

Oscoda County Sheriff's Office

SHERIFF
KEVIN R. GRACE
P.O. BOX 129 / 301 S. MORENCI AVE.
MIO, MI 48647



UNDERSHERIFF
EDWARD P. POKRZYWNICKI
PHONE: 989-826-3214
FAX: 989-826-6833

Freedom of Information Act Request

DATE: _____

TO: Undersheriff Pokrzywnicki

FROM: (name, address, phone)

Dear FOIA Coordinator:

Under provisions of the Michigan Freedom of Information Act (MCLA 15.231 et seq; MSA 4.1801 (1) et seq) I am requesting (copies of, or access to):

(Insert specific, detailed description of information you are seeking):

If you determine that some of the requested information is exempt from disclosure, please detail what is being withheld and cite the exemption under FOIA.

If fees to comply with this request exceed \$ _____, please contact me at (list phone number) _____.

As provided under FOIA, I would anticipate my request being filled within five working days of receipt of this letter.

Sincerely,