



COUNTY OF OSCODA

Board of Commissioners
 Telephone (989) 826-1130
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Oscoda County Government Center, 311 S. Morenci Ave, P.O. Box 399, Mio, MI 48647

Official Minutes September 8, 2020

A Regular Meeting of the Oscoda County Board of Commissioner’s was held on **Tuesday, September 8, 2020 at 10:00 a.m.** by Teleconference, in compliance to the Governor’s Executive Order No. 2020-154 (Rescission of Executive Order 2020-129) from the Commissioner’s Boardroom, at the Oscoda County Government Center Building, Mio Michigan 48647.

Pledge to the Flag.

Roll Call:

Members Present: Commissioners Yoder, Varner, Bondar, McCauley and Marsh.

Members by Teleconference: 8

Others Present: 1 member of the public were in attendance.

Commissioner Yoder called the Teleconference Meeting to order at 10:00 a.m.; in compliance to the Governor’s Executive Order No. 2020-154 (Rescission of Executive Order 2020-129).

The B.O.C approved the Agenda for **September 8, 2020, with two additions:

- 1) Correspondence/Reports/Resolutions: Coronavirus Relief Local Government Grant.
- 2) Unfinished Business/New Business: Housing Preservation Grant (HPG) Signature.

Varner/McCauley a motion to accept the Agenda for **September 8, 2020**, with two noted additions. **2020-239**

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

The B.O.C approved the Consent Calendar Items for **September 8, 2020, as presented.

Item #1 Official Minutes for **August 25, 2020**, were approved as presented.

Item #2 General and Special Funds Budget Reports for **August 2020**, were reviewed.

Item #3 Expenditures for **August 2020**, were approved as received from the County Clerk’s Office. Total Expenditures **\$1,595,094.23.**

	PAYROLL	EXPENSES	TOTAL
101 General Fund	\$167,057.39	\$165,554.19	\$332,611.58
102 Ambulance Equip	\$0.00	\$377.57	\$377.57
103 Sheriff Equip	\$0.00	\$1,807.30	\$1,807.30

104	911 Emergency	\$6,506.43	\$3,133.45	\$9,639.88
205	Officer Training	\$0.00	\$0.00	\$0.00
208	Park Fund	\$5,515.45	\$5,642.79	\$11,158.24
209	D.A.R.E.	\$0.00	\$0.00	\$0.00
210	Ambulance Fund	\$62,774.12	\$24,789.25	\$87,563.37
215	Friend/Court	\$5,806.66	\$3,023.36	\$8,830.02
216	Public Guardian	\$0.00	\$0.00	\$0.00
217	Fairgrounds	\$0.00	\$333.66	\$333.66
218	Smith Lake	\$0.00	\$0.00	\$0.00
230	Hazmat	\$0.00	\$0.00	\$0.00
232	Historical Commission	\$0.00	\$0.00	\$0.00
239	Gypsy Moth	\$0.00	\$0.00	\$0.00
245	Public Improvement	\$0.00	\$0.00	\$0.00
249	Building Dept.	\$4,289.50	\$64.95	\$4,354.45
256	R.O.D. Automation	\$0.00	\$273.43	\$273.43
258	May 4 Courthouse Fire	\$0.00	\$1,085,197.32	\$1,085,197.32
260	MIDC	\$0.00	\$16,271.50	\$16,271.50
263	Concealed Pistol Licensing	\$0.00	\$27.00	\$27.00
265	Drug Law Enforcement	\$4,109.03	\$1,166.62	\$5,275.65
269	Law Library	\$0.00	\$289.75	\$289.75
271	Library	\$0.00	\$0.00	\$0.00
274	Council/Aging	\$0.00	\$0.00	\$0.00
281	EDC Revolving Loan	\$0.00	\$0.00	\$0.00
285	RSRF	\$0.00	\$0.00	\$0.00
290	Social Services	\$0.00	\$10,000.00	\$10,000.00
292	Child Care	\$1,321.87	\$10,363.56	\$11,685.43
293	Soldiers / Sailors Relief	\$0.00	\$0.00	\$0.00
294	Veterans Trust	\$0.00	\$0.00	\$0.00
295	Airport	\$750.53	\$332.08	\$1,082.61
296	Basic Grant	\$0.00	\$0.00	\$0.00
297	Smile/Counseling	\$0.00	\$0.00	\$0.00
298	Veterans Affairs	\$2,064.62	\$3,691.51	\$5,756.13
470	Courthouse Preservation	\$0.00	\$0.00	\$0.00
535	Housing	\$0.00	\$560.59	\$560.59
616	Tax Revolving	\$0.00	\$1,998.75	\$1,998.75
	<i>SUB TOTALS</i>	\$260,195.60	\$1,334,898.63	\$1,595,094.23
201	Road Commission			\$189,435.56
	<i>Grand Total</i>		\$1,784,529.79	

Item #4 Claims and Audit Docket for **September 8, 2020**, as received from the County Clerk's Office. Total Claims & Audit **\$56,385.51**.

Bondar/Marsh a motion to approve the Consent Calendar Items for **September 8, 2020**.
2020-240

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

Public Matters & Comments (Limited to three minutes per person).

Appointments:

**Mr. Garrett Dawe, MDOT N. Regional Operations Engineer, by teleconference, addressed the B.O.C regarding MDOT 2021 Road and Bridge Improvements in Mio. Commissioner Varner addressed the Lane Conversion Project, which will limit the center turning lane into McDonalds. Mr. Dawe stated MDOT decided to limit the center lane due to safety and to keep an orderly flow of traffic. For more information on all projects visit www.michigan.gov/mdot.

Correspondence/Reports/Resolutions:

Commissioner Yoder addressed the CDBG Cares Funding Grant that Oscoda County may be eligible for that would reimburse the County for COVID-19 related expenses. Commissioner Yoder has submitted a letter of interest, on behalf of the County, therefore to move forward the B.O.C adopted **Resolution 2020-012 "CDBG CARES Funding".

Marsh/Bondar a motion to adopt **Resolution 2020-012** "CDBG CARES Funding" as written.
2020-241

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C approved the EMS Director, Mr. Bob Hunter's request to hire.

Varner/McCauley a motion to acknowledge and approve the hire of Andrew Auten, as a Contingent
2020-242 Employee, to the Ambulance Department, as recommended by Bob Hunter, EMS Director.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

**The B.O.C acknowledged the receipt of the Coronavirus Relief Local Government Grant, presented by the County Treasurer, Bill Kendall; more details to follow.

McCauley/Bondar a motion to acknowledge the correspondence, as received by the County Treasurer,
2020-243 regarding a Coronavirus Relief Local Government Grant, in the amount of \$74,707.00, and so amend the necessary reflected budget.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

Unfinished Business/New Business:

**Commissioner Varner stated that there was no up-dates on the COVID-19. There is still no vaccination however treatments for COVID-19 have been reported to be working.

**The B.O.C appointed Commissioner Varner as the 2020 MERS Officer Delegate and Commissioner Yoder as the Alternate. This year's 2020 MERS Conference September 21st through September 24th will be virtual and at no cost; an e-mail will be sent to County employees.

Marsh/Bondar a motion to appoint Chuck Varner, County Commissioner, as a MERS Officer Delegate, **2020-244** to represent Oscoda County.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes;
Bondar, yes; McCauley, yes. **Motion Carried.**

Varner/McCauley a motion to appoint Kyle Yoder, County Commissioner, as a MERS Officer Alternate **2020-245** Delegate, to represent Oscoda County.

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes;
Yoder, yes; Marsh, yes. **Motion Carried.**

**Commissioner Yoder talked about the 2021 Budget process and to simplify things the Departments will be asked to only submit any necessary changes. Commissioner Yoder and Varner, as the Finance Committee, will review all budgets to bring back to the full board for discussion and final approval. The B.O.C Budget Workshops will be held on Tuesday, November 10, 2020 at the Regular B.O.C Meeting, at 10 a.m. to review the General Funds and then a Special B.O.C Budget Meeting will be held on Tuesday November 17, 2020 at 10 a.m. to review the Special Funds. The B.O.C will adopt the 2021 "PROPOSED" General and Special Fund Budgets at the Tuesday, November 24, 2020 Regular B.O.C Meeting, at 10 a.m. The B.O.C will adopt and finalize the 2021 General and Special Budgets at the Tuesday, December 8, 2020 Regular B.O.C Meeting at 10 a.m.

Varner/McCauley a motion to authorize the Finance Committee to review the 2021 County's General **2020-246** and Special Fund Budgets prior to the scheduled 2021 Budget Workshops, as listed.

Roll Call Vote: Marsh, yes; Yoder, yes; Bondar, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C was notified the Housing Preservation Grant (HPG) was approved.

Varner/Bondar a motion to authorize the Chairman, as the Chief Elected Official, to sign the Housing **2020-247** Preservation Grant (HPG), as outlined in Resolution 2020-006, in the amount of \$77,864.75 officially approved by USDA.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes;
Yoder, yes; Bondar, yes. **Motion Carried.**

Financial:

**The B.O.C accepted the quote to replace the "Concession Building" Claim#196818 at the Fairgrounds, contingent upon the insurance company's final approval.

McCauley/Varner a motion to accept the quote from K & M Builders, LLC, in the amount of **2020-248** \$16,465.00, to replace the "Concession Building" Claim#196818 at the Fairgrounds; contingent upon final approval of claim from Tokio Marine, HCC.

Roll Call Vote: Yoder, yes; Bondar, yes; Marsh, yes;
McCauley, yes; Varner, yes. **Motion Carried.**

**The B.O.C discussed the County Park. Commissioner Yoder asked Ms. Holly Stoner, Park Manager to get with the County Treasurer, Bill Kendall, regarding depositing funds into the County Park Budget (208) on a regular basis. Commissioner Yoder and Commissioner Bondar, along with Ms. Stoner researched software companies to take on-line reservations. Ms. Stoner was asked to continue to pursue looking into software companies to take on-line reservations, look into increasing internet access and to move forward with the Grant Application to expand electrical sites for 2021; projects to improve the County Park.

Varner/McCauley a motion to approve the purchase of HP Laser Jet/Wireless Printer, in the amount of **2020-249 \$348.90**, and the purchase of Microsoft 10'5 Touch Screen Tablet, in the amount of **\$499.00**, paid out of expense line 208-751-775.00 (Equip. Non Capital) and so amend the Oscoda County Park (208) Budget.

Roll Call Vote: McCauley, yes; Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes. **Motion Carried.**

**The B.O.C approved the Annual Chief Financial Officer Letter, as part of the MOA Landfill.

Marsh/Bondar a motion to approve and authorize the Chair to sign the Annual Chief Financial **2020-250** Officer Letter, for the Montmorency- Oscoda - Alpena Solid Waste Management Authority, as presented.

Roll Call Vote: Varner, yes; Marsh, yes; Yoder, yes; Bondar, yes; McCauley, yes. **Motion Carried.**

Committee Reports:

Commissioner Bondar

**Met with Mr. Bob Hunter, EMS Director, along with Commissioner Varner; regarding EMS employee coverage.

**Attended the Landfill Board Meeting.

**Participated in the (Virtual) Annual MAC Conference.

**Participated in a meet & greet along with Commissioner Varner, Mr. Dave Kauffman, Airport Manager, and representatives for C & S Companies.

**Met with Mr. Joe Breaugh, Maintenance Supervisor, along with Commissioner Yoder; regarding Fairgrounds insurance claim.

**Attended the Big Creek Township Board Meeting.

**Met with Ms. Holly Stoner, Park Manager. Halloween Camping Party scheduled the 1st weekend in October.

Commissioner McCauley

**Participated in the (Virtual) Annual MAC Conference.

**Attended the Road Commission Board Meeting.

**Correspondence received from AuSable Valley Natural River Zone Review Board.

**Electronic Recycling Event scheduled September 12, 2020 at the Tri-Township Fire Department Parking Lot.

Commissioner Marsh

**Chamber of Commerce moving forward on the removal of the Christmas tree and replanting of a blue spruce.

**MEDC - Grants expected to be distributed to recipients by September 14, 2020.

Commissioner Varner

**Met with Mr. Bob Hunter, EMS Director, along with Commissioner Bondar; regarding EMS employee coverage.

**Following-up on an Animal Control Complaint.

**Participated in a meet & greet along with Commissioner Bondar, Mr. Dave Kauffman, Airport Manager, and representatives for C & S Companies.

**Attended the Landfill Board Meeting.

**Participated in a conference call along with Commissioner Yoder and Ms. Brenda Moore, B.O.C Secretary regarding the “CDBG CARES Funding” Grant.
**Attended the NEMSCA Board Meeting.
**Reviewed the Claims & Audit Docket for September 8, 2020; as part of the Finance Committee.
**Participated in a meeting along with Commissioner Yoder, as part of the Finance Committee, and Ms. Brenda Moore, B.O.C Secretary regarding the 2021 Budget.

Commissioner Yoder

**Met with Ms. Holly Stoner, Park Manager regarding on line-reservations.
**Attended an EDC & Brownfield Board Meeting.
**Participated in a conference call along with Commissioner Varner and Ms. Brenda Moore, B.O.C Secretary regarding the “CDBG CARES Funding” Grant.
**Met with Mr. Joe Breagh, Maintenance Supervisor, along with Commissioner Bondar; regarding Fairgrounds insurance claim.
**Reviewed the Claims & Audit Docket for September 8, 2020; as part of the Finance Committee.
**Participated in a meeting along with Commissioner Varner, as part of the Finance Committee, and Ms. Brenda Moore, B.O.C Secretary regarding the 2021 Budget.

Public Comment:

**Sheriff Grace announced the purchase of two new vehicles.

**Commissioner Yoder called for a motion to adjourn.

Varner/Marsh a motion to adjourn today’s meeting (11:27 a.m.).

2020-251

Roll Call Vote: Bondar, yes; McCauley, yes; Varner, yes; Yoder, yes; Marsh, yes. **Motion Carried.**

The next Regular B.O.C Meeting is scheduled for **Tuesday, September 22, 2020. The Regular B.O.C Meeting is scheduled at **10:00 a.m.** held by **teleconference** in compliance to the Governor’s Executive Order No. 2020-154. ***Public Welcomed by dialing 989-826-1163 (Pin#353)***

**Kyle Yoder, Oscoda County
Board of Commissioners Chairman**

**Jeri Winton, Oscoda County
Clerk & Register of Deeds**