Grantner recommends that the B.O.C honor Ms. Whites request. Commissioner Wilson expressed his concern with the Ambulance Budget and voted against the motion to add additional staff. Ms. White also gave a brief demonstration of the AED Equipment that the Ambulance Department received through a Grant; seven will be disbursed throughout the County. After some further discussion, the following motions were made:

Grantner/Christenbery a motion to change the employment status of Rebecca Szabo, EMS, from
2016-166 regular part-time to full-time status, with benefits, and authorize the County Clerk's Office to retro back August 21, 2016.

5 ayes: 0 nays: **Motion Carried.**

Grantner/Christenbery a motion to change the employment status of Christopher Wilson, EMS, from
2016-167 regular part-time to full-time status, with benefits, and authorize the County Clerk's Office to retro back September 14, 2016.

5 ayes: 0 nays: **Motion Carried.**

Grantner/Kischnick a motion to authorize the EMS Ambulance Director to promote or hire 3-three full
2016-168 -time Paramedic's and 3-three full-time EMT's and one part-time EMT to fill the EMS Ambulance Department shifts necessary to carry out the Emergency Services in Oscoda County, in accordance to the Steelworkers Union Contract and the County Personnel Policy.

4 ayes: 1 nays: **Motion Carried.**

Old Business:

**Commissioner Kischnick gave an up-date on the County Courthouse and Insurance, regarding the May 4, 2016 Courthouse Fire. The County has received the files (7 pallets) that have been stored out at the Yoder Building; which are from the State Police Building. The County received information that the files in the basement of the Courthouse will be sent back to the County in paper form; scheduled to be delivery in December. Ms. Jeri Winton, County Clerk & Register of Deeds, express her concern with the County files that ERS has. The DFD Document the County received shows the Document Restoration by Department and she has questions on what files are they exactly and who authorized those files to be taken. Ms. Winton asked if those files could be reviewed before any restoration is started. Commissioner Kischnick will contact ERS and our Insurance Adjuster.

**Commissioner Kischnick stated the Maintenance Department has been functioning with less hours per week for some time, and as requested by the Maintenance Supervisor an AD was placed in the Herald for a temporary employee. Commissioner Kischnick and Mr. Joe Breagh, Maintenance Supervisor, interviewed two applicants. The following motion was made:

Wilson/Grantner 2016-169 a motion to hire Benny Hanson, as a temporary irregular employee for the Maintenance Department, as of September 28, 2016, for a minimum of 12 hours and up to 26 hours per week, (based on Maintenance Department hours available), at \$11.00 per hour until December 31, 2016.

Roll Call Vote: Christenbery, yes; Grantner, yes; Wilson, yes; Kischnick, yes; Wright, yes. **Motion Carried.**

New Business:

**The following dates were selected to hold the 2017 Budget Workshop.

Wilson/Grantner 2016-170 a motion to hold a 2017 Budget Workshop, at the end of a Regular B.O.C Meeting, on November 8, 2016, hold three Special “2017 Budget Workshops Board Meetings” on Thursday, November 10, 2016, at 10 a.m., Tuesday, November 15, 2016 at 1:30 p.m. and a Final Budget Workshop, Thursday, November 17, 2016, at 1:30 p.m., in the Boardroom, in order to approve the 2017 Proposed Budget at the Regular B.O.C Meeting, on November 22, 2016, and adopt the 2017 Budget at the Regular B.O.C Meeting, on December 13, 2016.

5 ayes: 0 nays: **Motion Carried.**

Financial: (Motions Needed)

Correspondence, Reports, Resolutions (acknowledge receipt):

**Thank you from Comins Township for the \$1,500.00 for the Recycling Program.

**Resignation of Deputy Dustin Johnson.

Committee Reports:

Commissioner Wilson:

**Attended the EDC & Brownfield Board Meeting.

**Met at the Library, along with Commissioner Kischnick, on a personnel matter.

**Attended the Steiner Museum Board Meeting.

**Attended the Elmer Township Board Meeting.

**Attended the Rebuild Committee Meeting.

**Attended an Airport Management Class, in Mt. Pleasant.

**Attended the Landfill Board Meeting.

**Reviewed the Claims & Audit Docket.

**Attended the N.E MI Works Consortium Board Meeting.

Commissioner Kischnick:

**Attended the NE MI Counties Board Meeting.

**Attended the Landfill Claims & Audit Committee Meeting.

**Met at the Library, along with Commissioner Wilson, on a personnel matter.

**Attended the Road Commission Board Meeting.

**Attended the Rebuild Committee Meeting.

**Participated in Maintenance interviews for a temporary employee, along with Mr. Joe Breagh, Maintenance Supervisor.

**Attended the Landfill Board Meeting.

Commissioner Christenbery:

**Attended an Airport Management Class, in Mt. Pleasant.
**Reviewed the Claims & Audit Docket.
**Attended the District Health Department #2 Board Meeting.

Commissioner Grantner:

**Attended the Literacy Council Board Meeting.
**Attended the DHS Board Meeting.
**Attended the ASVCMH Finance Committee Board Meeting.
**Attended the District Health Department #2 Board Meeting.
**Attended the ASVCMH Board Meeting.

Commissioner Wright:

**No Reports.

Public Comments & Matters:

**Comments received:

- 1.) Greenwood Township resident concern with Soil Erosion Projects at Moon Lake; asked if the Building Inspector could research if soil permits were issued. The link for a Soil Erosion Permit on the County Website is not working and asked if it could be fixed.
- 2.) Sheriff Grace announced that Saturday, October 22nd is “Take Back Drug Day” and again is collecting unwanted or expired non-prescription or prescription drugs.

**Commissioner Kischnick called for a motion to adjourn.

Wilson/Wright a motion to adjourn today’s meeting, **September 27, 2016** (12:07 p.m.)
2016-171

5 ayes: 0 nays: **Motion Carried.**

The next Regular Board of Commissioners Meeting is scheduled for **Tuesday, October 11, 2016 at 10:00 a.m.

**John A. Kischnick, Oscoda County
Board of Commissioners, Chairperson**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**